

**MEETING OF THE BOARD OF TRUSTEES  
JUNE 7, 2014**

**UNIVERSITY OF THE VIRGIN ISLANDS  
GREAT HALL, NORTHWEST WING  
ST. CROIX CAMPUS  
9:00 A.M.**

**MINUTES  
Regular Session**

**MEMBERS PRESENT**

Mr. Joshua Edwards, Student Trustee  
Ms. Donna Frett-Gregory, Commissioner of Education  
Mrs. Carol Fulp  
Dr. David Hall, President  
Mr. Alexander A. Moorhead, Chair  
Mrs. Jennifer Nugent-Hill  
Mr. Oswin Sewer, Chair, Board of Education  
Attorney Henry C. Smock, Vice Chair  
Ms. Jacqueline A. Sprauve, Alumni Trustee  
Mrs. Luz Suarez de Highfield  
Mr. Edward Thomas  
Dr. Yvonne E.L. Thraen  
Dr. Teresa Turner, Faculty Trustee  
Mr. Sinclair L. Wilkinson  
Rev. Wesley S. Williams, Jr.

**MEMBERS ABSENT**

Mrs. Gwendolyn Adams Norton  
Ms. Patricia D. Steele

**OTHERS PRESENT**

Mr. Mitchell Neaves, Director of Major Gifts for Mrs. Dionne Jackson, VP, Institutional Advancement  
Ms. Tina Koopmans, Chief Information Officer  
Dr. Camille McKayle, Provost  
Dr. Frank Mills, Interim Vice Provost for Research and Public Service  
Mrs. Peggy Smith, Controller

**CALL TO ORDER**

A quorum being present, the Chair, Mr. Alexander Moorhead, called the Regular Session of the meeting to order at 9:07 a.m.

Chairman Moorhead noted the excused absences of Trustees Gwen Norton and Patricia Steele.

## **APPROVAL OF THE MINUTES**

A motion was made by Trustee Jennifer Nugent-Hill, which was seconded by Trustee Wesley Williams, to approve the Minutes of the April 19, 2014 Special Meeting of the Board. The vote on the motion was unanimous by the members present.

The Chairman invited the outgoing faculty and student trustees to introduce their successors on the Board effective at the Board's next meeting, which is scheduled for October 2014. Faculty Trustee Dr. Teresa Turner and Student Trustee Joshua Edwards introduced Dr. Aletha Baumann and Wendy Aurelien respectively as incoming Faculty Trustee and Student Trustee are Dr. Aletha Baumann and Wendy Aurelien.

## **ELECTION OF OFFICERS**

After the approval of the Minutes, the Chair appointed Trustee Wesley S. Williams, Jr., as chair pro tem pending the election of officers.

Trustee Nugent-Hill reported that the Governance Committee conducted its annual meeting for nominations as outlined in the Nomination Process adopted by the Board of Trustees in November 2009. She noted that nominations were received as required. Based on the nominations received, the Committee presented the slate of Henry Smock and Alexander Moorhead, for Chair and Vice Chair respectively, to the Board of Trustees for its deliberation and action.

After the slate was presented, the Chair pro-temp opened the floor for nominations from the floor. None was made. Trustee Nugent-Hill then made a motion, which was seconded by Trustee Yvonne Thraen, to close the nominations. The vote on the motion was unanimous by the members present. The nominations were closed.

A motion was made by Trustee Donna Frett-Gregory, which was seconded by Trustee Thraen, to approve the slate of Smock for Chair and Moorhead for Vice Chair for 2014-2015. The vote on the slate was unanimous by the members present. Trustee Williams then yielded the chair back to Trustee Moorhead. Chairman Smock and Vice Chairman Moorhead successively thanked the members of the Board for electing them as Chair and Vice Chair, respectively.

Vice Chairman Moorhead informed members that it was his decision not to seek re-election as Chair of the Board. Chairman Smock thanked Trustee Moorhead for his leadership and service as Chairman of the Board. He indicated that, since the preparation for this meeting was done by Vice Chairman Moorhead, he would ask that he (i.e., Moorhead) be allowed to chair this meeting and, at the conclusion of the meeting, his (i.e., Smock's) duties as Chairman would begin.

A motion was made by Trustee Nugent-Hill, which was seconded by Trustee Smock, to allow Trustee Moorhead to chair the meeting, and, at the conclusion he would turn the chairmanship over to the newly elected Chair, Henry Smock. The vote on the motion was unanimous.

## CONSENT AGENDA

A motion was made by Trustee Williams, which was seconded by Trustee Nugent- Hill, to approve the Consent Agenda. The vote on the motion was unanimous by the members present.

## PRESIDENT'S REPORT

President Hall highlighted several items in his written report and updated the report based on occurrences since the report was issued. His oral report included the following:

### Student Achievements

- **Elisa Thomas** was crowned Miss University of the Virgin Islands 2014-2015 at the 34<sup>th</sup> Annual Miss UVI Ambassadorial Competition. In addition to winning the Miss UVI crown, Ms. Thomas was selected as Most Intellectual Speaker, Best Performing Talent, Best Business Wear, Best Ambassadorial Presentation, and Best Evening Wear. She received a full-year UVI scholarship, which includes tuition, room and board, and other prizes. The other contestants were **Kimberly Donovan, Shanice Wilson, Sheresia Gumbs, and Nichole Etienne.**
- **Abigail Rene**, UVI sophomore Biology major, has been accepted into the Boston University Early Admission Medical School Program. She will spend her next two summers at Boston University in their summer program, and then will complete her coursework for her major as a senior at Boston University before continuing on to medical school.
- **Lavida Brooks**, UVI senior Biology major, was accepted into the PhD program in biomedical science at Michigan State University. She was awarded a University Enrichment Fellowship that pays full tuition and a stipend to fund research.
- **Chinaemere Igwebuikwe**, recent UVI Biology graduate, was accepted into the combined MD/PhD program at Boston University, which pays his tuition for both medical school and graduate school and a stipend to fund research.
- **Matt Cring**, recent UVI Biology graduate and Marine and Environmental Science Program graduate, was accepted into a PhD program in genetics at the University of Iowa with fully paid tuition and a stipend to fund research.
- **Nicole Fleming**, a recent UVI Biology graduate, was awarded a prestigious National Science Foundation Graduate Research Fellowship, which provides tuition and a stipend to conduct her PhD research at the University of North Carolina Chapel Hill.
- **Stephan Bitterwolf**, a recent UVI Marine Biology graduate, was accepted into a Master's degree program at Moss Landing Marine Laboratory in California.
- **Antonio Forbes**, a UVI senior in Marine Biology, was accepted into the Masters in Marine and Environmental Science program at UVI.
- **Jan-Alexis Barry**, a recent UVI graduate in Marine Biology, was accepted into the Masters in Marine and Environmental Science program at UVI.

- **Alexandria deJarnett**, a recent UVI graduate in Marine Biology, was accepted into the Masters in Marine and Environmental Science program at UVI.
  - **Annesha King**, UVI senior in Biology, was accepted into a NIH-funded post-baccalaureate program at Baylor University.
  - **Brandon Rhymer**, UVI Mathematics senior, was accepted into a PhD program at The State University of New York at Stony Brook.
  - **Phil Smith**, a senior in the UVI dual degree program in Applied Mathematics and Engineering, was accepted into a PhD program at Carnegie Mellon University.
  - **David Paulius**, a UVI senior in Computer Science, was accepted into a PhD program at the University of South Florida.
- Faculty Achievements
  - MOU's Signed with Anguilla and the British Virgin Islands
  - UVI Pride Day
  - Medical School Gift
  - \$3 Million USDA Grant to Support Solar Development at UVI
  - UVI 13 D Competition
  - WUVI Studio on St. Croix Campus
  - Hospitality & Tourism Management, 5-Week Collaboration Program on St. Croix
  - Voices of Inspiration on St. Thomas at Reichhold Center for the Arts
  - Employee Service Awards
  - UVI St. Thomas Carnival Participation
  - Audit Report Completed
  - Alfred O. Heath Lecture Series
  - Commencement 2014
  - Washington, DC Benefit Reception

## **PRESIDENT'S AWARD**

For this reporting cycle, President Hall recognized the School of Business under the leadership of Interim Dean Aubrey Washington and the coordination of Professor Lonnie Hudspeth. He noted that during this reporting period, the Accreditation Council for Business Schools and Programs (ACBSP), which is the primary agency that accredits business programs at universities and colleges, granted initial accreditation status to our School of Business. The ACBSP Board of Commissioners of the Baccalaureate/Graduate Degree Commission met on May 1-2, 2014. Representatives from ACBSP conducted a site visit two years ago and deferred their decision until further evidence of compliance with the standards was provided.

President Hall acknowledged every member of the School of Business for their outstanding work and tireless efforts that went into the entire accreditation process and for this significant accomplishment. He also noted that The School of Business' accreditation is one of the academic quality and excellence performance goals from our 5-year strategic plan, *Pathways to Greatness*. This is an important milestone for the School of Business, the University and the Territory.

Chairman Moorhead thanked President Hall for his report and opened the floor for questions and comments to the report.

### **PRESENTATION TO OUTGOING CHAIRMAN ALEXANDER MOORHEAD**

President Hall presented Board Chairman Alexander Moorhead with a plaque for his outstanding service and leadership for the past 6 years as Chairman of the UVI Board of Trustees.

### **RESEARCH AND TECHNOLOGY PARK UPDATE REPORT**

Mr. David Zumwalt, Executive Director for the RTPark, took the opportunity to also thank Chairman Moorhead for his service as the Chair of the RT Park Board. He reminded board members that a written update report was provided. He briefly mentioned a highlight from the report which included the RTPark building received Leadership in Energy and Environmental Design (LEED) silver certification. He also noted that the Board of Directors was scheduled to meet on Monday, June 9, 2014. There were no questions to the report.

### **COMMITTEE ACTION ITEMS**

**EXECUTIVE COMMITTEE.....Mr. Alexander A. Moorhead**

#### **Ratification of action taken by the Executive Committee on behalf of the Board of Trustees since the last meeting of the Board of Trustees, which was on March 8, 2014.**

A resolution was presented to ratify the following action taken by the Executive Committee of the Board since the last meeting of the UVI Board of Trustees:

- At its meeting on May 15, 2014, the Executive Committee approved a request presented by the President from the Dean of School of Nursing and the Faculty of the School of Nursing regarding awarding a degree to a student who passed away this semester from cancer. This was the student's last semester and she was scheduled to graduate this year but for the illness and eventual death. The degree would be granted at the graduation on Sunday, May 18th on St. Croix. The Executive Committee unanimously approved the request. The action is being forwarded for ratification by the full Board.
- Directed the Administration to develop a policy to be recommended to the Board for its approval to cover such situations in the future.

A motion was made by Trustee Nugent-Hill, which was seconded by Trustee Williams, to approve the resolution ratifying the action taken by the Executive Committee on behalf of the Board of Trustees since its last meeting. The vote on the motion was unanimous by all members present.

**FINANCE AND BUDGET COMMITTEE..... Mr. Edward E. Thomas**

**Fiscal Year 2015 Operating Budget**

Chairman Edward Thomas reported that the Finance and Budget Committee of the Board of Trustees voted to recommend to the Board of Trustees the approval of an operating budget consisting of revenues of \$46,904,642 and expenditures and transfers of \$46,904,642 for Fiscal Year 2015.

A motion was made by Trustee Edward Thomas, which was seconded by Trustee Williams, to approve an operating budget consisting of revenues of \$46,904,642 and expenditures and transfers of \$46,904,642 for Fiscal Year 2015. The vote on the motion was unanimous by all of the members present.

**Career Advancement Policy**

At the invitation of the Finance Committee Chair, President Hall provided an overview of the Policy. He summarized that the Administration was proposing the Career Advancement Policy that would systematically support the career development of its employees. He added that the Administration was also seeking to ensure that the Strategic Plan 2017 was not only achieved, but that the growth and development of the University was sustained well beyond 2017.

Trustee Thomas noted that the policy was presented at the Finance Committee meeting, the members reviewed and approved the policy and it was being presented to the full board for its review and approval.

A member thought the document was timely and needed at this time with various budget cuts and reductions. However, concern was expressed regarding the fact that faculty was not included in the plan. [The Career Advancement Policy indicated the faculty's participation in this program would be addressed during collective bargaining with the faculty's collective bargaining representative.] Concern was also expressed regarding persons who hold interim positions – that the decision on whether to hire the person holding the interim position or initiate a search process takes too long.

Other members agreed the document was timely and offered their support of the document. After the discussion, a motion was made by Trustee Thomas, which was seconded by Trustee Joshua Edwards, to approve the resolution. The vote on the motion was unanimous; the policy is attached as Exhibit A.

**PLANNING COMMITTEE.....Mr. Sinclair L. Wilkinson**

**Key Performance Indicators: Pathways to Greatness**

Trustee Sinclair Wilkinson, Chair of the Planning Committee, reported that the committee received a report utilizing Institutional Peers for comparison purposes as well as Aspirational Peers. The report

highlighted six-year graduation rates and degrees awarded by level and discipline, academic achievements, students participating in study-away programs, modernized facilities on both campuses, and safety. The Committee also received information on the development of a compliance matrix which would present data regarding compliance standards in a meaningful and informative way, UVI “goes green”, resource allocations linked to the strategic plan through the installation of Strategic Planning On Line software, and Institutional Advancement indicators, which showed a decline in some contributions from October 1, 2012 to the present.

## **Board of Trustees Annual Performance Goals**

Chairman Moorhead reported that at its annual retreat, the Board of Trustees reviewed their goals from last year and developed new goals for 2015. The Governance Committee Chair, Trustee Nugent-Hill, requested that goals be read openly and recorded into the minutes. Below are the 2015 performance goals for the Board of Trustees:

- Create a mechanism for presentations, by internal stakeholders at the University (e.g., students, faculty, and staff), to the Board, at meetings of its standing committees and in the public session of the Board Meetings, in order to increase trustees' knowledge of the institution, its programs, research, and community-service.
- Continue to have a progress-report on the Strategic Plan 2017 presented at each Board Meeting.
- Continue to help find ways to resolve the financial challenges of the University.
- Continue to update policies of the Board, such as the policy on the naming of buildings.
- Assess whether a change in the term of the trustees elected by the students and faculty should be recommended to the Legislature and research what is best practice on representation of the staff of the institution on the boards of public colleges and universities.
- Prepare a presentation for trustees on each of the boards of entities affiliated with the University (i.e., FUVI, RCA, and RT Park) in order to give trustees a better understanding of the role and responsibilities of each of these board.
- Development of a presentation by the Executive Committee and the President, for review and approval by the Board, to inform officials of the executive and/or legislative branches of the V.I. Government on the strategic goals of the University and the appropriation necessary to achieve those goals.

After the Goals were read, a motion was made by Trustee Williams, which were seconded by Trustee Thraen, to approve the 2015 Board Goals as presented. The vote on the motion was unanimous.

## **EXECUTIVE SESSION**

A motion was made by Trustee Wesley Williams, which was seconded by Trustee Yvonne Thraen, to go into Executive Session to address the following matters, which could be reasonably expected to result in the disclosure of information of personal nature wherein public disclosure would constitute a

clearly unwarranted invasion of personal privacy, or premature disclosure that would seriously frustrate implementation of the proposed action, and for the Board to obtain legal advice on those matters:

- Draft Minutes of the Executive Session of the April 19, 2014 Special Board Meeting
- Letter received from Senate President
- Presentation on candidates for tenure
- Review of Trustee Emeritus Policy
- Report on UVI Next
- Report from the President on personnel matters

The vote was unanimous by the members present at the meeting. The Executive Session of the meeting convened at 11:05 am.

## **RETURN TO REGULAR SESSION**

Upon return to the Regular Session of the meeting at 1:10pm, the Chairman reported the following.

In the Executive Session:

1. The Board approved the minutes of the Executive Session held on April 19<sup>th</sup> were approved;
2. The Board approved two candidates for tenure: Dr. Kula Francis and Dr. Timothy Faley.
3. The Board approved an amendment to the Trustee Emeritus policy
4. The Board approved the next steps for the UVI NEXT project
5. The Board authorized President Hall to respond to a letter from Senator President.

## **Research and Technology Park Board Vacancy**

Chair Moorhead reported that, by virtue of Trustee Smock being elected as Chair of the Board, he was now an ex-officio member of the RT Park Board of Directors thus leaving a vacancy on the Board for a trustee elected by the Board of Trustees. According to the By Laws of the RTPark Corp., the Board of Directors shall include two persons selected from the Board of Trustees from among its members. A motion was made by Trustee Thomas, which was seconded by Trustee Nugent-Hill, to appoint Judge Patricia Steele to the RT Park Board of Directors, with the understanding that, since Trustee Steele was out of the territory, Chairman Moorhead would serve temporarily in her place until she returns. The vote on the motion was unanimous by the members present.

## **ADJOURNMENT**

Prior to adjournment, Chairman Alex Moorhead officially turned over the gavel to incoming Chair, Henry Smock. Chairman Smock thanked Trustee Moorhead for his service on the board as Chairman.

There being no other business, a motion was made by Trustee Williams, which was seconded by Trustee Thomas, to adjourn the meeting. The vote on the motion was unanimous. The meeting adjourned at 1:20 pm.