

**MEETING OF THE BOARD OF TRUSTEES  
MARCH 13, 2010**

**UNIVERSITY OF THE VIRGIN ISLANDS  
ADMINISTRATION AND CONFERENCE CENTER  
FIRST FLOOR CONFERENCE ROOM  
ST. THOMAS CAMPUS  
9:00 A.M.**

**DRAFT ACTION AGENDA  
Regular Session**

1. Call to Order
2. Minutes of October 31, 2009  
Approval  
Matters Arising
3. Old Business
4. New Business
5. Approval of Consent Agenda
6. President's Report
7. Chairman's Comments
8. Committee Action Items

**Academic, Research, and Student Affairs.....Juanita M. Woods**

**A. Name change of Academic Divisions  
(Presentation/Discussion/Action)**

The President presented the proposed name change of the academic divisions to schools or colleges. He informed the committee that the current designation of the academic units was not consistent with the standards used in other colleges and universities. The name change issue was brought to an even higher priority when the

Business Division presented a proposal to the President to have the title changed to the *School of Business*, which is intended to assist the division with the accreditation process. The President believes that the University needs to send a very strong message to the faculty and students that the expectations at UVI are no different from those at other universities.

Although the Board of Trustees imposed a moratorium on changes in the University's structure, the President stated that it was his understanding that the moratorium related to substantive changes. The Committee Chair informed the members that "buy in" among the constituent groups was a major concern at the time that the moratorium was imposed. She stated that the Middle States Report also expressed concerns with the number of changes that had taken place and the fact that none of them had gone through rigorous evaluation by the constituent groups. The proposed name change has been endorsed by the Faculty, Deans, UVI Senate and Provost as indicated by letters of support in the presentation material.

The ARSA Committee voted unanimously to change the designation of the academic units from divisions to schools or colleges. The proposal is being forwarded to the full Board for consideration at the March 13, 2010 meeting.

*Action Required.*

**B. Approval of Master of Arts in Psychology**  
(Presentation/Discussion/ Action)

Dr. George Lord, Dean of Humanities & Social Sciences, presented the Master of Arts in Psychology proposal. The initial proposal was developed almost two years ago to establish a master's degree in psychology with a concentration in counseling. The program is intended to provide educational training for graduate students that will be providing psychological services to children, adolescents, and families in the territory and beyond.

The program will involve 48 semester credit hours of classroom instruction. The students will have the option of a comprehensive examination or a six credit thesis. Additionally, they will take six credit hours or perform 1,200 acquired hours in a supervised internship with a public or private agency in the field of counseling psychology. If approved by the Board, the Dean anticipates an initial 30 students in the fall of 2010, 15 on the St. Thomas campus and another 15 on the St. Croix campus.

The program was initially proposed as a cohort. However, the Cabinet recommended that the Division open the program on an ongoing basis. The President supported the decision to open the program and informed the committee that, although there are

some merits to the cohort model, there are some downsides to it as well. He stated that the cohort model assumes that all of the participants will move sequentially through the program and finish together. As a result, students that miss a course or courses for one reason or another may potentially have to wait until the next cohort cycle. In light of these and other concerns, the Cabinet asked the Division to consider a modified cohort.

At the ARSA meeting on February 16<sup>th</sup>, the committee discussed space limitations, faculty requirements and the proposed budget. At the conclusion of the discussion, the committee decided unanimously to defer the vote on the proposal to February 22, 2010, in light of the fact that the updated proposal was received the day before the committee meeting and members did not have any opportunity to review the revised proposal in its entirety.

At the February 22<sup>nd</sup> meeting, the committee voted unanimously to approve the proposal and engaged in discussion on the following areas:

- i. Admission requirements and program orientation– items C,G, pg. 3
- ii. Demonstrated competency - pg. 3
- iii. New course proposals and required signatures - pgs. 7, 12, 17, 22, 27, 33, 39, 45, 50, 55, 60, 66, 71, 76, 81, 86, 91, 94
- iv. Pre-requisites for admission to the program – pg. 8
- v. Required text (suggested)/additional reading (suggested) – pg. 10
- vi. Course justification/rationale – pg. 17 (the discussion centered around the assertion that the use/abuse of legal and illegal drugs has escalated to *immense* proportions inclusive of the Caribbean)
- vii. Documentation of the approval process by the various constituent groups
- viii. Rationale for admitting students on an ongoing basis as opposed to a traditional cohort
- ix. Potential revenue opportunities and benefits of offering Continuing Education Unit (CEU) courses for recertification and licensure requirements

- x. Faculty requirements for the program and the availability of qualified instructors in the territory
- xi. Potential off-site locations for course instruction
- xii. Student responsibilities and the standards applied by different instructors
- xiii. Letters of recommendation for program admission

At the conclusion of the discussion, the committee voted unanimously to accept the Master of Arts in Psychology proposal with the suggested amendments that were offered by committee members. The proposal will be forwarded to the full Board for consideration at the March 13, 2010 meeting.

*Action required.*

**Committee on Trustees.....Jennifer Nugent-Hill**

**Proposed Policy on Conferring Emeritus Status for Trustees**  
(Presentation/Discussion/Action)

The Committee on Trustees is recommending the adoption of a formal policy to govern how Trustee Emeritus status is granted by the UVI Board of Trustees. The purpose of the document is to provide the Board of Trustees with a uniform policy that will guide this important process.

*Action required.*

**Development Committee.....Rev. Dr. Wesley S. Williams, Jr.**

**Status Report on Annual Fund**  
(Presentation/ Discussion/ Action)

Total contributions to date for fiscal year 2010 (Oct 1, 2009 – February 5, 2010)  
\$260,197.75

The Committee discussed the University’s progress in securing contributions and increasing the alumni giving rate for the current fiscal year. In addition, President Hall provided a brief update on the success of several key implementation initiatives undertaken by the Office of Institutional Advancement since fall of 2009. The Committee unanimously approved two recommendations for Board review and approval.

**Goal for Fiscal Year 2010**

The Committee is submitting a recommendation to set the alumni giving rate at 6% and fundraising goal at \$1.1M for fiscal year 2010.

*Action required.*

**VISION 2012 Alumni Giving Rate Goal**

The Committee is submitting a recommendation to set the alumni giving rate at the median of the University's traditional peer institutions and near the top of our HBCU peer institutions.

*Action required.*

**Executive Committee..... Alexander Moorhead**

**A. Ratification of the following actions taken by the Executive Committee since the last meeting of the UVI Board of Trustees which was held on October 31, 2009. (Presentation/ Discussion/Action)**

A resolution is being presented outlining the following actions taken by the Executive Committee of the Board since the last meeting of the UVI Board of Trustees:

1. Authorizing the University to install temporary toilet facilities at Brewer's Bay Beach
2. Authorizing the President of the University to renegotiate the refinancing of the tax exempt bonds issued by the University in 1999 in order to achieve savings to finance the construction of a residence hall on the St. Thomas Campus
3. Authorizing the President to retain an architect to develop plans for the construction of the residence hall on St. Thomas Campus
4. Approving the increase in the transfer of funds from Quasi-Endowment Fund in FY 2009-2010
5. Amending the Operating Budget for FY 2009-2010 to increase expenditures for Institutional Support
6. Addressing the shortfall of funds for the construction and equipping of the Wellness Center
7. Approving the FY2010- 2011 Operating Budget
8. Approving the Appropriation Request for FY2010-2011
9. Approving the construction of a Walkway between the President's residence and Guest House.

**Planning Committee ..... Mr. Sinclair Wilkinson**

**A. VISION 2012 Closeout Report for 2008/2009  
(Presentation/Discussion/Action)**

The Committee reviewed the VISION 2012 2008-2009 Close-out Report. Specifically, Dr. Davies reported the following amendment with respect to the Close-out Report:

2F2 – Changed by BOT from 20% to 10% on November 1, 2008. This was further changed by the Board’s Development Committee to 6% at its meeting on Thursday, May 28, 2009.

*Action required.*

**B. VISION 2012 2009 – 2012 Measures of Accomplishments  
(Presentation/Discussion/Action)**

The Committee reviewed the VISION 2012 2009-2012 Measures of Accomplishment. A number of New Measures of Accomplishment were introduced and approved. Measures of Accomplishment referring to deferral or removal are as follows:

**1A4** – Requested removal of the moratorium on restructuring which was imposed in 2007.

**1C7** – Requested a change in date for accomplishing the 2700 target from Fall 2009 to Fall 2010.

**1D2** – Requested a change in date for completion of this Measure of Accomplishment. New date 2012.

**1D3** – Requested amendment of this Measure of Accomplishment by inserting “on both campuses” after Center for Student Success. An extension was also requested from 2009 to 2011.

**1E3** – Requested an amendment to this Measure of Accomplishment to align expanded use of the ID card across both campuses. An extension was also requested from 2009 to 2011.

**1E4** – Requested removal of this Measure of Accomplishment due to the unlikely possibility of this project being started by 2012. It should be noted that in the interim, the University has provided opportunities for wellness and fitness on the St. Croix campus.

**2F2** – Requested confirmation of Board of Trustees approval to the request of the Development Committee as follows: “Changed by BOT from 20% to 10% on November 1, 2008. This was further changed by the Board’s Development Committee to 6% at its meeting on Thursday, May 28, 2009.”

**2B6c** – Requested a change in completion date from 2011 to 2012.

**2C2** – Extended completion date to 2011.

**3C5** – Requested removal of this Measure of Accomplishment due to the unlikely possibility of this being done in 2012.

**4C1** – Requested removal of this Measure of Accomplishment.

**4C2** – Requested amendment to this Measure of Accomplishment to read, “Collaborate with Athletics Unit to assess the viability of a Sports Tourism program.”

**4C3** – Requested deferment of Hotel/Conference Center until such time as the President and the Board deems best.

*Action required.*

### **C. Key Performance Indicators – Spring 2010** (Presentation/ Discussion)

The 2010 Mid-Year Key Performance Indicators report covered enrollment, as well as financial, research and development indicators. The spring 2010 headcount enrollment of 2,642 at the time of the meeting represented a 10% increase. This has not been experienced before in recent history. The U. S. Virgin Islands’ operating appropriations in support of UVI’s operating revenues remained relatively stable. Tuition and fees at UVI continue to be among the lowest of its peers and nationally. UVI continues to successfully attract grant awards and contracts and remains second amongst its peers in the level of funding received through federal grants. Development experienced a slow first quarter and attributes the decline in contributions to the economy and the need for staffing assistance.

*No action required.*

9. Other Business

10. Executive Session

11. Adjournment