

**MEETING OF THE BOARD OF TRUSTEES
OCTOBER 18, 2025**

**UNIVERSITY OF THE VIRGIN ISLANDS
ORVILLE E. KEAN CAMPUS
ACC FIRST FLOOR CONFERENCE ROOM
9:00A.M.**

CONSENT AGENDA

Academic, Research, and Student Affairs.....Dr. Kyza A. Callwood

The Committee reviewed updates showing a 4% increase in overall enrollment, expanded digital engagement, and the creation of a Strategic Enrollment Management Committee to address retention and recruitment. Additional highlights included new faculty hires, extensive student and faculty achievements, workforce development initiatives through UVI CELL, and over \$7 million in new grant funding supporting research, education, and community engagement.

Provost's Report

Provost and Vice President for Academic Affairs, Dr. Lora Bailey, presented key trends and challenges in enrollment, highlighting a 4% increase in overall enrollment from 2024 to 2025. The enrollment management team has expanded its digital reach, resulting in a 19% increase in responsiveness. Enrollment challenges include housing shortages, geographical isolation, cost barriers, and athletics gaps. Opportunities identified include expanding housing, athletics, and global marketing.

Points of pride shared by Provost Bailey included the first inaugural enrollment drive wherein the deans and faculty advisors successfully contacted and reenrolled over 100 students who had stopped out. This successful initiative led to the creation of the Strategic Enrollment Management Committee, which is expected to be convened in the month of October. The committee is comprised of a diverse membership from across the university community, including external stakeholders.

Provost Bailey also shared highlights on the component's accomplishments, including the hiring of twenty new staff and faculty personnel across the various schools and colleges. The report also highlighted student outreach activities; several public service and community outreach activities; and an extensive number of student and faculty achievements, including publications, presentations, and other scholarly activities.

Audit Committee.....John P. de Jongh, Jr.

The Committee reviewed progress on the FY2020–FY2024 financial audits, noting completion of the FY2020 audit and ongoing work on FY2021–FY2024 with several repeat findings related to enrollment, procurement, and reporting. Updates were provided on completed and in-progress internal audits, the development of the 2026 Risk Assessment and Audit Plan, and plans to update the Audit Charter to align with global internal auditing standards.

Buildings and Grounds.....Reginald Vigilant

The Committee reviewed progress on major construction and maintenance projects across both campuses, including the 79% completion of the new School of Nursing and near completion of the Medical Simulation Center on St. Croix. Updates also included the Marine Science Center renovation, the ongoing Reichhold Center Rehabilitation, and deferred maintenance projects addressing HVAC, roofing, and generator upgrades. As requested by the Board in June, the report provided an update on St. Thomas campus projects, including the Biomedical Research and Training Laboratory, Innovation Center, and President’s Residence improvements.

The Administration is collaborating with BLUR Workshop to develop a comprehensive Master Campus Plan for both the St. Thomas and St. Croix campuses. Proposed developments include new student housing, student unions, academic buildings, and recreational facilities such as a golf course and gymnasium. The administration is currently reviewing project requirements and implementation timelines. Phase I, estimated at \$36,500, is the immediate focus, with Phase II to follow upon successful completion and approval of the first phase.

| Phase 1 | Duration | Cost |
|--------------------------|--------------|----------|
| Existing Site Assessment | 2 weeks | \$5000 |
| Programming | 2 to 4 weeks | \$8000 |
| Preliminary Planning | 3 to 5 weeks | \$17,500 |
| Pricing Information | 2 weeks | \$6000 |
| Phase Total | | \$36,500 |

| Phase 2 | Duration | Cost |
|---------------------|--------------|----------|
| Concept Development | 4 to 6 weeks | \$39,000 |
| Project Renderings | 4 to 6 weeks | \$38,000 |
| Phase Total | | \$77,000 |

Development Committee.....Erica Johnson Creamer

The Committee reviewed FY2025 fundraising results, reporting \$4.8 million in donations and \$3.15 million in pledges, with 67% to the Foundation for UVI. Alumni engagement remained strong, supported by new outreach initiatives and partnerships to expand donor participation. The Committee also discussed setting FY2026 fundraising and alumni participation goals for Board consideration.

Finance and Budget Committee.....Oran C. Roebuck

Updates were provided on the status of FY2021–FY2024 audits, noting that the FY2021 audit is projected for completion by Spring 2026, followed by the subsequent years. The University continues daily audit huddles and has implemented improved data management processes to accelerate audit readiness.

The Committee reviewed the FY2025 year-end financial performance, which reflected revenues of \$41.1 million and expenditures of \$47.6 million. Expenditure variances were linked to increased institutional support costs for audit and legal services, while tuition and fee revenues exceeded projections by 6%.

Reports were also provided on restricted current funds, CELL, and the Reichhold Center for the Arts, which generated \$388,000 in revenues and concluded with a net operating surplus of \$125,348. The Committee reviewed the Quasi-Endowment Fund Status Report, confirming stable investment performance and prudent fiscal oversight.

Governance Committee.....Henry C. Smock

This meeting was postponed.

Planning Committee.....Jose Raul Carrillo

The Committee reviewed updates to the University’s Key Performance Indicators (KPIs), highlighting trends in enrollment, retention, alumni engagement, and development contributions. Members discussed the transition to an interactive dashboard system for strategic plan reporting and UVI’s ranking of #88 among regional universities. The Committee also reviewed findings from the UVI Next Task Force and emphasized improving data completeness, unit integration, and performance evaluation metrics.