

**MEETING OF THE BOARD OF TRUSTEES
OCTOBER 25, 2014**

**UNIVERSITY OF THE VIRGIN ISLANDS
St. Thomas – Administration and Conference Center, First Floor
9:00 A.M.**

**REGULAR SESSION
MINUTES**

MEMBERS PRESENT

Attorney Henry C. Smock, Chair
Mr. Alexander Moorhead, Vice Chair
Dr. David Hall, President and Secretary
Ms. Wendy Aurelien, Student Trustee
Dr. Aletha Baumann, Faculty Trustee
Ms. Donna Frett Gregory, Commissioner of Education (late arrival)
Mrs. Jennifer Nugent-Hill
Mrs. Gwendolyn Adams Norton
Mr. Oswin Sewer, Chair, Board of Education
Ms. Jacqueline A. Sprauve, Alumni Trustee
Hon. Patricia D. Steele
Mr. Edward Thomas
Dr. Yvonne E.L. Thraen
Mr. Sinclair L. Wilkinson
Rev. Wesley S. Williams, Jr.

MEMBERS ABSENT

Mrs. Carol Fulp
Mrs. Luz Suarez de Highfield (excused)

OTHERS PRESENT

Dr. Camille McKayle, Provost and Vice President of Academic Affairs
Ms. Peggy Smith, Controller
Mrs. Tina Koopmans, Chief Information Officer
Ms. Nereida Washington, Director of Campus Operations-STX (delayed arrival)
Attorney Marie Thomas Griffith, UVI Legal Counsel

CALL TO ORDER

A quorum being present, Board Chairman Henry Smock called the Regular Session of the meeting to order at 9:05 a.m.

APPROVAL OF THE MINUTES

A motion was made by Trustee Wesley S. Williams, which was seconded by Trustee Jennifer Nugent-Hill, to approve the Minutes of the September 11 / October 6, 2014 Special Board Meeting. The motion was approved by the members present, with abstentions by Trustees Edward Thomas and Trustee Yvonne E. L. Thraen who were absent at those meetings.

[Minutes recorded by Gail T. Steele, Board Liaison](#)

[Approved by the Board of Trustees - February 13, 2015](#)

APPROVAL OF CONSENT AGENDA

A motion was made by Trustee Williams, which was seconded by Trustee Alexander Moorhead, to approve the Consent Agenda. The motion was approved unanimously by the members present.

PRESIDENT'S REPORT

President Hall highlighted several items in his written report and updated the report based on occurrences since the report was issued. His oral report included the following:

- Student and faculty highlights
- Student achievements
- Faculty achievements
- Enrollment Achievements
- New Student Convocation and President's State of the University Address
- UVI Selection to Play Leadership Role in National Accreditation Standards
- Funding for Medical School Facilities
- Largest Gift of Land in UVI History – Estate Sorgenfri
- VI-EPSCoR Receives \$20 Million NSF Grant
- New Minors offered at UVI in Sociology and Fine Arts
- Soccer Field Inaugural Celebration
- Classroom Renovations
- President's Office Reorganization
- UVI Distinguished Professorship In International Relations and Diplomacy
- Miss UVI Elisa Thomas won title Miss National Black College Alumni (NBCA)
- UVI and the National Park Service sign Historic MOU
- V.I. Certified Public Manager (CPM) Graduation
- UVI Website Garners National Recognition

PRESIDENT'S AWARD

President Hall reported that this Fall, after two consecutive years of declining enrollments, UVI has experienced a reversal of that process, especially in regards to Freshmen enrollment. He stated that this achievement was attributable to numerous individuals and activities. However, the unit that was primarily responsible for recruiting and admitting students deserves our recognition and thanks for reversing this unfortunate trend and putting us back on the path towards growth. The Presidential Appreciation Award was presented to Dr. Nicole Gibbs, Vice Provost of Access and Enrollment Services, and all the members of the Access and Enrollment Services component.

Chairman Smock thanked President Hall for his report and opened the floor for questions and comments on the report presented.

CHAIRMAN'S COMMENTS

Chairman Smock thanked all trustees for meeting with him earlier this year. He indicated that he appreciated the feedback and ideas given by members. He also thanked members for the work that they do at the committee level, which allows for productive board meetings. He thanked Trustee Edward Thomas, who serves as the Chair of the RT Park as well as other board members who also served on related UVI boards.

He congratulated the President and the Administration on the reversal of enrollment for the freshman class, the gift of 65 acres of land, as well as the continued high level of alumni giving. He also congratulated Ms. Nereida Washington and St. Croix staff with regards to the soccer field on the Albert A. Sheen Campus.

RESEARCH AND TECHNOLOGY PARK

In the absence of Mr. David Zumwalt, Mr. Edward Thomas, Chair of the RT Park, provided a brief update to the members of the Board. He reported that despite several challenges that the Park experienced over the past year, the Park was up and running and doing very well. He reminded members that they received an update report with their board materials. He opened the floor to questions regarding the written report; no questions were posed.

COMMITTEE REPORTS

DEVELOPMENT COMMITTEE.....Dr. Wesley S. Williams, Jr.

Goals for Fiscal Year 2015

The Chair of the Committee reported that the Development Committee has recommended, for consideration by the full Board, to maintain the total cash level secured in FY 2014, which was \$2.560M, and to increase the alumni goal 2 percent over the final alumni participation rate achieved, and maintain the total cash received during FY 2014. The resolution, as presented, indicated the alumni giving rate for FY2015 was 55 %, which would have been 2 percent over the FY 2014 rate. However, the University was unable to make the anticipated 53 percent at the close on the annual giving year. The Chair of the Development Committee offered an amendment to the resolution to amend the Alumni giving rate to 54.49%, which was 2 percent over the final alumni participation rate.

A motion was made by Trustee Moorhead, which was seconded by Trustee Williams, to approve the amended resolution, approving the Fundraising and Alumni Giving Rate Goals for Fiscal Year 2015. The vote on the motion was unanimous by the members present. The resolution is appended to the minutes.

FINANCE AND BUDGET COMMITTEE.....Mr. Edward E. Thomas

Tuition Increase Effective Fall 2015

Trustee Edward Thomas, chair of the Committee, reported that the Finance and Budget Committee of the Board of Trustees voted to recommend to the Board of Trustees the approval of 5% increase in tuition effective Fall 2015.

President Hall reported that forums on the tuition increase were conducted both on the St. Thomas and Albert A. Sheen campuses. He reported that the forums were well attended, the students showed no strong resistance to the increase and fully understood the rationale. He stated that in efforts to hold tuition steady and to maintain affordability, competitiveness and access to the institution, the administration felt 5% was a reasonable increase, being sensitive to the financial issues that still plague the territory.

A motion was made by Trustee Thomas, which was seconded by Trustee Moorhead, to approve the tuition rate increase of 5% effective Fall 2015. The vote on the motion was unanimous by the members present. The resolution is appended to the minutes.

Sale of Timeshare Properties

Trustee Thomas reported that the Finance and Budget Committee received a report that two timeshare gifts that were donated to the University but have not been of any value to the University. It was reported that they were costing the University over \$2,000 in annual expenses in condo fees and taxes.

The Finance and Budget Committee voted to recommend to the Board of Trustees to authorize the President and Administration to dispose of two timeshare properties gifted to the University.

A motion was made by Trustee Thomas, which was seconded by Trustee Williams, to authorize the disposal of two timeshare properties. The vote on the motion was unanimous by the members present. The resolution is appended to the minutes.

PLANNING COMMITTEE.....Mr. Sinclair L. Wilkinson

Key Performance Indicators/Pathways to Greatness

Trustee Sinclair Wilkinson, Chair of the Planning Committee reported that the Committee received a report on the progress made on *Pathways to Greatness* through the KPI's. This report focused on Enrollment: (6C) *Increase enrollment across the University*, Academic Achievement/Top Achieving Students: (2C) *Attract more high achieving students to the University*, Financial Aid Comparative Data which highlighted first-time, first-year students receiving financial aid; Academic Quality: (1B) *Increase the number of academic programs at the graduate and undergraduate levels*; and Community Engagement and Globalization: (3I) *Establish a Center for the Nurturing and Preservation of Virgin Islands and Caribbean Culture*.

PRESENTATION ON UVI BOARDS

Based on outcomes from the Board Retreat held in June 2014, Board members requested information regarding the function of other University Boards, such as the Foundation for the University of the Virgin Islands, the Foundation for the Reichhold Center for the Arts, UVI Research and Technology Park Board, and the Virgin Islands Academic and Cultural Awards Endowment Board. The presentation, which was prepared by Board Liaison, Gail Steele and presented by President Hall, provided a description of each board, their role relative to the University and their membership. Going forward, the Board agreed to receive an update report from each of the Boards, one at each of the upcoming board meetings.

EXECUTIVE SESSION

A motion was made by Trustee Nugent-Hill, which was seconded by Trustee Williams, to go into Executive Session to address the following matters, which could be reasonably expected to result in the disclosure of information of personal nature wherein public disclosure would constitute a clearly unwarranted invasion of personal privacy, or premature disclosure that would seriously frustrate implementation of the proposed action, and for the Board to obtain legal advice on those matters:

- Draft Minutes of the Executive Session of the Sept/Oct Special Board Meeting
- Reports from ARSA Committee, Development Committee, Executive Committee
- Update report on the Medical School
- Update report on UVINEXT
- Report on Eco Industrial Park
- Personnel Matters
- Update on Legal Matters

The motion was unanimously approved by the members present at the meeting. After a five minute recess, the Executive Session of the meeting convened at 11:25 am.

RETURN TO REGULAR SESSION

Upon return to the Regular Session of the meeting at 2:28pm, the Chairman reported the following.

In the Executive Session:

1. Approved the Minutes of the Executive Session of the Sept/Oct Special Meeting
2. Approved a list of nominees for Honorary Doctorate degrees
3. Approved a list of Commencement Speakers
4. Approved the launch of the Public Phase of the Capital Campaign
5. Ratified the action of the Executive Committee regarding the President's performance and approved the Presidential goals for 2015
6. Received an update on the medical school
7. Received an update on UVINEXT
8. Received an update and approved the next steps for the Eco-Research and Industrial Development Park
9. Received an update on Personnel matters
10. Approved new dates for the May 2015 Commencement
11. Received an update on Legal matters

ADJOURNMENT

There being no other business, a motion was made by Trustee Williams, which was seconded by Trustee Thomas, to adjourn the meeting. The vote on the motion was unanimous. The meeting adjourned at 2:30 pm.

Resolutions following:

Resolution of the Board of Trustees of the University of the Virgin Islands Approving the Fundraising and Alumni Giving Rate Goals for Fiscal Year 2015

WHEREAS, the University of the Virgin Islands has made significant strides to cultivate relationships with corporations, foundations, friends and alumni constituents, and

WHEREAS, the Development Committee of the UVI Board of Trustees has prioritized efforts to increase the University's capacity in securing external, private funding to assist in the ongoing programmatic growth of the Institution, and

WHEREAS, the Development Committee has voted to recommend to the Board of Trustees to maintain the total cash level secured in FY 2014 and to increase the alumni giving percentage rate by 2 percent over the rate achieved in FY 2014.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

That the Board of Trustees of the University of the Virgin Islands hereby authorizes and approves, the establishment of the fundraising and alumni giving goals for fiscal year 2015 to the follow amounts:

Fundraising Goal (Cash) – \$2.560 M
Alumni Giving Rate – 54.49%

CERTIFICATION

The Undersigned does hereby certify that the foregoing is a true and exact copy of a resolution approved by the Board of Trustees of the University of the Virgin Islands at a meeting on October 25, 2014 as recorded in the minutes of that meeting.

Secretary of the Board

Date

Resolution of the Board of Trustees of the University of the Virgin Islands Approving Tuition Rate Increase Effective Fall 2015

WHEREAS, the University has implemented Strategic Plan 2012-2017 *Pathways to Greatness* for sustainability as approved by the Board of Trustees, and

WHEREAS, the University is committed to maintaining affordable tuition rates in order to encourage the highest possible access to higher education by residents of the Virgin Islands, and

WHEREAS, the Board has mandated that the rates charged to full-time and part-time undergraduate residents of the Virgin Islands be substantially equivalent based on a credit load of 15 credits, and

WHEREAS, the Board has approved a rate differential of 3 times the undergraduate resident rate for undergraduate non-resident students, a rate differential of 2.5 times the undergraduate resident rate for graduate resident students, and a rate differential of 2 times the graduate resident rate for non-resident graduates, and

WHEREAS, the proposed increase in tuition rates would result in a revenue contribution of 30% of total operating revenues, and

WHEREAS, the projected increased tuition revenues will provide resources to assist the University with maintaining quality programs and retaining qualified faculty and staff, and

WHEREAS, the cost of providing quality programs and retaining qualified faculty and staff has been increasing, and

WHEREAS, the Board of Trustees has supported a policy of modest annual increases while keeping tuition rates affordable and competitive, and

WHEREAS, the last Board approved increase to tuition was implemented in Fall Semester 2013, and

WHEREAS, the proposed tuition rate increases will maintain the University's competitive price advantage over those institutions with which UVI competes most for students.

WHEREAS, on October 2, 2014, the Finance and Budget Committee of the Board of Trustees voted to recommend to the Board of Trustees the approval of a tuition rate increase of 5% effective Fall Semester 2015.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees of the University of the Virgin Islands hereby authorizes and approves, effective with the Fall Semester 2015, tuition rate increase of 5% which will result in the following rates:

Part-time Undergraduate Residents	\$147 per credit
Full-time Undergraduate Residents	\$4,410 per year
Graduate Residents	\$368 per credit
Part-time Undergraduate Non-Residents	\$441 per credit
Full-time Undergraduate Non-Residents.....	\$13,230 per year
Graduate Non-Residents	\$735 per credit

Section 2. That the Board of Trustees of the University of the Virgin Islands authorizes the President and Vice-President for Administration and Finance/CFO to take the necessary action to implement the foregoing schedule of tuition rates.

Section 3. That this resolution shall be in full force and effect from and after its adoption.

CERTIFICATION

The Undersigned does hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands adopted at a meeting on October 25, 2014 as recorded in the minutes of said meeting.

Secretary of the Board

Date

Resolution of the Board of Trustees of the University of the Virgin Islands Authorizing the Disposal of Two Timeshare Properties

WHEREAS, the University has been gifted with two timeshare properties by donors and the University has not been able to make use of them; and

WHEREAS, the University has been expending approximately \$2,000 annually for condominium fees and taxes for both timeshare properties; and

WHEREAS, the University has researched the value of the timeshare properties and has determined that their values average \$2,000 each; and

WHEREAS, the University has determined that it is not cost effective to maintain the two timeshare properties; and

WHEREAS, on October 2, 2014, the Finance and Budget Committee of the Board of Trustees voted to recommend to the Board of Trustees that the University be authorized to dispose of the two timeshare properties gifted to the University.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

- A. That the Board of Trustees of the University of the Virgin Islands hereby authorizes the University to dispose of the two timeshare properties gifted to the University.
- B. That the President is authorized to take such actions as are necessary and proper to implement this resolution.

CERTIFICATION

The Undersigned does hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands adopted at a meeting on October 25, 2014 as recorded in the minutes of said meeting.

Secretary of the Board

Date