

**ANNUAL MEETING OF THE BOARD OF TRUSTEES
JUNE 11, 2011**

**UNIVERSITY OF THE VIRGIN ISLANDS
ADMINISTRATION AND CONFERENCE CENTER
FIRST FLOOR CONFERENCE ROOM
ST. THOMAS CAMPUS
9:00 A.M.**

**ACTION AGENDA
Regular Session**

1. Call to Order

2. Minutes of March 12, 2011

Approval
Matters Arising

3. Election of Officers

The Committee on Trustees conducted its annual meeting for nominations as outlined in the Nomination Process adopted by the Board of Trustees in November of 2009. Eight nominations were received for the positions of Chair and Vice-Chair. A slate of candidates was developed and approved by as required by the process. This slate is being presented to the Board of Trustees for their deliberation and action.

4. Old Business

5. New Business

6. Approval of Consent Agenda

7. President's Report

8. Chairman's Comments

9. Research and Technology Park Board..... Alexander A. Moorhead

Update Report
(Presentation/Discussion)

The Board will receive an update report from the Research and Technology Park Board.

No action required.

10. Committee Action Items

ACADEMIC, RESEARCH, AND STUDENT AFFAIRS.....Dr. Yvonne E. L. Thraen

A. Memorandum of Agreement between UVI and Clarence Fitzroy Bryant College
(Presentation/Discussion/Action)

The Memorandum of Agreement between the University of the Virgin Islands and Clarence Fitzroy Bryant College (CFBC) was presented by the Provost. The previous agreement with CFBC expired in the Spring of 2010. On the advice of the University's legal counsel, the new agreement was forwarded to the ARSA Committee for approval since it involved a tuition discount for non-resident students, which must ultimately be approved by the Board of Trustees. There was also some uncertainty as to whether the initial agreement was approved by the Board.

The Committee voted unanimously to approve the Memorandum of Agreement with amendments, namely the change in the termination of the agreement from 20 to 60 days, and the change that would allow students in the program to finish in the event of a termination of the agreement. The proposal will be forwarded to the Board for consideration at the June 11, 2011 meeting.

Action required.

B. Implementation of Minors at UVI
(Presentation/Discussion/Action)

The Provost presented the proposal for the implementation of minors, which is standard throughout higher education. After receiving a number of inquiries from faculty and students over the course of the past academic year, a task force was established by the Provost to develop a proposal for the implementation of minors. The proposal was approved by the Curriculum Committee, the faculty and the Cabinet.

The ARSA Committee voted unanimously to implement minors at UVI as suggested by the Curriculum Committee. The proposal will be forwarded to the Board for consideration at the June 11, 2011 meeting.

Action required.

C. Student Conduct Code
(Presentation/Discussion/Action)

The Student Conduct Code was presented at the May 16th meeting of the ARSA Committee by Mr. Claude Steele, CEA on the Albert A. Sheen Campus. Deliberations were deferred until May 25th to allow committee members sufficient time to review the document. The Committee reviewed and proposed amendments to the document, which are reflected in the current draft.

A majority of the committee members voted to approve the document with the proposed amendments. The proposal will be forwarded to the Board for consideration at the June 11, 2011 meeting.

Action required.

COMMITTEE ON TRUSTEES.....Jennifer Nugent- Hill

**A. Information-requests from News Media on Names and Salaries of Employees of the University; Re-examination of UVI’s policy and procedure
(Presentation/Discussion/Action)**

The Committee on Trustees adopted a motion recommending that the current policy and procedure relevant to the release of information on the name, job title and salary of employees of the University, upon request of the news media, be maintained. Based on a referral from the Executive Committee, the Committee on Trustees performed a scan of current best practices in higher education and reviewed the Access to Public Records Policy adopted by the Board of Trustees in March 2007. In addition, feedback was gathered from the UVI Senate through President Hall.

Action required.

EXECUTIVE COMMITTEE..... Alexander A. Moorhead

Amendments of the Bylaws of the Foundation of the University of the Virgin Islands

During a meeting on May 20, 2011, the Executive Committee reviewed and discussed amendments to the Bylaws of the Foundation of the University of the Virgin Islands (FUVI) recently approved by the Board of Directors of FUVI. Pursuant to Article XI of the Bylaws of FUVI currently in effect, “The final approval of any amendments to these Bylaws shall reside with the Board of Trustees of the University of the Virgin Islands, who shall accept or reject the proposed changes to the Bylaws of the Foundation in whole or in part.” President Hall provided background on the proposed amendments to the Bylaws. He stated that the change was made to accommodate the reassignment of responsibilities for providing services to FUVI from the Office of Institutional Advancement and the V.P. of Institutional Advancement to the Office of the President and the Special Assistant to the President. He noted that the proposed amendments were approved by the members of the FUVI Board on May 18, 2011. The Executive Committee recommends the approval of the amendments with one addition.

Proposed amendments to Bylaws enclosed. Action required.

FINANCE AND BUDGET.....Edward E. Thomas

**A. HBCU Loan Resolution
(Presentation/Discussion/Action)**

The University has determined that it is necessary to borrow \$60,000,000 in an aggregated principal amount from the Historical Black Colleges and Universities Capital Financing Program to be used to refund the University’s 1999A Bonds and Series 2004A Bonds and to finance (i) a 100-bed Residence Hall on the St. Thomas Campus, (ii) the construction of improvements for teaching laboratories, classrooms, faculty offices, conference rooms on the St. Croix campus and other purposes, and (iii) and other upgrades and enhancement to campus facilities. The Finance and Budget Committee recommends that the Board adopt a resolution authorizing this loan. The Board adopted a resolution on February 11, 2011,

authorizing the refunding and issuance of tax-exempt bonds for the same purposes. However, interest rates on such bonds have been so high as to make it impractical to issue bonds for these purposes.

Proposed resolution enclosed. Action required.

B. Fiscal Year 2011 Operating Budget Revision #3 (3% Reduction in Appropriations)
(Presentation/Discussion/Action)

The University is proposing a revision to the Fiscal Year 2011 Operating Budget in light of the 3% reduction in allotments from the Government of the Virgin Islands. The University is proposing total operating revenues of \$49,242,914 and expenditures and transfers of \$49,232,190 creating a projected net operating position of \$10,724.

Proposed resolution enclosed. Action required.

C. Sexual Harassment Policy
(Presentation/Discussion/Action)

The University is updating its Sexual Harassment Policy to be consistent with Title VII of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972, which is required pursuant to these federal laws.

Proposed updated policy enclosed. Action required.

PLANNING COMMITTEE..... Sinclair L. Wilkinson

Key Performance Indicators – Financial, Research and Development Indicators
(Presentation/Discussion)

This mid-year report showed spring 2011 enrollment, at the time of the report, to be about the same as what it was in spring 2010 with new student enrollment being slightly down. Virgin Islands Government's support for UVI in FY 2011 is also about the same as what it was in 2010. Grants and contracts awarded in FY 2010 was up by 7% over FY 2009 with UVI ranking second in its peer group in federal grants awarded in FY 2010. Cash contributions to UVI in the first quarter were up by 196% over the same period last year and total contributions were up by 285%.

No action required.

11. Other Business

12. Executive Session

12. Adjournment