MEETING OF THE BOARD OF TRUSTEES  
JUNE 9, 2012  

UNIVERSITY OF THE VIRGIN ISLANDS  
NORTH WEST WING, GREAT HALL  
ALBERT A. SHEEN CAMPUS  
9:00 A.M.  

DRAFT MINUTES  
REGULAR SESSION  

MEMBERS PRESENT  
Ms. Charnele Burton, Student Trustee  
Mr. Marthious Clavier, Alumni Trustee  
Mrs. Carol Fulp  
Dr. David Hall, President  
Mrs. Winona Hendricks  
Mr. Alexander A. Moorhead, Chair  
Mrs. Jennifer Nugent-Hill  
Attorney Henry C. Smock, Vice Chair  
Dr. La Verne Terry  
Mr. Edward Thomas  
Dr. Yvonne E. L. Thraen  
Dr. Teresa Turner, Faculty Trustee  
Mr. Sinclair L. Wilkinson  
Rev. Wesley S. Williams, Jr.  

MEMBERS ABSENT  
Mrs. Luz Suarez de Highfield (excused)  
Hon. Patricia D. Steele (excused)  

OTHERS PRESENT  
Mr. Luis Sylvester, representing Honorable John P. deJongh, Governor of the U.S. Virgin Islands  
Dr. Judith Edwin, Vice Provost for Access and Enrollment Services  
Mrs. Dionne Jackson, VP for Institutional Advancement  
Mrs. Tina Koopmans, Chief Information Officer  
Dr. Henry Smith, Vice Provost for Research and Public Service  
Mrs. Peggy Smith, Controller  
Dr. Noreen Michael, President’s Chief of Staff  
Dr. Karl Wright, Provost  
Attorney Marie ThomasGriffith, UVI Legal Counsel  

CALL TO ORDER  

A quorum being present, the Chair, Mr. Alexander Moorhead, called the Regular Session of the meeting to order at 9:07a.m.
APPROVAL OF THE MINUTES

A motion by Trustee Jennifer Nugent-Hill, which was seconded by Trustee Wesley Williams, was made to approve the Minutes of the February 16, 2012 Special Meeting of the Board. The vote on the motion was unanimous by the members present.

ELECTION OF OFFICERS

Trustee Nugent-Hill reported that the Committee on Trustees conducted its annual meeting for nominations as outlined in the Nomination Process adopted by the Board of Trustees in November of 2009. Nominations were received as required by the process. Based on the nominations that were received, the Committee presented the slate of Alexander Moorhead and Henry Smock, for Chair and Vice Chair respectively, to the Board of Trustees for its deliberation and action.

After the presentation, the Chair appointed Trustee Wesley S. Williams, Jr., as chair pro temp pending the election of officers. Trustee Yvonne Thraen made a motion to close nominations and proceed with the slate of Moorhead for Chair and Smock for Vice Chair. The motion was seconded by Trustee Hendricks. The vote in favor of the motion was unanimous by the members present.

A motion was made by Trustee Edward Thomas, which was seconded by Trustee Williams, to approve the slate of Moorhead for Chair and Smock for Vice Chair for 2012-2013. The vote on the slate was unanimous by the members present. Trustee Williams then yielded the chair back to Trustee Moorhead. Chairman Moorhead and Vice Chairman Smock successively thanked the members of the Board for re-electing them as Chair and Vice Chair respectively.

APPROVAL OF THE CONSENT AGENDA

A motion by Trustee Henry Smock, which was seconded by Trustee La Verne Terry, was made to approve the Consent Agenda of June 9, 2012. The vote on the motion was unanimous by the members present.

PRESIDENT’S REPORT

President Hall highlighted several items in his written report and updated the report based on things that occurred since the report was issued. His oral report included the following:

- Student and faculty highlights
- Student achievements
- Achievements of recent graduates
- Faculty achievements
- Update on the Golden Jubilee Year to date
- 13D Student Entrepreneurship Competition

- David Bloom Endowed Scholarship

President Hall reported that a $300,000 endowment for scholarships was established by FUVI Board member David Bloom, through the Bloom Foundation. He stated that this would provide
critically needed full scholarships for St. John residents attending UVI. The scholarships will help meet the increasing demands for financial support and remove the economic barriers to a college degree. He noted that, since the opening of the St. John Academic Center in 2011, there has been an increase in the number of applications from St. John residents by 25% from fall 2010 to fall 2011.

**PRESIDENT’S AWARD**

President Hall reported that at the October 2010 Board of Trustees meeting, he began awarding the President’s Appreciation Award. At that time, he indicated that this award would be given for exemplary work by a Component during the reporting period covered in the President’s Report to the Board. The scope of the President’s Appreciation Award has since expanded to include academic units, specifically, Schools and Colleges. For this reporting period, Dr. Hall indicated that he was further expanding the scope of the areas included for consideration. As such, in this the Golden Jubilee Year of the University, he recognized the Golden Jubilee Operations Committee and the exemplary work that has been done under the leadership of Co-Chairs, Interim Dean, Dr. Simon Jones-Hendrickson and Vice Provost, Dr. Henry Smith. The Golden Jubilee Operations Committee has done an outstanding job planning and coordinating a significant number of activities and events that have already occurred and that will be occurring during the second half of this calendar year.

He noted that committee members have brought passion, creativity, and love to each task that they have undertaken and have demonstrated their unwavering commitment to this special institution through the work that they have done to date. Dr. Hall added that though he was very much aware that there was much work still to be done as we continue our Golden Jubilee Celebration, he believed that it was important to let these hard working individuals know how much they were appreciated. Their work has already had a significant impact on the University and the Virgin Islands. They have solidified UVI within this community and within the hearts and minds of its alumni, donors, friends, supporters, and members of the University community.

Drs. Smith and Jones-Hendrickson, co-chairs of the Golden Jubilee Operations Committee accepted the award on behalf of the committee. Members of the Board offered commendations on the President’s report and congratulations to the Golden Jubilee Operations Committee.

Chairman Moorhead thanked President Hall for his report and opened the floor for questions and comments on the report presented. Trustee Nugent-Hill commended the President on his report and noted that in the report was a listing of the achievements of recent graduates. She felt that those achievements were a strong reflection of the work that the University was doing and further requested that although they are listed in the report, the achievements should be read and placed on the record in the minutes of the meeting.

The following list represents recent graduates who have been accepted into post-baccalaureate or graduate programs, or medical school. It should be noted that all students accepted into PhD programs will be receiving tuition waivers and stipends that will fully fund their doctoral studies. They are...
• Barry Volson, UVI marine biology major, defended his PhD in oceanography at the University of Rhode Island.

• Joselyn Allen (UVI biology major) will be matriculating into a PhD program in microbiology at Pennsylvania State University in the fall. While at UVI, she conducted research with Dr. Paul Jobsis.

• Adrianne Crooke (UVI biology major) was accepted into a PhD program at the University of Iowa. She did undergraduate research with Dr. Paul Jobsis.

• Indira Turney (UVI psychology major) has been accepted into the doctoral program in Cognitive Psychology at Penn State with full funding. Associate Professor, Aletha Bauman, College of Liberal Arts and Social Sciences, mentored her through the process.

• Johnasha Stuart (UVI biology major) was accepted into a PhD program in immunology at the University of Arkansas for Medical Sciences. Stuart conducted research at UVI with Alice Stanford and Donna Nemeth.

• Jefferson Hendrickson (UVI biology major) graduated in May 2012 from Meharry Medical School with a Doctor of Medicine (MD) degree.

• Melissa Matthias (UVI biology major senior) has been accepted at Tuskegee University’s School of Veterinary Medicine. She conducted undergraduate research with Dr. LaVerne Brown.

• Nicole Fleming (UVI biology major senior) has been accepted, for fall 2012, in a fully funded, post-baccalaureate program at University of North Carolina Chapel Hill. Dr. Alice Stanford was her Minority Biomedical Research Support - Research Initiative for Scientific Enhancement (MBRS-RISE) mentor.

• Blanche Letang (UVI biology major senior) will be starting in a fully funded, post-baccalaureate program at University of North Carolina Chapel Hill. Dr. Jennilee Robinson and Dr. Sandra Romano were her Minority Access to Research Careers (MARC) mentors at UVI.

• Anne Tagini (UVI marine biology major) was accepted into a master’s degree program at Moss Landing Marine Laboratory in California (part of the California State System).

CHAIRMAN’S COMMENTS

Chairman Moorhead noted that this would be the last meeting of Provost Karl Wright and he wanted to take the opportunity to show the Board’s appreciation for his service. Chairman Moorhead presented a plaque to the Provost on behalf of the Board of Trustees.

RESEARCH AND TECHNOLOGY PARK

At the invitation of the Chair, Executive Director of the RTPark, David Zumwalt, gave a brief update report highlighting developments at the Park since the last meeting of the Board of Trustees. Highlights from the report included milestones and materials update, RTPark Tenant/Protected Cell Update, as well as other related activities. Mr. Zumwalt also noted that there were two new tenant protected cells and that highlights and updates concerning the building project are posted on the RTPark website.

COMMITTEE ACTION ITEMS

ACADEMIC, RESEARCH, and STUDENT AFFAIRS…………..Dr. Yvonne E. L. Thraen

Amended Rules Governing Appeals to the Board
Trustee Thraen reported that amended Rules Governing Appeals to the Board of Trustees were presented to the ARSA committee for review and approval. The University’s legal counsel approved the amendments, which provide for a more comprehensive policy, including an appeal process which is delineated in the University’s Faculty Policy Manual. She noted that the amended Rules provide a means for filing the documents electronically in order to facilitate the appeal process.

The committee voted unanimously to approve the amended rules which were forwarded to the full Board for review and approval. A motion was made by Trustee Nugent-Hill, which was seconded by Trustee Charnele Burton, to adopt a resolution approving the amended Rules Governing Appeals to the Board of Trustees. The vote on the motion was unanimous by the members present at the meeting.

The resolution is appended to the minutes.

Student Code of Conduct

Trustee Thraen reported that the Student Code of Conduct was presented to Cabinet and subsequently to the University’s legal counsel. Amendments were adopted and shared with faculty, staff and students. It was noted that, to the extent possible, the draft document was reflective of best practices and existing trends in higher education. Also, it provided greater clarity and included definitions of terms so that students would be aware of the terms and understand them. The document addressed revisions to procedures in handling student complaints and the document expanded the jurisdiction of the University relative to acts that occur off campus.

The ARSA committee voted unanimously to approve the Student Code of Conduct. The document was forwarded to the full Board for review and approval. A motion was made by Trustee Smock, which was seconded by Trustee Terry, to adopt a resolution approving the Student Code of Conduct. The vote on the motion was unanimous by the members present at the meeting.

The resolution is appended to the minutes.

COMMITTEE ON TRUSTEES.................................................................Jennifer Nugent-Hill

Board Assessment Tool

Trustee Nugent-Hill reported that the Committee on Trustees was recommending the adoption of a standard assessment tool to examine the Board’s performance, promote best practice, and demonstrate to the UVI community the Board’s commitment to the University and its own excellence. It was noted that Board Liaison Gail Steele presented the tool for review by the committee after her attendance at the annual conference of the Association of Governing Boards of Universities and Colleges (AGB). It was further noted that the assessment tool could be used to help Board members focus on their duties, improve their performance, foster greater engagement among trustees and better facilitate the way the Board develops goals for upcoming years. After the presentation, a motion was made by Trustee Nugent-Hill, which was seconded by Trustee Williams, to approve the resolution to adopt the Board Assessment Tool. The vote on the motion was unanimous by the members present.

The resolution is appended to the minutes.

Minutes recorded by Gail T. Steele, Board Liaison
Approved by the Board of Trustees – October 27, 2012
Ratification of action taken by the Executive Committee on behalf of the Board of Trustees since the last meeting of the Board of Trustees, which was on March 10, 2012.

A resolution was presented to ratify the following actions taken by the Executive Committee of the Board since the last meeting of the UVI Board of Trustees:

- On the recommendation of the Buildings and Grounds Committee and the Finance and Budget Committee of the Board, the Executive Committee selected Option 2 of three options submitted by President David Hall for the purchase by the University of five megawatts of solar-generated power (approximately three megawatts on the St. Thomas Campus and two megawatts on the Albert A. Sheen Sr. Campus) from Caribbean Wind Energy and System 3 through a twenty-year Power Purchase Agreement (PPA). (A copy of the Administration’s proposal, captioned Energy Management Report March 2012, University-Wide Photovoltaic System Project, is attached to the resolution as Exhibit A.) In order to keep the project on schedule for a January 2013 completion, the Committee adopted a motion authorizing the President to proceed with the negotiation of a PPA with Caribbean Wind Energy and System 3 to purchase approximately five megawatts of solar-generated power to displace more expensive, fossil fuels generated power supplied by VIWAPA;

- The Committee approved a policy governing the issuance of tablet computers to the members of the Board of Trustees. (A copy of the policy captioned, Issuance of Tablet Computers to Trustees, is attached as Exhibit B.) The use of tablet computers, specifically Apple iPad2’s\(^1\), will replace the printing, collating, binding, and distribution of Board Books at least three times a year - before each meeting of the Board, and therefore result in a reduction in the operating expenses of the Board. The approval of this policy by the Committee allowed the distribution of iPad2’s before the June meeting of the Board rather than delaying the achievement of that reduction in operating expenses until the Board meeting in October.

- The Periodic Review Report (PRR) for the Middle States Commission on Higher Education was reviewed and edited by the Academic, Research, and Student Affairs Committee and then forwarded to the Executive Committee for review and approval. The Committee reviewed and approved the edited PRR. (A copy of the PRR is attached as Exhibit C.) The approval of the report was needed prior to the June 9, 2012 meeting of the Board of Trustees in order for the Administration to comply with the deadline of June 1, 2012 for the submission of the PRR to the Middle States Commission on Higher Education.

A motion was made by Trustee Edward Thomas, which was seconded by Trustee Thraen, to approve a resolution to ratify the actions taken by the Executive Committee since the last meeting of the Board of Trustees on March 10, 2012. The vote on the motion was unanimous by the members present.

The resolution is appended to the minutes.

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\(^1\) The iPad2 is approximately $100.00 per unit less expensive than the new iPad which recently became commercially available.
University of St. Martin (USM) Tuition Rate Proposal

Trustee Thomas reported that the Administration proposed to the Finance and Budget Committee that the tuition charged to USM students be linked to the UVI’s tuition rate for non-residents. The UVI’s previous Memorandum of Understanding with USM specified fixed tuition rates which did not change as the University’s tuition rates increased. The Finance and Budget Committee reviewed the matter and voted to recommend to the Board of Trustees approval of tuition rates linked to UVI’s tuition rates for non-residents. Trustee Thomas made a motion, which was seconded by Trustee Nugent-Hill, to adopt a resolution approving undergraduate and graduate tuition rates for University of St. Martin students equivalent to two-thirds of the undergraduate and graduate tuition rate of UVI for non-residents, effective fall 2012, under a new Memorandum of Understanding between the two institutions. The vote on the motion was unanimous by the members present.

The resolution is appended to the minutes.

Fiscal Year 2013 Operating Budget

Trustee Thomas reported that the Administration proposed to the Finance and Budget Committee an operating budget of total operating revenues of $44,939,888 and expenditures and transfers of $44,936,274 for Fiscal Year 2013. The Finance and Budget Committee reviewed the matter and voted to recommend to the Board of Trustees approval of the operating budget. A motion was made by Trustee Thomas, which was seconded by Trustee Nugent-Hill, to adopt a resolution approving the Fiscal Year 2012-2013 Operating Budget for the University. The vote on the motion was unanimous by the members present.

The resolution is appended to the minutes.

Financial Policies

Trustee Thomas reported that the Administration proposed to the Finance and Budget Committee financial policies covering fiscal responsibility, procurement, travel, moving and relocation expenses and hosting, hospitality and entertainment expenses for adoption by the University. He noted that the Administration, through the shared governance process, vetted the draft policies. The Finance and Budget Committee voted to recommend to the Board of Trustees approval of the financial policies. A motion was made by Trustee Thomas, which was seconded by Trustee Williams, to adopt a resolution approving the revised financial policies. The vote on the motion was unanimous by members present.

Chairman Moorhead commended the President and the Administration on the document noting that the document closes the gaps on matters that had been pointed out in past audits.

The resolution is appended to the minutes.
Key Performance Indicators: Academic Year in Review

An overview of the key performance indicators for the 2011-2012 Academic Year was presented. Total financial aid consisting of UVI financial aid, UVI scholarships, and federal financial aid were all above previous years and amounted to $1.1M. Incidents of campus crimes were down in calendar year 2011 compared to 2010. Total contributions to UVI as of April 4, 2012 were down by 15% compared to last year. Other indicators reported on were capital projects, graduates and community engagement.

Strategic Plan 2017

President Hall gave an overview of the Draft Strategic Plan. He noted that the process to develop the new strategic plan – *Pathways to Greatness* - for the period 2012-2017 commenced in October 2010 and continued in the summer of 2011. With the assistance of a consultant, the University engaged faculty, staff, students, administrators, alumni, and members of the Board of Trustees in a collaborative approach to developing the plan. A Planning Task Force (PTF) comprised of constituency-representatives and other presidential appointees was established to guide the development of the plan. The new plan consists of six areas of focus:

- Academic Quality and Excellence
- Student Development and Success
- Community Engagement and Globalization
- Modern and Safe University Environment
- Organizational and Human Development
- Financial Sustainability and Growth

The draft plan was approved by the Planning Committee of the Board and was recommended for approval by the full board. A motion was made by Trustee Wilkinson, which was seconded by Trustee Nugent-Hill, to approve a resolution adopting the 2012-2017 Strategic Plan, *Pathways to Greatness*. The vote on the motion was unanimous by the members present.

Board members offered comments and congratulations on the 2012-2017 Strategic Plan and commented on the importance and timeliness of the Plan to the future of the University of the Virgin Islands.

The resolution is appended to the minutes.

There being no other business to be conducted in the Regular Session, a motion was made by Trustee Nugent-Hill, which was seconded by Trustee Williams, to go into Executive Session to discuss the following:

- Draft Minutes of the Executive Session of the meeting of the Board on March 10, 2012;
- Trustees' Contributions to the University's Annual Fund;
- A recommendation of appointment of a member to the Foundation of the University Board of Directors;
- Cultivation of a donor;
- Update report on property concerning the RTPark;
- Review of two candidates for tenure;
- A resolution to ratify the actions taken by the Executive Committee in Executive Session since the last meeting of the Board of Trustees;
- A recommendation for a change in the University’s organizational structure;
- A report from the President on personnel issues;
- Update on Legal Matters;
- Sexual Harassment Awareness Training.

There was a fifteen minute break and then the Executive Session was convened at 11:10 a.m.

RETURN TO REGULAR SESSION

Upon return to the Regular Session of the meeting at 2:05 p.m., the Chairman reported the following:

In the Executive Session, the Board

- Approved the Executive Session Minutes of March 10, 2012;
- Approved Kiril Sokoloff as a candidate for appointment to the FUVI Board of Directors;
- Received an update report on the cultivation of a new donor and referred the matter to the Development Committee of the Board;
- Approved two candidates for tenure; Dr. Donna Nemeth and Dr. Paul Jobsis;
- Approved a resolution ratifying the action taken by the Executive Committee of the Board in Executive Session since the last meeting of the Board of Trustees regarding the President’s Contract;
- Approved a resolution regarding the reorganization of the University’s administrative structure and the elimination of the Campus Executive Administrator (CEA) position.
- Approved the Board Goals for 2012-2013; and
- Received Sexual Harassment Awareness Training.

ADJOURNMENT

There being no other business, a motion was made by Trustee Thraen, which was seconded by Trustee Burton, to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 2:15 p.m.

Resolutions appear below:
RESOLUTION OF THE BOARD OF TRUSTEES
UNIVERSITY OF THE VIRGIN ISLANDS

Purpose: To Approve the Amended Rules Governing Appeals to the Board of Trustees Recommended by the Academic, Research and Student Affairs Committee of the Board.

WHEREAS, the Legal Counsel for the University drafted amendments to the Rules Governing Appeals to the Board of Trustees which allow the electronic filing of notices of appeals, briefs, and replies to briefs; and

WHEREAS, the amended Rules incorporate into the Rules the right to appeal an unfavorable recommendation by the President on a request for tenure, which right exists in the Faculty Policy Manual; and

WHEREAS, on May 15, 2012, the Academic, Research and Student Affairs Committee of the Board of Trustees voted to recommend to the Board that the amended Rules be approved;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

1. The amended Rules Governing Appeals to the Board of Trustees, attached hereto as Exhibit “A”, are hereby approved.

2. That the President be authorized to take such actions as are necessary and proper to implement this resolution.

3. This resolution shall become effective June 9, 2012.

CERTIFICATION

The undersigned does hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands adopted at its meeting on Saturday, June 9, 2012, as recorded in the minutes of the said meeting.

__________________________________   __________________
Secretary of the Board     Date
RESOLUTION OF THE BOARD OF TRUSTEES
UNIVERSITY OF THE VIRGIN ISLANDS

Purpose: To Approve the Student Code of Conduct.

WHEREAS, on April 23, 2012, the Cabinet of the President of the University of the Virgin Islands supported the advancement of the draft Student Code of Conduct for presentation at Student Forums and for review by Staff Council and Faculty; and

WHEREAS, amendments received by Faculty and Cabinet as the result of that review were incorporated into a draft that was submitted to the Academic, Research and Student Affairs Committee of the Board of Trustees for its review; and

WHEREAS, on May 15, 2012 the Academic, Research and Student Affairs Committee of the Board voted to recommend to the Board the approval of the Student Code of Conduct with additional amendments;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

1. The Student Code of Conduct, attached hereto as Exhibit “A”, is hereby approved.

2. That the President be authorized to take such actions as are necessary and proper to implement this resolution.

3. This resolution shall become effective June 9, 2012.

CERTIFICATION

The undersigned does hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands adopted at its meeting on Saturday, June 9, 2012, as recorded in the minutes of the said meeting.

______________________________________    __________________
Secretary of the Board       Date
Purpose: Approval of Board Assessment Tool

WHEREAS, at its meeting on May 2, 2012, the Committee on Trustees of the Board of Trustees of the University of the Virgin Islands was presented with an assessment tool that would assist the members with assessing board performance and setting board goals, and would promote the use of best practices; and

WHEREAS, the Committee unanimously voted to recommend approval of the proposed assessment tool, attached hereto as Exhibit “A”, for use by the UVI Board of Trustees and voted to submit the tool to the Board for its approval.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

The assessment tool submitted by the Committee on Trustees of the Board of Trustees is approved.

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CERTIFICATION

The undersigned hereby certifies that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands adopted at its meeting on Saturday, June 9, 2012, as recorded in the Minutes of the said meeting.

___________________    ________________
Secretary of the Board    Date
UNIVERSITY OF THE VIRGIN ISLANDS
RESOLUTION OF THE BOARD OF TRUSTEES

To ratify the actions taken in Regular Session by the Executive Committee of the Board of Trustees (“the Board”) of the University of the Virgin Islands for the Board

WHEREAS, Article VI, Section 1 (a) of the Bylaws of the University of the Virgin Islands states in part, “The Executive Committee may act for the Board between Board meetings, in the event of emergencies requiring Board action;” and
WHEREAS, that section of the Bylaws further states, “The Executive Committee shall report to the Board at its next meeting on all actions taken by it, and the Board shall ratify or revoke such actions,” and
WHEREAS, the last meeting of the Board was on March 10, 2012; and
WHEREAS, during the Regular Session of a meeting on April 3, 2012, the Executive Committee (“the Committee”) acted for the Board as follows:

- On the recommendation of the Buildings and Grounds Committee and the Finance and Budget Committee of the Board, the Committee selected Option 2 of three options submitted by President David Hall for the purchase by the University of five megawatts of solar-generated power (approximately three megawatts on the St. Thomas Campus and two megawatts on the Albert A. Sheen Sr. Camus) from Caribbean Wind Energy and System 3 through a twenty-year Power Purchase Agreement (PPA). (A copy of the Administration’s proposal, captioned Energy Management Report March 2012, University Wide Photovoltaic System Project, is attached as Exhibit A.) In order to keep the project on schedule for a January 2013 completion, the Committee adopted a motion authorizing the President to proceed with the negotiation of a PPA with Caribbean Wind Energy and System 3 to purchase approximately five megawatts of solar-generated power to displace more expensive, fossil fuels generated power supplied by VIWAPA;

WHEREAS, during the Regular Session of a meeting on May 7, 2012, the Committee acted for the Board as follows:

- The Committee approved a policy governing the issuance of tablet computers to the members of the Board of Trustees. (A copy of the policy captioned, Issuance of Tablet Computers to Trustees, is attached as Exhibit B.) The use of tablet computers, specifically Apple iPad2’s, will replace the printing, collating, binding, and distribution of Board Boards at least three times a year - before each meeting of the Board, and therefore result in a reduction in the operating expenses of the Board. The approval of this policy by the Committee allowed the distribution of iPad2’s before the June meeting of the Board rather than delaying the achievement of that reduction in operating expenses until the Board meeting in October.

- The Periodic Review Report (PRR) was reviewed and edited by the Academic, Research, and Student Affairs Committee and then forwarded to the Executive Committee for review and approval. The Committee reviewed and approved the edited PRR. (A copy of the PRR is attached as Exhibit C.) The approval of the report was needed prior to the June 9, 2012 meeting of the Board of Trustees in order for the Administration to comply with the deadline of June 1, 2012 for the submission of the PRR to the Middle States Commission on Higher Education.

2 The iPad2 is approximately $100.00 per unit less expensive than the New iPad which recently became commercially available.
NOW THEREFORE, BE IT RESOLVED BY THE BOARD:
The actions taken by the Executive Committee of the Board during the Regular Session of its meetings on April 3 and May 7, 2012, which are detailed above, are hereby ratified.

CERTIFICATION
The undersigned hereby certifies that the foregoing is a true and exact copy of a resolution approved by the Board of Trustees of the University of the Virgin Islands at a meeting on Saturday, June 9, 2012 as recorded in the minutes of that meeting.

__________________________________  _________________
Secretary of the Board                 Date

Exhibit A
Energy Management Report March 2012, University Wide Photovoltaic System Project,

Exhibit B
Issuance of Tablet Computers to Trustees Policy

Exhibit C
Periodic Review Report (PRR)
RESOLUTION OF THE BOARD OF TRUSTEES
UNIVERSITY OF THE VIRGIN ISLANDS

Purpose: To approve undergraduate and graduate tuition rates effective Fall 2012 for University of St. Martin students under the terms of a Memorandum of Understanding.

WHEREAS, the University of the Virgin Islands is committed to supporting the intellectual and professional development of the workforce in the Virgin Islands and wider Caribbean as part of the University’s mission; and

WHEREAS, the University of the Virgin Islands and the University of St. Martin have agreed to enter into a Memorandum of Understanding (MOU) which would establish the tuition rates to be charged to the undergraduate and graduate students participating in the programs as per the terms of the MOU; and

WHEREAS, the University is desirous of establishing tuition rates for the MOU that would be directly tied to future increases in the University’s tuition rates; and

WHEREAS, a minimum of 20 students would make the graduate and undergraduate programs academically and financially viable; and

WHEREAS, on May 16, 2012 the Finance Committee of the Board of Trustees voted to recommend to the Board of Trustees the approval of the basis for the tuition rates.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY AS FOLLOWS:

1. Under the terms of the Memorandum of Understanding with the University of St. Martin, undergraduate students will be charged a tuition rate equivalent to two-thirds of the undergraduate non-resident rate of $400, or $266 per credit, and graduate students will be charged a tuition rate equivalent to five-sixths of the graduate non-resident rate of $660, or $550 per credit, effective Fall 2012.

2. Future increases in the tuition rates charged to students from the University of St. Martin will be directly tied to the tuition rates charged by the University of the Virgin Islands.

3. The President and Vice President for Administration and Finance are hereby authorized to take the necessary action to implement this resolution.

4. This resolution shall become effective June 9, 2012.

CERTIFICATION

The undersigned does hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands adopted at its meeting on Saturday, June 9, 2012, as recorded in the minutes of the said meeting.

__________________________________   __________________
Secretary of the Board     Date
Resolution approving the Fiscal Year 2012-2013 Operating Budget for the University of the Virgin Islands

WHEREAS, via letter dated February 13, 2012 from the Office of Management and Budget of the Government of the Virgin Islands, the University was informed that the Fiscal Year 2013 expenditure ceiling would be $28,104,581 which is $3,514,171 less than the University’s Fiscal Year 2012 appropriation which also included a one-time amount of $10,000 for the implementation of Act 7261; and

WHEREAS, on April 30, 2012, the University Budget Committee (UBC) voted to recommend to the President of the University of the Virgin Islands (“University”) an operating budget consisting of revenues of $44,939,888 and expenditures and transfers of $44,936,274 for Fiscal Year 2013 based on the assumption that the University would receive total operating appropriations of $22,908,637 from the Government of the Virgin Islands for operations in that fiscal year; and

WHEREAS, the President of the University accepted the recommendation of the UBC and forwarded same to the Finance and Budget Committee of the Board of Trustees for consideration; and

WHEREAS, on May 16, 2012, the Finance and Budget Committee of the Board of Trustees voted to recommend to the Board of Trustees the approval of an operating budget consisting of revenues of $44,939,888 and expenditures and transfers of $44,936,274 for Fiscal Year 2013, which is incorporated into this resolution as “Exhibit A.”

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

A. That, for the purpose of carrying out the operations of the University for the fiscal year, which begins October 1, 2012 and ends September 30, 2013, the operating budget proposed by the Administration, a copy of which is incorporated into this resolution as Exhibit “A”, is hereby approved. The total projected operating revenues and expenditures in the Fiscal Year 2012-2013 Operating Budget are as follows:

i) Total revenues of $44,939,888; and

ii) Total expenditures and transfers of $44,936,274 and a residual balance of $3,614.

B. That the President and Vice-President for Administration and Finance are authorized to take such actions as are necessary and proper to implement this resolution.

CERTIFICATION

The Undersigned does hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands adopted at a meeting on June 9, 2012 as recorded in the minutes of said meeting.
### EXHIBIT A
UNIVERSITY OF THE VIRGIN ISLANDS
FISCAL YEAR 2012-2013

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>FY2012 Rev #1</th>
<th>Adjustment</th>
<th>FY2013 Proposed Budget</th>
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<td></td>
<td>- Approved Budget</td>
<td>Total</td>
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<tr>
<td>Tuition &amp; Fees</td>
<td>$12,954,604</td>
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<td>Appropriations</td>
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<td>Government Grants &amp; Contracts</td>
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<td>Private Grants &amp; Contracts</td>
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<td>Investments</td>
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<td>Sales &amp; Services Education</td>
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<tr>
<td>Sales &amp; Services Auxiliary</td>
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<td>$6,507,948</td>
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<td>Other Revenues</td>
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<td>($3,073,131)</td>
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<th>EXPENDITURES</th>
<th>FY2012 Rev #1</th>
<th>Adjustment</th>
<th>FY2012 Proposed Budget</th>
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<td>Instruction</td>
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<td>Research</td>
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<td>Public Service</td>
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<td>Academic Support</td>
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<td>Student Services</td>
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<td>Institutional Support</td>
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<td>Operations/Maintenance of Plant</td>
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<td>Student Aid</td>
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<td>Auxiliary Enterprises</td>
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<td>Transfers</td>
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<td>Health Insurance Employer Contribution (Undistributed)</td>
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<td><strong>Total Expenditures &amp; Transfers</strong></td>
<td><strong>$47,866,656</strong></td>
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<td><strong>Net Operating Position</strong></td>
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<td><strong>$142,749</strong></td>
<td><strong>$3,614</strong></td>
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Resolution approving financial policies covering fiscal responsibility, procurement, travel, moving and relocation expenses and hosting, hospitality and entertainment expenses

WHEREAS, the University of the Virgin Islands (UVI) has a fiduciary responsibility to fulfill its overall mission ethically and in compliance with applicable polices, laws, regulations, rules, contracts and grant requirements, and donor restrictions; and

WHEREAS, it is the policy of the UVI to achieve best practices in its standards of financial integrity and sound financial controls based on a set of broad and consistent financial policies which govern decisions, actions, implementations throughout the University’s organizational structure; and

WHEREAS, one of the Presidential Goals for 2011-2012 is to identify, revise and seek approval of outdated financial policies, and create new ones in areas where none exist; and

WHEREAS, the Administration of the University, through the shared governance process, vetted draft policies covering fiscal responsibility, procurement, travel, moving and relocation expenses and hosting, hospitality and entertainment expenses; and

WHEREAS, on May 24, 2012, the Finance and Budget Committee of the Board of Trustees voted to recommend to the Board of Trustees the approval of financial policies covering fiscal responsibility, procurement, travel, moving and relocation expenses and hosting, hospitality and entertainment expenses effective July 1, 2012.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

A. That, the financial policies covering fiscal responsibility, procurement, travel, moving and relocation expenses and hosting, hospitality and entertainment expenses, attached hereto as Exhibit A, are hereby approved, effective July 1, 2012.

C. That the President and Vice-President for Administration and Finance are authorized to take such actions as are necessary and proper to implement this resolution.

CERTIFICATION

The Undersigned does hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands adopted at a meeting on June 9, 2012 as recorded in the minutes of said meeting.

______________________________    _____________________________
Secretary of the Board      Date
RESOLUTION OF THE BOARD OF TRUSTEES
UNIVERSITY OF THE VIRGIN ISLANDS

To approve “Strategic Plan 2017 - Pathways to Greatness”

WHEREAS, on March 11, 2006, the Board of Trustees of the University of the Virgin Islands (“the University”) approved VISION 2012, as the strategic plan for the University for the period 2006-2012; and

WHEREAS, that strategic plan ends on September 30, 2012

WHEREAS, as the result of a collaborative effort of the Administration of the University with internal and external stakeholders of the University, which commenced in October 2010, a new five-year strategic plan was developed to succeed VISION 2012; and

WHEREAS, the new strategic plan, Strategic Plan 2017 - Pathways to Greatness, was presented by President David Hall to the Planning Committee of the Board of Trustees on May 29, 2012; and;

WHEREAS, the Planning Committee reviewed and approved Strategic Plan 2017 for submission to the Board of Trustees; and

WHEREAS, as the result of further review and editing of Strategic Plan 2017 performed since the approval of the Plan by the Planning Committee, the Administration recommended further revisions to Strategic Plan 2017, approved by the Planning Committee;

NOW THEREFORE BE IT RESOLVED BY THE BOARD:

1. Strategic Plan 2017 – Pathways to Greatness, as further revised based on the recommendation of the Administration, attached hereto as Exhibit “A”, is hereby approved.

2. That the President be authorized to take such actions as are necessary and proper to implement this resolution.

3. This resolution shall become effective June 9, 2012.

CERTIFICATION

The undersigned does hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands adopted at its meeting on Saturday, June 9, 2012, as recorded in the minutes of that meeting.

_______________________________    __________________
Secretary of the Board       Date