

**MEETING OF THE BOARD OF TRUSTEES
March 13, 2010**

**UNIVERSITY OF THE VIRGIN ISLANDS
Administration and Conference Center
First Floor Conference Room
ST. THOMAS CAMPUS
9:00 A.M.**

**MINUTES
REGULAR SESSION**

MEMBERS PRESENT

Mr. Kyza Callwood, Student Trustee
Mrs. Carol Fulp
Dr. David Hall, President
Ms. Winona Hendricks, Board of Education, ex-officio
Mr. Alexander Moorhead, Chair
Mrs. Jennifer Nugent-Hill
Ms. Deanna E. Rogers, Alumni Assoc. Trustee
Attorney Henry C. Smock, Vice Chair
Mrs. Luz Suarez de Highfield
Mr. S. Donald Sussman
Dr. La Verne Terry, Commissioner of Education, ex-officio
Mr. Edward E. Thomas
Dr. Patricia Rhymer Todman, Faculty Trustee
Rev. Dr. Wesley S. Williams, Jr.
Mr. Sinclair L. Wilkinson

MEMBERS ABSENT

Dr. Yvonne E. L. Thraen (Excused)
Hon. Patricia D. Steele (Excused for Regular Session. Joined the meeting in Executive Session)

OTHERS PRESENT

Ms. Lily Mae Durante, Acting CEA, St. Thomas campus
Dr. Judith Edwin, Vice Provost, Access and Enrollment Services
Dr. Noreen Michael, President's Chief of Staff
Dr. Al Hassan Musah, Provost
Mr. Vincent J. Samuel, VP Administration and Finance and CFO
Dr. Henry H. Smith, Interim VP for Institutional Advancement
Ms. Nereida Washington, Acting St. Croix Campus Executive Administrator
Attorney Samuel Hall, UVI Legal Counsel
Attorney Marie ThomasGriffith, UVI Legal Counsel

CALL TO ORDER

A quorum being present, the Chair, Mr. Alex Moorhead, called the meeting to order at 9:07 a.m.

The Chair welcomed five new trustees to the Board: Carol Nicholson Fulp, Senior Vice President of Brand Management and Corporate Social Responsibility at John Hancock Financial; Luz Suarez de Highfield, former part-time UVI instructor and translator; Mr. Edward E. Thomas, Chief Executive Officer of West Indian Company Ltd; Mr. Sinclair L. Wilkinson, retired Ivanna Eudora Kean High School Principal, and Hon. Patricia D. Steele, V.I. Superior Court Judge, who notified the Chair of a prior commitment but was welcomed in absentia.

APPROVAL OF THE MINUTES

A motion by Trustee Wesley S. Williams, which was seconded by Trustee Henry C. Smock, was made to approve the Minutes of October 31, 2009 meeting of the Board. The vote on the motion was unanimous by all members present.

APPROVAL OF CONSENT AGENDA

A motion by Trustee Jennifer Nugent-Hill, which was seconded by Trustee Wesley S. Williams, was made to approve the Consent Agenda. The vote on the motion was unanimous by all members present.

PRESIDENT'S REPORT

President David Hall thanked the members of the Board for their attendance at events leading up to his inauguration as well as attendance at the inaugural ceremony. He thanked the faculty, staff, and students for creating an inauguration and installation ceremony that he found personally moving. He added that he felt extremely honored to have gone through the experience.

The President reminded board members that he structured the President's report around his previously outlined Seven Management Values.

He updated the members on several initiatives. One highlight of the update included the Male Initiative. On the St. Thomas campus, the group selected the name *Brothers with a Cause* (BWC). President Hall stated that through outreach to the community, as well as internal efforts, he believes that BWC will have an impact on the recruitment of male students and on the retention of current students.

Other highlights included the following:

- Facilities Assessment Plan
- St. Croix Presidential Advisory Committee
- Cultivation of Donors and Alumni
- Development of the 2 year Academic Calendar
- Attendance at a Senate Hearing regarding Budget and Appropriations of the University

After the President's update, the Chair allowed for questions and/ or comments on the President's report.

All members welcomed the timeliness of the Male Initiative and the organization of Brothers with a Cause.

Trustee Nugent-Hill commended the President on the formation of Brothers with a Cause as an outgrowth of the Male Initiative. She also commended the President on his report and the improvement of student services. She reminded members of the previously reported Emergency Broadcast Systems for the campuses and asked if the systems had been tested. President Hall responded that they recently had been successfully tested on both campuses.

Trustee Luz Suarez de Highfield commented that consideration should be given to young ladies (not only young men) as it pertains to the initiative. President Hall reminded members that the initiative was in response to a possible way to increase male enrollment at the university. He indicated that future consideration would be given to a particular focus on female students.

After the comments, Chairman Moorhead thanked President Hall for his report.

CHAIRMAN'S COMMENTS

Chairman Moorhead noted the excused absence of Trustee Yvonne E. L. Thraen who had indicated that she would be attending a previously arranged event in Miami.

COMMITTEE REPORTS

**Academic, Research, and Student Affairs (ARSA)....Dr. Patricia Rhymer Todman
for Dr. Yvonne E. L. Thraen**

Name Change of Academic Divisions

President Hall presented the proposal for the name change of the academic divisions to schools or colleges. He informed the Board that the current designation of the academic units was not consistent with the standards used in other colleges and

[Minutes recorded by Gail Steele, Board Liaison](#)
[Approved by the Board of Trustees – June 12, 2010](#)

universities. He noted that the name change issue was brought to an even higher priority when the Business Division presented a proposal to the President to have the title changed to the *School of Business*, which is intended to assist the Division in its quest for accreditation. President Hall stated that he believed that the University needed to send a very strong message to the faculty and students that the expectations at UVI were no different from those at other universities.

President Hall noted that although the Board of Trustees imposed a moratorium on changes in the University's structure, it was his understanding that the moratorium related to substantive changes. The President also noted that during the committee discussions that "buy in" among the constituent groups was a major concern at the time that the moratorium was imposed.

He reported that the former committee chair, Juanita Woods, reminded him that the Middle States Report also expressed concerns with the number of changes that had taken place and the fact that none of them had gone through rigorous evaluation by the constituent groups. He reported that the proposed name change had been endorsed by the Faculty, Deans, UVI Senate and Provost as indicated by letters of support in the presentation material.

President Hall reported that the ARSA Committee voted unanimously to change the designation of the academic units from divisions to schools or colleges. He stated that the proposal was being presented to the Board for consideration.

There was a motion by Trustee Nugent-Hill and seconded by Trustee Henry Smock to change the name of academic units of the University from Divisions to Schools or Colleges in order to provide consistency with the standards and best practices used at other colleges and universities.

The following changes would be approved pursuant to the motion:

- a. The Division of Business will be renamed the School of Business;
- b. The Division of Education will be renamed the School of Education;
- c. The Division of Humanities and Social Sciences will be renamed the College of Liberal Arts and Social Sciences;
- d. The Division of Science and Mathematics will be renamed the College of Science and Mathematics; and
- e. The Division of Nursing will be renamed the School of Nursing.

The vote on the motion was unanimous by all members present. The resolution is appended to the Minutes.

Approval of Master of Arts in Psychology

At the invitation of Dr. Patricia Rhymer Todman and in the absence of Dr. George Lord, Dean of Humanities & Social Sciences, Dr. Kathleen Dudemaine, Assistant Professor, presented the Master of Arts in Psychology proposal. Before the presentation, Dr. Todman noted that the initial proposal was developed almost two years ago to establish a master's degree in psychology with a concentration in counseling. The program was

intended to provide educational training for graduate students who would be providing psychological services to children, adolescents, and families in the territory and beyond.

A PowerPoint presentation of the Masters of Arts in Psychology made by Dr. Dudemaine outlined the purpose, anticipated impact, graduation requirements, academic preparation, teaching paradigm, projected enrollment, resources, and practice opportunities of the proposed degree.

It was reported that the program would require 48 semester credit hours of classroom instruction. The students would have the option of a comprehensive examination or a six credit thesis. Additionally, they would take six credit hours or perform 1,200 acquired hours in a supervised internship with a public or private agency in the field of counseling psychology. Upon approval, it was anticipated that initial enrollment would be 30 students in the fall of 2010, 15 on the St. Thomas campus and another 15 on the St. Croix campus.

It was noted that the program was initially proposed as a cohort. However, the Cabinet recommended that the Division open the program on an ongoing basis. The President supported the decision to open the program and informed the Board that, although there were some merits to the cohort model, there were some downsides to it as well. He stated that the cohort model assumes that all of the participants would move sequentially through the program and finish together. As a result, students that miss a course or courses for one reason or another may potentially have to wait until the next cohort cycle. In light of these and other concerns, the Cabinet asked the Division to consider a modified cohort.

Dr. Todman reported that, at the ARSA Committee meetings held on February 16th and 22nd, the Committee discussed space limitations, faculty requirements and the proposed budget. The committee voted on the proposal for the Master of Arts program in Psychology at the February 22, 2010 meeting after further review, proposed amendments and additional discussions.

After the presentation, members of the Board commented on the timeliness and appropriateness of the proposed degree program and congratulated President Hall, the ARSA Committee and the administration for moving this program forward.

After the discussion, a motion was made by Trustee Nugent Hill, which was seconded by Trustee Smock, to approve a Master of Arts in Psychology.

The vote on the motion was unanimous. The resolution is appended to the Minutes.

Committee on Trustees.....Jennifer Nugent-Hill

Proposed Policy on Conferring Emeritus Status for Trustees

Trustee Nugent-Hill reported that the Committee on Trustees was recommending the adoption of a formal policy to govern how Trustee Emeritus status would be granted by

the UVI Board of Trustees. The purpose of the document was to provide the Board of Trustees with a uniform policy that would guide this important process.

A motion was made by Trustee Nugent-Hill, which was seconded by Trustee Patricia Rhymer Todman, to approve the policy on Conferring Emeritus Status to Trustees.

The vote on the motion was unanimous by all members present. The policy is appended to the Minutes.

Development Committee.....Rev. Dr. Wesley S. Williams, Jr.

Status Report on Annual Fund

Trustee Williams reported that the total contributions to date for fiscal year 2010 (Oct 1, 2009 – February 5, 2010) were \$260,197.75

He further reported that the Committee discussed the University's progress in securing contributions and increasing the alumni giving rate for the current fiscal year. In addition, the Committee received a brief update from President Hall on the success of several key implementation initiatives undertaken by the Office of Institutional Advancement since fall of 2009. After discussions, the Committee reviewed two recommendations and unanimously referred them to the Board review and approval.

Goal for Fiscal Year 2010

Trustee Williams reported that relative to the Goal for Fiscal Year 2010, the Committee was submitting a recommendation to set the alumni giving rate at 7% and fundraising (the Annual Fund) goal at \$1.1M for fiscal year 2010. He indicated that he had since received information from Mr. Mitchell Neaves, Director of Major Gifts relative to giving rates of schools that were peer institutions.

Mitchell Neaves, Director of Major Gifts gave an overview to the rationale behind setting the goals as proposed.

After his presentation, there was a motion by Trustee Williams, which was seconded by Trustee Nugent-Hill, to set the alumni giving rate at 7% and fundraising goal for the Annual Fund at \$1.1M for fiscal year 2010. The vote on the motion was unanimous by all members present.

VISION 2012 Alumni Giving Rate Goal

Trustee Williams reported that the Committee was submitting a recommendation to set the alumni giving rate at the median giving rate of the University's traditional peer institutions and near the top of our HBCU peer institutions.

He stated that based on the research, and since the Board had agreed to the rate of 7% for 2010, the following would be proposed for 2011- 8.5% and for 2012 – 10%.

Trustee Williams stated that he hesitated to set the goal for Alumni Giving rate going forward since the University was in the process of finalizing the search for the new Vice President for Institutional Advancement.

President Hall gave a brief update on the status of the hiring of the new Vice President for Institutional Advancement. He indicated that the search committee had selected three finalists and would be conducting interviews in the coming weeks.

After President Hall's update, Trustee Williams made a motion to approve the proposed Alumni Giving Rate Goals for 2011- 8.5% and for 2012 – 10%. The motion was seconded by Trustee Nugent-Hill. The vote on the motion was unanimous by all members present.

Executive Committee..... Alexander Moorhead

Ratification of actions taken by the Executive Committee since the last meeting of the UVI Board of Trustees, which was held on October 31, 2009.

A resolution was presented outlining actions taken by the Executive Committee of the Board since the last meeting of the UVI Board of Trustees. They included:

1. Authorized the University to install temporary toilet facilities at Brewers Bay Beach;
2. Authorized the President of the University to renegotiate the refinancing of the tax exempt bonds issued by the University in 1999 in order to achieve savings to finance the construction of a residence hall on the St. Thomas Campus;
3. Authorized the President to retain an architect to develop plans for the construction of the residence hall on St. Thomas Campus;
4. Approved the increase in the transfer of funds from the Quasi-Endowment Fund in FY 2009-2010
5. Amended the Operating Budget for FY 2009-2010 to increase expenditures for institutional support;
6. Addressed the shortfall of funds for the construction and equipping of the Wellness Center;
7. Approved the FY2010- 2011 Operating Budget;
8. Approved the Appropriation Request for FY2010-2011;
9. Approved the construction of a Walkway between the President's residence and Guest House.

A motion was made by Trustee Edward Thomas which was seconded by Trustee Winona Hendricks to approve the resolution ratifying the actions taken by the Executive Committee since the last meeting of the Board. The vote on the motion was unanimous by all members present. The resolution is appended to the Minutes.

Planning Committee Mr. Sinclair Wilkinson

VISION 2012 Closeout Report for 2008-2009

Trustee Wilkinson reported that the Planning Committee reviewed the VISION 2012 2008-2009 Close-out Report. He added that specifically, Dr. Haldane Davies reported the following amendments with respect to the Closeout Report:

2F2 – Changed by BOT from 20% to 10% on November 1, 2008. This was further changed by the Board’s Development Committee to 6% at its meeting on Thursday, May 28, 2009.

Trustee Wilkinson made a motion which was seconded by Trustee Nugent-Hill to approve the VISION 2010 Closeout Report for 2008-2009 with the amendments. The vote on the motion was approved unanimously by all members present at the meeting.

Lift Moratorium on Restructuring of the University

Trustee Wilkinson reminded members that the University implemented successive restructuring over a period of several years prior to 2007 and in 2007 the Board of Trustees imposed a moratorium on restructuring of the University. At its meeting on February 19, 2010, the Planning Committee approved the request to lift the moratorium on restructuring imposed in 2007 and was recommending to the Board that the moratorium be lifted.

There was a motion by Trustee Wilkinson, which was seconded by Trustee Smock, to approve the resolution to lift the moratorium on restructuring of the University as recommended by the Planning Committee. The vote on the resolution was unanimous by all members present. The resolution is appended to the Minutes.

VISION 2012 2009–2012 Measures of Accomplishments

Trustee Wilkinson reported that the Planning Committee reviewed the VISION 2012 2009-2012 Measures of Accomplishments and was presenting the report for review and approval by the full Board. He stated that a number of new Measures of Accomplishments were introduced and approved. Measures of Accomplishment proposed for amendment, deferment or deletion were as follows:

1A4 – See resolution requesting the lifting of the moratorium on restructuring of the University which was imposed in 2007.

1B3 – Requested a change in date for accomplishing this Measure of Accomplishment according to the new Carnegie Classification of Small, Medium, and Large from 2009 to 2012. New date 2012.

1C7 – Requested a change in date for accomplishing the 2700 enrollment target from Fall 2009 to Fall 2010.

1D2 – Requested a change in date for completion of this Measure of Accomplishment. New date 2012.

1D3 – Requested amendment of this Measure of Accomplishment by inserting “on both campuses” after Center for Student Success. An extension was also requested from 2009 to 2011.

1E3 – Requested a change in date for completing this Measure of Accomplishment from 2009 to 2012.

1E4 – Requested removal of this Measure of Accomplishment due to the unlikely possibility of this project being started by 2012. It should be noted that in the interim, the University has provided opportunities for wellness and fitness on the St. Croix campus.

2B6c – Requested a change in completion date from 2011 to 2012.

2C2 – Requested extension for completion to 2011.

2F2 – Requested confirmation of Board of Trustees approval of the request of the Development Committee as follows: “Changed by BOT from 20% to 10% on November 1, 2008. This was further changed by the Board’s Development Committee to 6% at its meeting on Thursday, May 28, 2009.”

3A2 – Requested amendment of this Measure of Accomplishment to read, “Implement a Hospitality and Tourism academic/training program that meets the hospitality needs of the VI and the Eastern Caribbean”.

3B1 – Although this item has been ongoing and many searches have been conducted, the University has requested a change in date for accomplishing this Measure of Accomplishment from 2006 to 2010.

3C3 – Requested deferment of Capital Campaign until such time as the President and the Board deems best. New proposed date is 2010.

3C5 – Requested removal of this Measure of Accomplishment due to the unlikely possibility of this being done in 2012.

4C1 – Requested removal of this Measure of Accomplishment.

4C2 – Requested amendment to this Measure of Accomplishment to read, “Assess the viability of a Sports Tourism program in collaboration with the University’s Athletics Department.”

4C3 – Requested deferment of Hotel/Conference Center until such time as the President and the Board deem best.

After outlining the changes, a motion was made by Trustee Patricia Rhymer Todman, which was seconded by Trustee Williams to approve the changes outlined by Trustee Wilkinson and approve the VISION 2010 2009-2012 Measures of Accomplishments as summarized in the resolution presented. There was discussion on the matter.

The following amendments and clarifications were made:

1.A.4 - Under timeline change wording to: Additionally, the initiative will be developed to strengthen our graduate programs.

1.B.3 – Classification status of Small

1.E.4 – Removal because the current Facilities Assessment Plan includes a multi-purpose center for St. Croix.

After the clarifications and amendments, the previous mover, Trustee Todman and seconder, Trustee Williams agreed to the amendments.

The vote on the amendments was unanimous by all members present. The resolution is appended to the Minutes.

Key Performance Indicators – Spring 2010

At the invitation of the Chair, Dr. Mary Ann La Fleur presented the 2010 Mid-Year Key Performance Indicators report which covered enrollment, as well as financial, research and development indicators. The spring 2010 headcount enrolment of 2,642 at the time of the meeting represented a 10% increase. It was noted that this had not been experienced before in recent history. The U. S. Virgin Islands’ operating appropriations in support of UVI’s operating revenues remained relatively stable. Tuition and fees at UVI continued to be among the lowest of its peers and nationally. UVI continued to successfully attract grant awards and contracts and remains second amongst its peers in the level of funding received through federal grants. Development experienced a slow first quarter and attributes the decline in contributions to the economy and the need for staffing assistance.

After the presentation of the Key Performance Indicators, the meeting recessed for five minutes at 11:27a.m.

Executive Session

Minutes recorded by Gail Steele, Board Liaison
Approved by the Board of Trustees – June 12, 2010

Upon return from the recess, a motion was made by Trustee Nugent-Hill, which was seconded by Trustee Kyza Callwood, to go into the Executive Session to approve minutes, receive a report on personnel matters from President Hall and to receive an update on legal matters from UVI Legal Counsel.

The vote on the motion was unanimous. The Executive Session convened at 11:32am.

Upon return from the Executive Session at 12:18pm, the Chair reported the following actions taken in the Executive Session:

- The Minutes of October 31, 2009 Executive Session were approved. The vote was as follows: Trustees voting in favor Moorhead, Smock, Hall, Williams, Nugent-Hill, Sussman, Callwood, Rogers, Hendricks, and Todman. Trustees abstaining: Terry, Fulp, Thomas, Wilkinson, Suarez de Highfield and Steele
- A briefing from President Hall was given on personnel matters
- An update was received from Legal Counsel on legal matters

Other Business

Update on Facilities Assessment Plan

President Hall reminded members of the Board that he had been tasked with assessing the University's facilities to determine the needs and to identify possible funding sources to meet those needs. He reported that he had begun the process and in the interest of shared governance, the University community had been asked to provide input in advance of a final recommendation being submitted to the Board of Trustees at a later date.

Date and Place of Next Meeting

The next meeting of the Board is tentatively scheduled for **Saturday, June 12, 2010** on the St. Croix Campus.

Adjournment

Having no other business, a motion was made by Trustee Rev. Dr. Wesley S. Williams and seconded by Trustee La Verne Terry to adjourn the meeting.

The vote was unanimous. The meeting adjourned at 12:45pm.

**RESOLUTION OF THE BOARD OF TRUSTEES
UNIVERSITY OF THE VIRGIN ISLANDS**

Purpose: To change name of the academic units of the University from Divisions to Schools or Colleges in order to provide consistency with the standards and best practices used in other colleges and universities.

WHEREAS, the change of the name of the academic units of the University of the Virgin Islands from Divisions to Schools or Colleges will not affect the organizational structure of the University and therefore will not violate the moratorium instituted by the Board of Trustees on organizational restructuring or realignment of the University; and

WHEREAS, the change of the name of the academic units of the University from Divisions to Schools or Colleges will provide clarity in the level of expectations and accountability to both internal and external stakeholders; and

WHEREAS, on January 7, 2010, the Deans of the Divisions of the University requested such a change in name of the academic units of the University; and

WHEREAS, at its January 14, 2010 meeting, the Faculty voted to endorse the concept of changing the name of the academic units from Divisions to Colleges or Schools, with ultimate choice of college or school being determined by the faculty of the respective academic units; and

WHEREAS, on January 15, 2010, the UVI Senate approved the change of the name of the academic units from Divisions to Schools or Colleges; and

WHEREAS, on February 16, 2010, the Academic Research and Student Affairs Committee of the Board of Trustees voted to recommend to the Board of Trustees the change of the names of the academic units of the University from Divisions to Schools or Colleges.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY THAT:

1. The following changes are hereby approved:
 - a. The Division of Business will be renamed the School of Business;
 - b. The Division of Education will be renamed the School of Education;
 - c. The Division of Humanities and Social Science will be renamed the College of Liberal Arts and Social Sciences;
 - d. The Division of Science and Mathematics will be renamed the College of Science and Mathematics; and

- e. The Division of Nursing will be renamed the School of Nursing.
- 2. The President is authorized to take such action as is necessary to implement this resolution.
- 3. This resolution shall become effective March 13, 2010.

CERTIFICATION

The undersigned hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands and adopted at its meeting on Saturday, March 13, 2010, as recorded in the minutes of the said meeting.

Secretary of the Board

Date

**RESOLUTION OF THE BOARD OF TRUSTEES
UNIVERSITY OF THE VIRGIN ISLANDS**

Purpose: To approve a Master of Arts program in Psychology.

WHEREAS, the University of the Virgin Islands is committed to supporting the intellectual and professional development of the workforce in the Virgin Islands as part of the University's mission; and

WHEREAS, the establishment of a Master of Arts program in Psychology would be in concert with strategic objectives of VISION 2012 and the Academic Master Plan of the University; and

WHEREAS, the establishment of the Master of Arts program in Psychology would provide educational training for graduate students who will provide psychological services to children, adolescents and families in the territory and beyond; and

WHEREAS, on February 14, 2008, the faculty of the Humanities and Social Sciences Division approved the establishment of the Master of Arts program in Psychology at the University; and

WHEREAS, on September 11, 2008 the Graduate Council approved the Master of Arts program in Psychology; and

WHEREAS, on October 2, 2008 the faculty of the University approved the establishment of the Master of Arts program in Psychology; and

WHEREAS, on January 26, 2010 the Cabinet approved the proposal for establishment of the Master of Arts program in Psychology; and

WHEREAS, on February 22, 2010 the Academic Research and Student Affairs Committee of the Board of Trustees voted to recommend to the Board of Trustees the establishment of the Master of Arts program in Psychology .

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY THAT:

1. The establishment of the Master of Arts program in Psychology is hereby approved.

2. The President is authorized to take such action as is necessary to implement this resolution.
3. This resolution shall become effective March 13, 2010.

CERTIFICATION

The undersigned hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands and adopted at its meeting on Saturday, March 13, 2010, as recorded in the minutes of the said meeting.

Secretary of the Board

Date

University of the Virgin Islands Policy on Conferring Emeritus Status for Trustees

Background

A Trustee who has distinguished himself or herself in an exemplary manner during his or her years of service on the Board of Trustees of the University of the Virgin Islands may, upon the recommendation of the Committee on Trustees of the Board of Trustees, be granted the status of Trustee Emeritus by majority vote of the Board of Trustees at any meeting. Those having served as Board Chair may be granted the status of Board Chair Emeritus.

Criteria

Emeritus Status shall be granted only to a Trustee whose term has expired after serving at least one term (preferably two or more) and who has distinguished himself or herself by significant contributions to the Board, providing Committee leadership over a period of years, making a major gift to the University, or spearheading some equivalent contribution.

Process for Granting Trustees Emeriti Status

1. The Committee on Trustees will nominate to the Board of Trustees persons for Trustee Emeriti status based on the above criteria.
2. Following the nomination by the Committee on Trustees, the nomination shall be presented to the Board of Trustees for the granting of Trustee Emeritus status by majority vote of the Trustees at any meeting of the Board of Trustees.

Benefits and Privileges Accompanying Emeritus Status

1. An election to the status of Emeritus shall be for life, or until resignation
2. Appropriate citation from the University.

3. Invitation to attend, and/or notification of all Board meetings, as a non-voting trustee and who is not counted for the purpose of a quorum.
4. Utilization of Library and other research facilities on an as-available basis.
5. Invitations from the President to sporting events /concerts/performances, etc., including complimentary tickets

Encouragement of Continuous Engagement

1. Remains on the Advancement and Public Relations mailing lists of the University.
2. Receives copies of publications and updates on university developments.
3. Encouraged to attend special celebratory events.
4. Occasional invitation from the President, on an individual or group basis, for consultation or for lunch or dinner.
5. Invitations from the President and Board Chair to events hosted by the Board

Responsibilities

1. To act, in general, as a good-will ambassador for the University of the Virgin Islands.
2. To assist, to whatever extent possible, in the recruitment of students, faculty, and staff.
3. To keep the University informed of his or her current address and professional activities.
4. To continue to financially support the University and serve as representation of the Board in the cultivation and solicitation of major gift prospects as well as at key cultivation events.
5. To assist with new trustee orientation.
6. Provide a historical perspective as board policy and procedures are discussed.

Revocation of Trustee Emeritus Status

The Board of Trustees may terminate the status of Trustee Emeritus granted to any Trustee convicted of a felony or crime of moral turpitude, or whose conduct adversely affects the University or brings disgrace to the University.

The Committee on Trustees will periodically review the criteria for election of Trustees Emeriti /Board Chair Emeriti and update as necessary.

Submitted by Gail T. Steele
Liaison to the Board of Trustees
Updated by the Committee on Trustees
February 17, 2010

**UNIVERSITY OF THE VIRGIN ISLANDS
RESOLUTION OF THE BOARD OF TRUSTEES**

To ratify the actions taken by the Executive Committee of the Board of Trustees of the University of the Virgin Islands (“the Executive Committee”) on behalf of the Board of Trustees (“the Board”) since the last meeting of the Board

WHEREAS, Article VI, Section 1 (a) of the bylaws of the University of the Virgin Islands (“the University”), states in part, “The Executive Committee may act for the Board between Board meetings, in the event of emergencies requiring Board action;” and

WHEREAS, said section of the bylaws further states, “The Executive Committee shall report to the Board at its next meeting on all actions taken by it, and the Board shall ratify or revoke such actions;” and

WHEREAS, during a meeting on December 22, 2009, the Executive Committee (“the Committee”) acted for the Board on the following matters which required prompt approval:

- In response to a request from the Chairman of the Legislature’s Committee On Housing, Sports And Veterans Affairs, the Committee authorized the University to install temporary toilet facilities on Brewer’s Bay Beach (i.e., two port-a-pots at an estimated monthly cost of \$950.00, including the cost of cleaning them twice a week) until such time as a permanent structure is in place.
- In order to achieve savings in cost through a lower rate of interest and the elimination of a reserve for debt service so as to secure enough funds to construct a residence hall on the St. Thomas Campus of the University, the Committee authorized the President of the University to renegotiate, either through the Historically Black Colleges and Universities Capital Financing Program or conventional tax exempt bonding, the tax exempt bonds issued by the University in 1999.
- The Committee also authorized the President to retain an architect to develop plans for the construction of the residence hall on the St. Thomas Campus of the University.
- The Committee authorized the University to resume the transfer of \$250,000 annually from the Quasi-Endowment Fund to the Operating Budget, beginning in Fiscal Year 2009-2010 and continuing indefinitely. This change resulted in an increase of \$225,000 in Investment Income in Fiscal Year 2010. The sum of \$250,000 had been transferred annually from the Fund until the annual transfer was reduced to \$25,000 in 2005 to allow the Fund to be

replenished after a large withdrawal to underwrite the payout of calculated merit awards to the faculty and staff of the University.

- The Committee also amended the Operating Budget for Fiscal Year 2009-2010 by increasing expenditures for Institutional Support by \$225,000 to provide funds for the activities associated with the Inauguration of the President, the retention of a Search Consultant to assist the Administration in the recruitment of qualified candidates to fill vacant Executive/ Administrative Level positions (e.g., Provost, Vice President for Institutional Advancement, and Internal Auditor); and to fund the continued employment of a staff-person in the Office of the President which was previously funded by the Leapfrog Program under a grant from the Foundation for the University of the Virgin Islands.
- The Committee authorized the University to utilize the sum of \$800,000 from the Plant Fund to cover a shortfall in monies available for the construction and equipping of the Wellness Center. This shortfall is the result of funds not being available for this project as had been anticipated from proceeds of the 1999 bonds - due to an increase in the cost of construction of the Administration and Conference Center and due to private donations to cover the cost of equipment for the Wellness Center not having been realized.

WHEREAS, during a meeting on February 16, 2010, the Executive Committee acted for the Board on the following matters which required prompt approval:

- Based on the recommendation of the Committee on Finance & Budget, the Committee adopted a resolution approving a budget for the University for Fiscal Year 2010-2011 consisting of total revenues of \$50,289,614.00, total expenditures and transfers of \$50,285,551.00, and a residual balance of \$4,063.00. Copy attached as Exhibit 1.
- The Committee also adopted a resolution authorizing the University to request an appropriation of \$34,500,000.00 for Fiscal Year 2010-2011 for the purpose of financing the operations of the University, meeting debt service requirements, funding Legislatively Mandated Programs, and providing for other purposes. Copy attached as Exhibit 2.
- Based on the recommendation of the Committee on Buildings & Grounds, the Committee authorized the University to begin work on the construction of a walkway, with a gazebo, between the President's Residence and the Guest House based on the lowest bid of \$114,639.00 received for Alternate A for this project, excluding lighting. During the meeting on June 13, 2009, the Board deferred approval of this project to give the Administration time to determine if there was a less costly way to construct a walkway between these two buildings, which was then estimated to cost \$117,000.00, including solar powered lighting.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

The actions taken by the Executive Committee of the Board of Trustees of the University during its meeting and December 22, 2009 and February 16, 2010, which are detailed above, are hereby ratified.

CERTIFICATION

The Undersigned does hereby certify that the foregoing is a true and exact copy of a resolution approved by the Board of Trustees of the University of the Virgin Islands at a meeting on Saturday, March 13, 2010 as recorded in said minutes.

Secretary of the Board

Date

UNIVERSITY OF THE VIRGIN ISLANDS
RESOLUTION OF THE BOARD OF TRUSTEES

Purpose: To approve the VISION 2012 2009-2012 Measures of Accomplishment recommended by the Planning Committee of the Board of Trustees.

WHEREAS, VISION 2012, the Strategic Plan of the University of the Virgin Islands (“the University”), was approved by the Board of Trustees of the University in March 2006; and

WHEREAS, the Board of Trustees required the majority of Measures of Accomplishment of Vision 2012 to be completed or significantly advanced within the period of 2006-2009; and

WHEREAS, the Board of Trustees required the University to develop new Measures of Accomplishment for the period of 2009-2012 and recommend items that may be deferred or removed from VISION 2012; and

WHEREAS, the faculty, staff, students, and the administration of the University have worked and collaborated over the past sixteen (16) months to develop new Measures of Accomplishment and recommend items that may be deferred in or removed from VISION 2012; and

WHEREAS, the Cabinet and Strategic Planning Committee of the University have mutually agreed on the VISION 2012 2009-2012 Measures of Accomplishment; and

WHEREAS, on February 19, 2010 the Planning Committee of the Board of Trustees approved the VISION 2012 2009-2012 Measures of Accomplishment and recommended that the VISION 2012 2009-2012 Measures of Accomplishment be approved by the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY THAT:

1. The VISION 2012 2009-2012 Measures of Accomplishment, on which there is mutual agreement by the faculty, staff, students, administration, and the Strategic Planning Committee of the University and which is recommended by the Planning Committee of the Board of Trustees, is

hereby approved, and the President of the University is authorized to take such action as is necessary to implement this resolution.

2. This resolution shall become effective March 13, 2010.

CERTIFICATION

The undersigned hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands and adopted at its meeting on Saturday, March 13, 2010, as recorded in the Minutes of the said meeting.

Secretary of the Board

Date

UNIVERSITY OF THE VIRGIN ISLANDS RESOLUTION OF THE BOARD OF TRUSTEES

Purpose: To Lift the Moratorium on Restructuring of the University as recommended by the Planning Committee of the Board.

WHEREAS, the University of the Virgin Islands implemented successive restructuring of its organization over a period of several years prior to 2007; and

WHEREAS, in 2007, the Board of Trustees imposed a moratorium on restructuring of the University; and

WHEREAS, the faculty, staff, students, and the administration of the University have requested the lifting of the moratorium imposed in 2007; and

WHEREAS, the Cabinet has agreed on the lifting of the moratorium on restructuring at the University; and

WHEREAS, on February 19, 2010, the Planning Committee of the Board of Trustees approved the request to lift the moratorium on restructuring imposed in 2007 and recommended to the Board of Trustees that the moratorium be lifted;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY THAT:

1. The Moratorium on Restructuring of the University imposed in 2007 is hereby removed.
2. This resolution shall become effective March 13, 2010.

CERTIFICATION

The undersigned hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands and adopted at its meeting on Saturday, March 13, 2010, as recorded in the Minutes of the said meeting.

Minutes recorded by Gail Steele, Board Liaison
Approved by the Board of Trustees – June 12, 2010

Secretary of the Board

Date