DRAFT ACTION AGENDA
Regular Session

1. Call to Order

2. Minutes of June 14, 2008
   Approval
   Matters Arising

3. Old Business

4. New Business

5. Approval of Consent Agenda

6. President’s Report

7. Chairman’s Comments

8. Committee Action Items

Research and Technology Park Board............................ Auguste E. Rimpel, Jr.
(Presentation/Discussion)

The Board will receive an update report from the Research and Technology Park Board.

No action required.
Academic Research and Student Affairs..........................Ms. Juanita M. Woods

A. Faculty Policy Manual

(Presentation/ Discussion/Action)

The Provost presented the six remaining sections of the Faculty Policy Manual (FPM) on which the faculty and administration had reached an agreement. The ARSA Committee took the following actions on each section:

Article 5.x.b.7: Process for Tenure

The Provost indicated in his presentation that there was very little disagreement between the faculty and the administration on the Process for Tenure with the exception of the length of the document. After the presentation and discussion, the committee amended Article 5.x.b.7. The amended section would read, “Failure to meet any of the preceding dates by the responsible party will not by itself negate the process for that particular year, individual or group of candidates.” The amendment and the remainder of the Process for Tenure were approved by the committee unanimously.

Article 5.xvi: Professional Development Plans for Tenured Faculty

The Provost opened the discussion on this section of the FPM by pointing out to the committee that the section was initially called Post-Tenure Review and has been appropriately renamed Professional Development Plans for Tenured Faculty. After the presentation and discussion, the committee amended Article 5.xvi.a by replacing the word “needs” with “goals” in the last sentence of the first paragraph. The amendment and the remainder of Article 5.xvi was approved by the committee unanimously.

Article 6.ii.b: Summer Health Insurance

The Provost provided a historical perspective of the Summer Health Insurance issue for the benefit of the committee members. He indicated that the idea of the Summer Health Insurance coverage was to encourage faculty members to provide advanced notice of their intention not to return to the University for the subsequent academic year in order to allow sufficient time for the administration to recruit new faculty. After the presentation and extensive discussion, the committee approved Article 6.ii.b as presented by majority vote.

Article 8.iii and Article 8.v: Suspension and Termination of Employment by the University

The Provost, through Trustee Woods, brought to the committee’s attention two proposed amendments to the FPM that were recommended by Attorney Sam Hall. The first amendment is reflected in Article 8.iii. It indicates that Title 17, Section 457 of the Virgin Islands Code provides for the right of appeal to the Board of Trustees for any faculty member that is suspended by the President. The second amendment is reflected in Article 8.v.b. It indicates that Title 17, Section 457 of the Virgin Islands Code provides for the right of appeal to the Board of Trustees for any faculty member that is dismissed by the President. After the presentation and
discussion, the committee approved both articles by majority vote as amended by Attorney Hall.

**Article 9: Grievance and Complaint Procedure**
The Provost provided an overview of the Grievance and Complaint procedure for the benefit of the committee members. Once concluded, the committee approved Article 9. During the discussion, the committee amended Article 9.ii. The amended section would read, “Faculty are free to file complaints or grievances without fear of reprisal, coercion, or discrimination.”

The committee also amended the last sentence of paragraph two, Article 9.i. by inserting a comma. The amended section would read, “Complaints concern issues, not grievances.” The amendment was approved by a majority vote.

As the discussions continued, the committee amended Article 9.iv as it relates to responses by the supervisor in Steps One and Two of the Filing Procedures. The committee unanimously agreed that the supervisor’s response should be “in writing.”

An amendment was also made to Article 9.v. to substitute the following: “ten (10) working days” in place of “two (2) weeks; “five (5) working days” in place of “one (1) week” and “fifteen (15) working days” in place of “three (3) weeks.” The amendment was approved unanimously. At the conclusion of the discussions on Article 9.v, the committee approved the entire article as amended by majority vote.

*Action Required.*

**B. Shared Governance**
(Presentation/Discussion/Action)

President Ragster provided an introduction to the shared governance framework, which was then outlined by Dr. Haldane Davies. The framework addressed how the University will receive input in the decision making process from its stakeholders and also identifies where the responsibility for actions and decisions lie.

The President indicated that shared governance is an item on the agenda for the Board’s Retreat and requested that the ARSA Committee forward it to the full Board. By majority vote, the committee forwarded the shared governance document to the full Board for review and action.

*Action Required.*
Committee on Trustees…………………………………………Mrs. Jennifer Nugent –Hill

Proposed Statement of Expectation
(Presentation/Discussion/Action)

The Committee on Trustees is recommending the adoption of the *Statement of Expectations* that would serve as a guide for current and potential Board members. The purpose of the document is to inform potential nominees to the Board of the level of commitment they will be expected to make and to inform the public of what the Board expects of its members.

*Action required.*

Executive Committee……………………………………………..Mr. Alexander Moorhead

A. Appointment of members of the Board of Trustees and administrative officers of the University to serve as Directors of the Foundation for the University of the Virgin Islands pursuant to Section 3 of the Bylaws of the Foundation of the University of the Virgin Islands amended December 18, 1997.
(Presentation/Discussion/Action)

The Executive Committee met and agreed to appoint as the three permanent members to the Foundation for the University of the Virgin Islands (FUVI) Board of Directors commencing immediately and ending in February 2009, the Chairman of the Board of Trustees of the University, the President of the University and the Vice President for Institutional Advancement of the University. This was done based on Section 3 of the Bylaws of the FUVI Board. Pursuant to the bylaws of the Board of Trustees, the appointments are subject to ratification by the Board of Trustees.

*Action Required.*

B. The appointment of a trustee to represent the Board on the Governing Board of the UVI Research and Technology Park who will replace Mr. Moorhead.
(Presentation/Discussion/Action)

Until the election of the Chair of the Board of Trustees on June 14th, there were four members of UVI Board of Trustees who served as members of the UVI Research & Technology Park (RTPark) Board: Drs. Auguste Rimpel, Jr. and LaVerne Ragster, who served by virtue of their positions as Board Chair and President of UVI respectively, and Attorney Debra Watlington and Mr. Alexander Moorhead who served by virtue of their election to the RTPark Board by the Board of Trustees on different dates.

A vacancy developed on the RTPark Board for a member of the Board of Trustees as the result of Mr. Moorhead succeeding Dr. Rimpel as the Chair of the Board of
Trustees thereby creating an opening for another Trustee to serve as a representative of the Board of Trustees along with Attorney Watlington.

After consulting with the Vice Chair of the UVI Board of Trustees, Attorney Henry Smock, and the Vice Chair of the RTPark Board, Dr. William Delone, the Board Chair recommended to the Executive Committee of the UVI Board of Trustees that Dr. Auguste Rimpel, Jr. be elected to fill this vacancy on the RTPark Board for a time-period ending December 31, 2008. Dr. Rimpel agreed to serve for this short time-period.

It was further recommended that Attorney Smock be appointed to fill the vacancy for a member of the Board of Trustees on the RTPark Board effective January 1, 2009. Attorney Smock stated that he was willing to serve on the RTPark Board.

The Executive Committee approved the two recommendations by unanimous written consent. Subsequent to Board Chair making his recommendation to the Executive Committee, Dr. Rimpel objected to an appointment for a period to end December 31, 2008. The Board Chair made the Executive Committee aware of this objection and informed the Committee that he maintains the recommendation which he made in good faith. Pursuant to the bylaws of the Board of Trustees, the appointments are subject to ratification by the Board of Trustees.

**Action required.**

**C. Appointment of Dr. Auguste E. Rimpel, Jr. as a member of the Presidential Search Committee**  
*Presentation/Discussion/Action*

Dr. Auguste Rimpel had been serving on the UVI Presidential Search Committee by virtue of his position as Chair of the Board of Trustees and Mr. Moorhead had been serving on that committee as a representative of the Board pursuant to an appointment made by Dr. Rimpel, which was approved by the Executive Committee of the Board.

Subsequent to Mr. Moorhead’s election as Chair of the Board on June 14th, he resigned from the UVI Presidential Search Committee as a representative of the Board and continued to serve on that committee as an ex-officio member by virtue of his position as Chair of the Board.

He recommended to the Executive Committee that Dr. Rimpel be appointed to fill the vacancy as a representative of the Board as well as of a member of the community with a special relationship with UVI. Therefore, his appointment would continue until the UVI Presidential Search Committee completed its work. The Executive Committee of the Board of Trustees approved that recommendation by unanimous written consent. Pursuant to the bylaws of the Board of Trustees, this appointment is subject to ratification by the Board of Trustees.

**Action Required.**
Finance Committee………………………………………………..Mr. Roy D. Jackson, CPA

Fiscal Year 2009 Operating Budget Revision Number One for the University of the Virgin Islands
(Presentation/Discussion/Action)

The Finance and Budget Committee is recommending for approval the University of the Virgin Islands’ Fiscal Year 2009 Operating Budget Revision Number One in the amount of $48,622,224.

Action Required.

Planning Committee …………………………………………… Dr. Bernard Paiewonsky

Key Performance Indicators
(Presentation/Discussion)

The focus of the presentation was on the current state of UVI. Student enrollment, student and employee profiles and development activities were reviewed. Comparisons with peer institutions in these areas were made whenever possible. There was also discussion on the change in designation of the UVI from a Masters II institution based on the Carnegie classification to a baccalaureate four-year institution. This reclassification apparently comes from a failure to correct a misperception that the UVI was a two campus institution with each campus below a critical size. Reasons were offered and the intent is to revisit this classification in 2010.

There also was a presentation on the results of the 2008 Noel-Levitz Student Satisfaction Inventory. The survey identified UVI strengths as the content of courses within their major, the knowledge of academic advisors about requirements in the various majors and that faculty were knowledgeable in their subject areas and their instruction in their major fields was excellent. Challenges included difficulty in registering for classes, campus safety, adequacy of the computer labs, and the lack of variety of course offerings. The text of Dr. LaFleur’s briefing is provided.

No action required.

9. Other Business

10. Executive Session

11. Adjournment