REGISTRATION

Banner Web Registration for Returning Students
Returning students can register on-line beginning Monday, March 20 through Friday, August 22, 2014. To register on-line:
1. See Advisor for approval of course selections.
   From March 20 – April 24, 2014.
2. Obtain (PIN) number from Advisor.
3. Go to http://banweb.uvi.edu to register.
4. Print your class schedule, by selecting STUDENT SCHEDULE BY DAY AND TIME or STUDENT DETAIL SCHEDULE.

Mandated Program Changes.
August 4-5, 2014.....................from 10:00 a.m. — 4:00 p.m.
Returning students whose schedules were affected by a University change or who have received “NP” or “F” on their grade report may make changes at this time. Students who do not comply will have to wait until the add/drop period August 25-29, 2014.

Registration and Advisement for New Students
Evans Center 300 Level
Thursday, August 21, 2014.
All New Freshman & Transfer Students who need skills classes will register in 300 Level
10:00am – 4:00 pm...............Thursday, August 21, 2014

All New Freshman & Transfer Students who do not need skills classes will register with their respective School or College. Location: Evans Center 300 Level
10:00am – 4:00 pm...............Thursday, August 21, 2014

All Other New Graduate & Part-time students
Location: Evans Center 300 Level
10:00am – 4:00 pm...............Thursday, August 21, 2014

Non-matriculated/Non-degree students will register
1:00pm – 4:00 pm...............Thursday, August 21, 2014

Late Registration  Access & Enrollment Services
Evans Center 300 Level
12:00pm – 6:00 pm...............Friday, August 22, 2014

In addition to the regular registration and tuition fees, a late registration fee of $75 will be charged.

PREREQUISITES
All prerequisites listed in the catalog must be met by ALL students prior to registration. Prerequisites refer to courses, examinations, or other conditions students must meet and receive passing grades before registering for any of the follow up courses. Students should familiarize themselves with course prerequisites which are listed in the course description section of the catalog.

CREDIT LOAD
The University of the Virgin Islands makes no distinction between a degree earned through day or evening study. Accordingly, the degree candidate enrolling should become familiar with the degree requirements, academic standards and procedures stated in the University catalog. Any registration for more than 16.5 credits is considered an overload and must be approved by the faculty advisor and the Dean.

TUITION & FEES
Full-Time Students’ Tuition:
$2095 Undergraduate (resident)
$6285 Undergraduate (non-resident)

Part-Time Students’ Tuition:
$140 per Undergraduate credit (resident)
$420 per Undergraduate credit (non-resident)
$350 per Graduate credit (resident)
$700 per Graduate credit (non-resident)

Plus the following fees:
$44  Student Activity Fee (all students)
$90  Technology Fee (all students)
$50  Property Fee (all students)
$30  Registration Fee (all students)
$40  Health Services Fee (all students)
$28  Medical Insurance (full-time)
$20  Student Association (full-time)

For information on tuition and fees visit www.uvi.edu

PAYMENT INFORMATION
All returning students: Tuition and fees must be paid before the classes start. Payment can be made in person, by mail, credit card @ http://banweb.uvi.edu/ or online at https://www.afford.com. You may call in your credit card information to the Business Office at (340) 692-4160.

All Financial Aid/Scholarship Recipients must go to the cashier on or before August 11, 2014 to complete the payment process.

Any courses not paid for by 4:00 p.m. on August 11, 2014 will be cancelled. Students whose classes are cancelled for non-payment will be able to register only during late registration. An additional $75 will be charged.

FOR MORE INFORMATION, CONTACT
Registrar’s Office/Academic Services...........(340)692-4158
Business Office........................................(340) 692-4160
Bookstore ..................................................(340) 692-4162
Financial Aid...............................................(340) 692-4193

Revised 10/08/2014
REGISTRATION CHANGES

FINAL DAY TO ADD  Friday, August 29, 2014
From 9:00 a.m. .................................................. 4:00 p.m.

WP/WF, AUDIT/CREDIT  Friday, September 26, 2014
Last day to withdraw from a course without penalty “WP” or
“WF” or change from audit to credit or credit to audit.

FINAL DAY TO WITHDRAW  Friday, October 17, 2014
Final day to withdraw from a course without special permission
from the Dean.

REFUNDS
Students must complete an OFFICIAL WITHDRAWAL form
during the first four weeks of classes in order to receive a
refund of tuition.

90% August 25-29 70% September 2 – 8
50% September 9 – 15 25% September 16-22

Thereafter, no refund is available. Fees are non-refundable.

GRADUATE STUDENTS
Prospective graduate students must submit an application to
the Admissions Office by the advertised deadline in order to
register for up to 9 credits. They must be admitted in order to
continue in the program. Students holding a Masters Degree
from another institution may enroll for 15 credits.
Non-Matriculated Graduate Students wishing to register full-
time in the graduate program (9 or more credits) must seek
permission from the Dean, prior to registration.

INTERPRETATION OF CLASS SCHEDULE CODES
ADL .......................................................... Asynchronous Distance Learning
DL .......................................................... Distance Learning
V .......................................................... Video Conference Courses
IND .......................................................... Independent Study

WEEKDAY ABBREVIATIONS
M-Monday  R-Thursday  U-Sunday
T-Tuesday  F-Friday
W-Wednesday  S-Saturday

CHANGES TO COURSE OFFERINGS
Courses with less than 10 students are subject to cancellation
by the University. It may also be necessary for UVI to revise
the schedule because of additions, deletions or corrections.
Changes will be circulated via an addendum.

COMPUTER LITERACY EXAM (CLE)
Undergraduate students who matriculated in Fall 1994 or later
are required to pass the Computer Literacy Exam before
accumulating 24 credit hours at UVI. New students are
advised to register for and take the exam during the first two
semesters at UVI.

ENGLISH PROFICIENCY EXAM (EPE)
All students must take the EPE upon successful completion of
ENG 201 or its equivalent. It is a graduation requirement (with
the exception of persons who hold a bachelors degree or
higher).

FALL 2014 ACADEMIC CALENDAR

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>August 19</td>
<td>Placement Testing Session I 8:00am – 12:00pm</td>
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<tr>
<td></td>
<td>Placement Testing Session II 12:30pm – 4:00pm</td>
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<tr>
<td>August 21</td>
<td>New Student Advisement and Registration</td>
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<tr>
<td></td>
<td>Location: Evans Center 300 Level</td>
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<tr>
<td>August 22</td>
<td>Late registration</td>
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<tr>
<td>August 25</td>
<td>Classes Begin</td>
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<tr>
<td>August 25-29</td>
<td>Add/drop period</td>
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<tr>
<td>September 1</td>
<td>Labor Day (University Recess)</td>
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<tr>
<td>September 26</td>
<td>Final day to withdraw from a course</td>
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<td></td>
<td>Without “WP” or “WF” or change from Audit to credit or credit to audit</td>
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<tr>
<td>September 29</td>
<td>Start of WP/WF grades</td>
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<tr>
<td>October 8</td>
<td>Mid-Term – Low grade reports due</td>
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<tr>
<td>October 15</td>
<td>End of WP/WF grades</td>
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<tr>
<td>October 16</td>
<td>Dean’s permission needed to withdraw</td>
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<tr>
<td>October 22</td>
<td>Last Day to submit graduation Application for Fall 2014</td>
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<tr>
<td>October 23</td>
<td>Start Advisement and Registration of continuing students for Spring 2015</td>
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<tr>
<td>October 31</td>
<td>Liberty Day (University Closed)</td>
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<td>November 6</td>
<td>English Proficiency Examination</td>
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<td>November 11</td>
<td>Veteran’s Day (University Closed)</td>
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<tr>
<td>Nov. 28-29</td>
<td>Thanksgiving/Fortsberg (University Closed)</td>
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<tr>
<td>December 4</td>
<td>Last Day of Classes</td>
</tr>
<tr>
<td>December 8-12</td>
<td>Final Examination (No other academic activities are to be Scheduled during the period)</td>
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<tr>
<td>December 12</td>
<td>Fall Semester Ends</td>
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<tr>
<td>December 15</td>
<td>Last day for instructors to submit grades by 10 a.m.</td>
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<tr>
<td>December 16</td>
<td>Certification of Graduates</td>
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<tr>
<td>December 16</td>
<td>Last day for returning students to pay tuition &amp; fees for Spring 2015</td>
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