Notice of Intent to Submit a Proposal

Name of Project Director ______________________________ Date of Application ____________________

Department________________________________________ Extension_____________________

Source of Funding Name and Address of Federal Agency/Foundation/Corporation (Funding Source)

Name of Funding Program_________________________ Due Date________________

Title and Brief Description of Proposed Program: ____________________________________________________________

Please attach guidelines or provide link: ________________________________________________________________

How did you learn about this funding opportunity?
☐ OSP monthly Research Development & Grant Writing News
☐ Other source (please list) ____________________________________________________________

Other Individuals/Departments at UVI Involved __________________________________________________________

Other Institutions and Individuals to be Involved __________________________________________________________

Proposed Funding Level from Funding Source$____________________

Proposed UVI Contribution Matching In-kind
Money____________________________________________________________
Staff______________________________________________________________
Space_____________________________________________________________
Equipment________________________________________________________

Signatures:___________________________________________________________________

Department Head ___________________________________________ Dean

*Note: Proposals are due to the Office of Sponsored Programs 5 WORKING DAYS before due date to Funding Agencies

Do Not Write Below This Line:________________________________________________________________________

Approvals:

Director, Sponsored Programs ___________________________ Date__________

Vice Provost, RPS__________________________ Date__________

OSP-NOI ver. 1.1 April 2013