myUVI.net Website Account Setup

UVI has a partnership with Google to offer students, employees and student organizations web sites on the myUVI.net domain. After a student organization uploads content and gets the website approved by the organization’s advisor, UVI’s Directors of Student Activities will link to that page from UVI’s student organization webpages. Employees directory profiles may include a link to professional websites.

myUVI.net Website Account Setup:
A Google e-mail account must first be assigned by UVI’s Information Technology Department.

1. Contact UVI’s Information Technology Help Desk by calling (340) 693-1466 or emailing helpdesk@uvi.edu.
2. Ask IT to set up a myUVI.net email account for your student club or organization.
3. Select an email address/password combination.
   For example, the Psychology Club should request a username of psychology_club
   Username: psychology_club
   Email address: psychology_club@myuvi.net
   Website address: https://sites.google.com/a/myuvi.net/psychology_club
   a) Under “Your services” select “Sites”
   b) Select “Create new site” button
   c) Follow the prompts...
   UVI logo, wordmark and other branding files are available at http://www.uvi.edu/administration/institutional-advancement/public-relations/graphics.aspx
5. The student organization’s advisor should email the Director of Student Activities a link request with the student organization’s new url (website address). Faculty should submit his/her new url online at http://www.uvi.edu/directory/profiles/eform.aspx.

Tips for Getting Started:
- Google Help: http://sites.google.com/support/?hl=en
- Create site video tutorial: http://www.youtube.com/watch?v=F1B_q_EiVHI
- Edit site video tutorial: http://www.youtube.com/watch?v=HW3OEiLssqE&feature=related
- Change appearance video tutorial: http://www.youtube.com/watch?v=DKXFDdwLLgA&feature=related

Other myUVI.net Websites:
- Center for Complementary and Alternative Medicine - https://sites.google.com/a/myuvi.net/ccam/
- Dr. David Smith’s Physics Curriculum - http://sites.google.com/a/myuvi.net/uvi-webphysics/
- Daniella Henry, Miss UVI ‘11-’12 - https://sites.google.com/a/myuvi.net/miss-uvi/
- OneLove - https://sites.google.com/a/myuvi.net/onenloveuvii/

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