

**MEETING OF THE BOARD OF TRUSTEES  
JUNE 12, 2010**

**UNIVERSITY OF THE VIRGIN ISLANDS  
GREAT HALL, NORTH WEST WING  
ST. CROIX CAMPUS  
9:00 A.M.**

**DRAFT ACTION AGENDA  
Regular Session**

1. Call to Order

2. Minutes of March 13, 2010

Approval  
Matters Arising

3. Old Business

4. New Business

5. Approval of Consent Agenda

6. President's Report

Proposals from Foundation for the University of the Virgin Islands (FUVI)  
a. Revision of FUVI Bylaws  
b. Nominees for Vacancies on the FUVI Board of Directors

7. Chairman's Comments

8. Research and Technology Park Board..... Alexander A. Moorhead

**Update Report**  
*(Presentation/Discussion)*

The Board will receive an update report from the Research and Technology Park Board.

*No action required.*

9. Committee Action Items

**Academic, Research, and Student Affairs.....Dr. Yvonne E. L. Thraen**

**Honorary Degrees**

*(Presentation/Discussion/Action)*

The President presented the Honorary Degrees proposal to the ARSA Committee for review and consideration. The proposal was consistent with one of his goals approved by the Board, which was to identify policies that the University could embrace in order to bring it more in line with best practices. It was noted that, although the Board of Trustees adopted a resolution in December 1991 to award honorary degrees, the University does not have a practice of offering such degrees at commencement. The Board adopted a resolution in March 1992 to award the first honorary degree to Governor Ralph M. Paiewonsky, posthumously.

The President informed committee members that one of the reasons universities engage in the practice of offering honorary degrees was to present to the students exceptional individuals whom they should emulate. Secondly, it was a way to create ambassadors for the university. The proposal is an attempt to embrace a more comprehensive policy, which also seeks the input from the various constituent groups through the shared governance process. Further, the proposal limits the number of individuals that are awarded honorary degrees so that the process is selective and to ensure that the University is not self-serving. As a result, current staff and current Board members are excluded from the nomination process.

The ARSA Committee members voted – 6 in favor with 1 abstention - to approve the Honorary Degrees proposal. The proposal is being forwarded to the full Board for review and approval.

*Action Required.*

**Audit Committee.....Edward E. Thomas**

**Approval of Charter for Audit Committee**

*(Presentation/Discussion/Action)*

The Audit Committee was formed as an initiative of the Board of the Trustees as stated in *Article VI of the bylaws of the University of the Virgin Islands*. and the bylaws specify that the first order of business of the Committee is to create an Audit Committee Charter. At its meeting of April 27, 2010, the Audit Committee met and adopted a draft Charter and submitted the draft to Legal Counsel for review and comments. Legal Counsel reviewed the document and recommended one revision. The Committee met on June 1, 2010 and approved a revised draft Audit Committee Charter. The Charter is being submitted to the Board of Trustees for review and approval.

*Action Required.*

**Committee on Trustees.....Jennifer Nugent- Hill**

**A. Board of Trustees Manual**  
*(Presentation/Discussion/Action)*

The Committee on Trustees is recommending the adoption of an updated version of the Board of Trustees Manual. The purpose of the document is to assist Trustees in understanding and carrying out their responsibilities as reflected in the Bylaws or in policies, regulations, and procedures adopted by the Board. Manuals, such as this one, help governing Boards function more effectively and with greater consistency based on their adopted rules and codes of behavior.

**B. Slate of Nominations for Chair and Vice-Chair of the Board of Trustees**  
*(Presentation/Discussion/Action)*

The Committee on Trustees conducted its annual meeting for nominations as outlined in the Nomination Process adopted by the Board of Trustees in November of 2009. Seven nominations were received in writing by April 30, 2010 as required by the process. **Nominees for Chair:** Alexander Moorhead – 6, Henry Smock – 1; **Nominees for Vice Chair** – Henry Smock – 6, Edward Thomas – 1. These candidates are being presented to the Board of Trustees for its deliberation and action.

*Action required.*

**Executive Committee.....Alexander A. Moorhead**

**Evans Center Electrical Rewiring & Upgrade Project**  
*(Presentation/Discussion/Action)*

The Melvin Evans Center electrical rewiring and upgrade project includes rewiring circuit branches, replacing breaker boxes, installing ground protection on breakers, and installing new electrical panels.

This matter was referred to the Executive Committee by the Building & Grounds Committee on January 14, 2010, but was inadvertently omitted from the agenda of the subsequent meeting of the Executive Committee. The Executive Committee met on April 26, 2010 and reviewed the matter.

The Executive Committee unanimously agreed to the Evans Center Electrical Rewiring & Upgrade Project and is forwarding the matter to the full Board for ratification.

*Action Required.*

**Finance and Budget Committee.....Edward E. Thomas**

**A. Fiscal Year 2011 Operating Budget Revision – Addition of Master of Psychology Degree Program**

*(Presentation/Discussion/Action)*

The Finance and Budget Committee voted to recommend to the Board of Trustees, for approval, the Fiscal Year 2011 Operating Budget Revision Number One. The revision is necessary due to the addition of the Master of Psychology degree program effective Fall 2010. The Board of Trustees approved the Master of Psychology degree program at the March 13, 2010 meeting of the Board. The budget for the establishment of the program, assuming 30 students, increases the tuition and fees revenues by \$175,200 and the expenses by \$149,050 in the first year, creating a net operating position of \$26,150.

*Action required.*

**B. UVI Tuition Remission Policy and Tuition Exchange Program**

*(Presentation/Discussion/Action)*

The Administration of the University is proposing a revision to the Tuition Remission Policy and the adoption of the Tuition Exchange Program. These items have been vetted through the University constituency groups and the UVI Senate and are being presented for approval by the University Board of Trustees.

*Action required.*

**Planning Committee.....Sinclair L. Wilkinson**

**Key Performance Indicators**

*(Presentation/Discussion)*

The year-in-review report includes year-over-year comparisons, and progress towards strategic goals and benchmarked UVI with its peers. The report covered enrollment, undergraduate student characteristics, financial aid, student retention, continuation and graduation rates, community engagement, crime statistics, finance, development and the status of capital projects. Enrollment for the academic year showed a 10% increase in full-time equivalency and credit hour production and both institutional and federal financial aid to students increased. Retention of male students (78%) increased slightly over last year while that of female students experienced a slight decline to 74%. UVI's third year continuation rate of 58% is consistent with that of low selectivity institutions. The six-year graduation rate is 25%.

For the first time the Reichhold Center for the Arts and the International Aquaponics and Tilapia Aquaculture Course were included in the community engagement KPIs.

According to Clery standards, UVI is an overall safe university. In the financial area, it indicates that government support to UVI has remained stable. Lastly, it indicates that several significant projects were completed on both UVI campuses.

*No action required.*

9. Other Business

10. Executive Session

11. Adjournment