

**MEETING OF THE BOARD OF TRUSTEES  
JUNE 15, 2013**

**UNIVERSITY OF THE VIRGIN ISLANDS  
ADMINISTRATION AND CONFERENCE CENTER  
ST. THOMAS CAMPUS  
9:00 A.M.**

**ACTION AGENDA  
Regular Session**

1. Call to Order
2. Minutes of March 9, 2013 Meeting
3. Matters Arising from Minutes of March 9, 2013 Meeting
4. Election of Officers

The Committee on Trustees conducted its annual meeting for nominations as outlined in the Nomination Process adopted by the Board of Trustees in November of 2009. Eight nominations were received for the positions of Chair and Vice-Chair. A slate of candidates was developed and approved as required by the process. This slate is being presented to the Board of Trustees for their deliberation and action.

5. Old Business
6. New Business
7. Approval of Consent Agenda
8. President's Report
9. Chairman's Comments
10. Research and Technology Park Update Report
11. Committee Action Items

**ACADEMIC, RESEARCH, AND STUDENT AFFAIRS.....Dr. Yvonne E. L. Thraen**

**Approval of Bachelor of Business Administration: Information Systems and Technology**

(Presentation/Discussion/Action)

The Provost deferred to Dr. Tonjia Coverdale, Assistant Professor of Computer Information Systems in the School of Business, to present the degree proposal in Information Systems and Technology to the ARSA Committee. Dr. Coverdale discussed the internal and external forces that drove the decision to offer the degree program. She highlighted several key elements of the proposal including the fact that there were no additional resources required and that the curriculum is flexible and easily adjusted to reflect current and future computing trends.

The committee voted unanimously to approve the Bachelor of Business Administration in Information Systems and Technology. The proposal will be forwarded to the full Board for consideration at the June 15, 2013 meeting.

*Action required.*

**EXECUTIVE COMMITTEE.....Mr. Alexander A. Moorhead**

**A. Ratification of action taken by the Executive Committee on behalf of the Board of Trustees since the last meeting of the Board of Trustees, which was on March 9, 2013.**

(Presentation/Discussion/Approval)

A resolution is being presented to ratify the following actions taken by the Executive Committee of the Board since the last meeting of the UVI Board of Trustees:

**Easements for Virgin Islands Next Generation Network (viNGN)**

Three easements for viNGN, two on properties on the St. Thomas Campus and one on property on the Albert A. Sheen Campus, were discussed and approved/ratified by the Executive Committee at its meeting June 3, 2013.

- i. Perpetual Rt. of Way and Easement Agreement - FAP at Est. Golden Grove
- ii. Perpetual Rt. of Way and Easement Agreement - FAP at Est. Lindbergh Bay
- iii. Perpetual Rt. of Way and Easement Agreement - Fiber Optic Components, etc. at Est. John Brewers Bay

*Action required.*

**B. Parking Policy & Traffic Regulations**

(Presentation/Discussion/Approval)

The Administration presented to the Executive Committee a proposed Campus Parking Plan. The Administration also presented a Parking Policy and Traffic Regulations. The Parking Plan included the goals and objectives, a parking assessment of both campuses, key concepts, planning design, and fees to be assessed for violations of the parking policy and the traffic regulations. The Plan also included an implementation strategy. During a meeting on June 3, 2013, the Executive Committee reviewed and approved the Plan and the Parking Policy and Traffic Regulations. The Committee is submitting both documents to the Full Board and recommending that they be approved.

*Action required.*

**FINANCE AND BUDGET COMMITTEE.....Mr. Edward E. Thomas**

**A. Fiscal Year 2014 Operating Budget**

(Presentation/Discussion/Action)

The Administration is proposing the Fiscal Year 2014 Operating Budget.

*Action required.*

**B. Proposal to Transfer Quasi-Endowment and Certain Restricted Accounts to FUVI for Investment Purposes**

(Presentation/Discussion/Action)

The Administration is proposing that the University transfer the Quasi-Endowment, the National Guard Tuition Assistance Fund, the Veterans Tuition Assistance Fund, and several annual scholarships to the Foundation for the University of the Virgin Islands for management and investment purposes.

*Action required.*

**C. TIAA-CREF Proposed Changes and Expansions**

(Presentation/Discussion/Action)

The Administration is proposing the adoption of certain changes to the TIAA-CREF plan to enhance the opportunities for employees participating in the plan.

*Action required.*

**D. Acceptable Use Policy**  
(Presentation/Discussion/Action)

The Administration is proposing the adoption of an Acceptable Use Policy consistent with best and standard practices of institutions of higher education.

*Action required.*

**E. Renovations for Reichhold Center Funding**  
(Presentation/Discussion/Action)

The Administration is proposing the use of \$750,000 from the Plant Fund Reserves to fund the Reichhold Center Renovation project as the University's share of the project.

*Action required.*

**PLANNING COMMITTEE.....Mr. Sinclair L. Wilkinson**

**A. Institutional Peers and Aspirational Peers**  
(Presentation/Discussion/Action)

The committee received a report on UVI Peer Group Assessment in which the process for the development of a list of Institutional Peers and Aspirational Peers was described. A potential list of Aspirational Peers was presented to the Committee. The Committee discussed and reviewed the list and voted unanimously to recommend to the full Board of Trustees the approval of lists of new Institutional Peers and Aspirational Peers.

*Action required.*

**B. Key Performance Indicators: Mid-Year Report Spring 2013**  
(Presentation/Discussion)

The committee received a report that highlighted financial aid, graduates, and development. The report showed that the total number of students receiving UVI scholarships had increased, and total financial aid had also increased. Total contributions increased significantly, and the level of contributions from trustees and cabinet members also improved.

The preliminary number of graduates showed a slight decline between AY 2011-2012 and AY 2012-2013.

*No action required.*

12. Other Business
13. Executive Session
14. Adjournment