REGISTRATION

Banner Web Registration for Returning Students
Returning students will be able to register online from Thursday, October 23, 2014 – Friday, January 9, 2015.

1. See Advisor for approval of course selections.
2. Obtain (PIN) number from Advisor.
4. Print your class schedule, by selecting STUDENT SCHEDULE BY DAY AND TIME or STUDENT DETAIL SCHEDULE.

Mandated Program Changes
Dec. 12, 2014 – Jan 9, 2014……from 10:00 a.m. — 4:00 p.m.
Returning students whose schedules were affected by a University change or who have received “NP” or “F” on their grade report may make changes at this time. Students who do not comply will have to wait until the add/drop period January 12-16, 2015.

Registration of New Students – Location - TBA
Wednesday, January 7, 2015.

Newly matriculated students for the Spring 2015 semester including graduate, undergraduate, full-time, part-time and transfer students will register, after meeting with their respective School/College.

1:30p.m. – 5:30 pm………………. Wednesday, January 7, 2015

Non-matriculated/Non-degree students will register
1:30p.m. – 5:30 pm………………. Wednesday, January 7, 2015

Late Registration – Returning Students
Access & Enrollment Services - TBA
10:00 am – 5:00 pm……………….Thursday, January 8, 2015
10:00 am – 4:00 pm……………….Friday, January 9, 2015

In addition to the regular tuition and fees, a late registration fee of $75 will be charged.

PREREQUISITES
All prerequisites listed in the catalog must be met by ALL students prior to registration. Prerequisites refer to courses and examinations students must pass or other conditions they must meet before registering for any of the follow-up courses. Students should familiarize themselves with course prerequisites which are listed in the course description section of the catalog.

CREDIT LOAD
The University of the Virgin Islands makes no distinction between a degree earned through day or evening study. Accordingly, the degree candidate enrolling should become familiar with the degree requirements, academic standards and procedures stated in the University catalog. Any registration for more than 16.5 credits is considered an overload and must be approved by the School/College Dean.

TUITION & FEES
Full-Time Students’ Tuition:
$2095 Undergraduate (resident)
$6285 Undergraduate (non-resident)

Part-Time Students’ Tuition:
$140 per Undergraduate credit (resident)
$420 per Undergraduate credit (non-resident)
$350 per Graduate credit (resident)
$700 per Graduate credit (non-resident)

Plus the following fees:
$44 Student Activity Fee (all students)
$90 Technology Fee (all students)
$50 Property Fee (all students)
$30 Registration Fee (all students)
$40 Health Services Fee (all students)
$28 Medical Insurance (full-time)
$20 Student Association (full-time)

For information on tuition and fees visit www.uvi.edu

PAYMENT INFORMATION
All returning students: Tuition and fees must be paid before classes start. Payment can be made in person, by mail, credit card @ http://banweb.uvi.edu/ or online @ https://www.afford.com. You may call in your credit card information to the Business Office at (340) 693-1437.

All Financial Aid/Scholarship Recipients must go to the cashier on or before Friday, December 19, 2014 to complete the payment process.

Any courses not paid for by 4:00 p.m. on Monday, January 5, 2015 will be cancelled. Students whose classes are cancelled for non-payment will be able to register only during late registration. An additional $75 will be charged.

FOR MORE INFORMATION, CONTACT
Admissions/Registrar’s Office.......................... 693-1160
Business Services........................................ 693-1437
Bookstore..................................................... 693-1561
Financial Aid.............................................. 693-1090
REGISTRATION CHANGES

FINAL DAY TO ADD
Access & Enrollment Services
1:00pm – 4:00 pm...............Friday, January 16, 2015

WP/WF, AUDIT/CREDIT … Friday, February 20, 2015
Last day to withdraw from a course without penalty of “WP” or “WF” or change from audit to credit or credit to audit.

FINAL DAY TO WITHDRAW ..........Wednesday, March 18, 2015. Final day to withdraw from a course without special permission from the Dean.

REFUNDS
Fees are non-refundable.
Students must complete an OFFICIAL WITHDRAWAL form and be withdrawing from the University completely for the semester during the first four weeks of classes in order to receive a refund of tuition.

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>90%</td>
<td>January 13-16</td>
</tr>
<tr>
<td>50%</td>
<td>January 27-2</td>
</tr>
<tr>
<td>25%</td>
<td>February 3-9</td>
</tr>
</tbody>
</table>

Thereafter, no refund is available.

GRADUATE STUDENTS
Prospective graduate students must submit an application to the Admissions Office by the advertised deadline in order to register for up to 9 credits. They must be admitted in order to continue in the program. Students holding a Masters Degree from another institution may enroll for 15 credits. Non-Matriculated Graduate Students wishing to register full-time in the graduate program (9 or more credits) must seek permission from the School/College Dean, prior to registration.

INTERPRETATION OF CLASS SCHEDULE CODES
OL, ONL...........................................Online
V.................................................. Video Conference Courses
IND................................................ Independent Study
HY................................................ (online & in-class) Hybrid

WEEKDAY ABBREVIATIONS
M-Monday                  R-Thursday                U-Sunday
T-Tuesday                 F-Friday
W-Wednesday               S-Saturday

CHANGES TO COURSE OFFERINGS
Courses with less than 10 students are subject to cancellation by the University. It may also be necessary for UVI to revise this schedule because of additions, deletions or corrections. Changes will be circulated via an addendum.

COMPUTER LITERACY EXAM (CLE)
Undergraduate students who matriculated in Fall 1994 or later are required to pass the Computer Literacy Exam before accumulating 24 credit hours at UVI. New students are advised to register for and take the exam during the first two semesters at UVI. It is a graduation requirement (with the exception of persons who hold a bachelor degree or higher).

ENGLISH PROFICIENCY EXAM (EPE)
All students must take the EPE upon successful completion of ENG 201 or its equivalent. It is a graduation requirement (with the exception of persons who hold a bachelors degree or higher).

SPRING 2015 ACADEMIC CALENDAR

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>January 6</td>
<td>Three Kings Day (University Closed)</td>
</tr>
<tr>
<td>TBA</td>
<td>English Placement Exam Math Placement Exam</td>
</tr>
<tr>
<td>January 7-9</td>
<td>New Student Advisement and Registration Location: TBA</td>
</tr>
<tr>
<td>January 12</td>
<td>Late Registration Location: TBA</td>
</tr>
<tr>
<td>January 12</td>
<td>Classes Begin</td>
</tr>
<tr>
<td>January 12-16</td>
<td>Add/drop period</td>
</tr>
<tr>
<td>January 19</td>
<td>Martin Luther King Day (University Closed)</td>
</tr>
<tr>
<td>February 20</td>
<td>Last day to withdraw from a course without “WP” or “WF”or to change from audit to credit or credit to audit</td>
</tr>
<tr>
<td>February 23</td>
<td>Start of WP/WF</td>
</tr>
<tr>
<td>March 2-6</td>
<td>Spring Recess (No Classes)</td>
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<tr>
<td>March 11</td>
<td>Mid-term / Low Grade Reports Due</td>
</tr>
<tr>
<td>March 16</td>
<td>Charter Day</td>
</tr>
<tr>
<td>March 18</td>
<td>End of WP/WF grades</td>
</tr>
<tr>
<td>March 19</td>
<td>Start of AW / Dean’s permission needed to withdraw</td>
</tr>
<tr>
<td>March 20</td>
<td>Last Day to Apply for Spring 2014 Graduation</td>
</tr>
<tr>
<td>March 20</td>
<td>Start of Fall advisement and online registration</td>
</tr>
<tr>
<td>April 3</td>
<td>English Proficiency Examination</td>
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<tr>
<td>April 28</td>
<td>Last day of classes</td>
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<tr>
<td>April 29</td>
<td>Study Day</td>
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<tr>
<td>April 30</td>
<td>Carnival Recess (University Closed)</td>
</tr>
<tr>
<td>May 4-9</td>
<td>Final Exams</td>
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<tr>
<td>May 10</td>
<td>Semester ends for students</td>
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<tr>
<td>May 11</td>
<td>Last day for instructors to submit grades (by 10 a.m.)</td>
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<tr>
<td>May 13</td>
<td>Certification of graduates</td>
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<tr>
<td>May 16</td>
<td>Commencement St. Thomas Campus</td>
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<tr>
<td>May 17</td>
<td>Commencement St. Croix Campus</td>
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