

**MEETING OF THE BOARD OF TRUSTEES
OCTOBER 29, 2011**

**UNIVERSITY OF THE VIRGIN ISLANDS
NORTH WEST WING, GREAT HALL
ALBERT A. SHEEN CAMPUS
9:00 A.M.**

**ACTION AGENDA
Regular Session**

1. Call to Order
2. Minutes of June 11, 2011
Approval
Matters Arising
3. Old Business
5. New Business
6. Approval of Consent Agenda
7. President's Report
8. Chairman's Comments
9. Committee Action Items

COMMITTEE ON TRUSTEES.....Jennifer Nugent- Hill

A. Proposed Bylaw Changes to Correct Inconsistency

The Committee on Trustees is recommending the adoption of an amendment of the current Bylaws in order to correct an inconsistency between the caption on Article VI, Section 7(b) and the text of that provision.

Existing language: **Unanimous Written Consent:** Written consent of the “*majority*” of the membership of a committee to any action shall have the same effect as a vote of the committee at a meeting duly called and held.

Revised language: **Unanimous Written Consent:** “*Unanimous*” written consent of the membership of the committee to any action shall have the same effect as a vote of the committee at a meeting duly called and held.

[Emphasis by use of italics within parenthesis is added.]

Action required.

B. Nominations for Trustees Elected by the Board

The Committee on Trustees, in accordance with Article II, Section(c), is submitting candidates to fill the two positions of Trustee Elected by the Board. The Committee on Trustees is recommending the reelection of Trustee Thraen and Trustee Moorhead, whose five-year term expired {date}. Both candidates have indicated their willingness to continue their service on the Board of Trustees.

Mr. Alexander A. Moorhead was first elected to the Board of Trustees in 1996, and was re-elected in 2001 and 2006. Mr. Moorhead has been serving as Board Chair since 2008.

Dr. Yvonne E. L. Thraen was first elected to the Board of Trustees in 1996, and was re-elected in 2001 and 2006. Dr. Thraen currently chairs the Academic Research & Student Affairs Committee and serves on the Building and Grounds and the Executive Committees.

Action required.

DEVELOPMENT COMMITTEE.....Rev. Dr. Wesley S. Williams, Jr.

Goal for Fiscal Year 2012

The Committee is submitting a recommendation to set the alumni giving rate goal at 16% and to increase the total fundraising goal to \$2.5M for fiscal year 2012.

Action required.

EXECUTIVE COMMITTEE..... Alexander A. Moorhead

A. Ratification of actions taken by the Executive Committee on behalf of the Board of Trustees since the last meeting of the Board of Trustees, which was on June 11, 2011.

A resolution is being presented to ratify the following actions taken by the Executive Committee of the Board since the last meeting of the UVI Board of Trustees:

- Based on the recommendation of the Finance and Budget Committee, the Committee approved the revised Fiscal Year 2011-2012 Operating Budget. The revised budget incorporated the 8% reduction in the salary of employees of the University mandated by Legislative Act No. 7261.
- The Committee approved the Criteria for Critical Hires presented by the Administration. The criteria was developed in anticipation of the enactment by legislative override of a provision in Act No. 7270 exempting the University from a freeze on hiring of government employees with respect to faculty and other critical positions only. The override occurred late last month.

Action required.

B. Selection of a UVI Trustee to serve on the Board of Directors of the Research and Technology Park Corporation

A resolution is being presented to select Trustee Edward E. Thomas to serve as a member of the Board of Directors of the University of the Virgin Islands Research and Technology Park Corporation

Action required.

PLANNING COMMITTEE.....Sinclair L. Wilkinson

Key Performance Indicators – Summary Report

The preliminary report presented indicated that, as of August 31, 2011, total enrollment has decreased by 5%. Enrollment was down on both campuses with male enrollment of St. Croix being 1% above last year's enrollment. Retention of male students on St. Croix has declined while, for female students on St. Croix and for both genders on St. Thomas, retention has increased. The data presented showed that the typical undergraduate at UVI is a full-time, more mature female from the territory who, in all likelihood, has other responsibilities beyond school. Funds raised by August 19, 2011 exceeded the year's goal by 144%. The number of alumni and trustees who made donations to UVI exceeded last year's numbers and so too did the total amount contributed.

No action required.

10. Other Business

11. Executive Session

13. Proposed dates and places for upcoming meetings of the UVI Board of Trustees:

- Saturday, March 10, 2012 St. Thomas Campus
- Saturday, June 9, 2012 St. Croix Campus
- Saturday, October 27, 2012 St. Thomas Campus

12. Adjournment