

**MEETING OF THE BOARD OF TRUSTEES
June 3, 2017**

**UNIVERSITY OF THE VIRGIN ISLANDS
ADMINISTRATION AND CONFERENCE CENTER, FIRST FLOOR
ST. THOMAS CAMPUS
9:00 A.M.**

**REGULAR SESSION
MINUTES**

MEMBERS PRESENT

Attorney Henry C. Smock, Chair
Mr. Alexander Moorhead, Vice Chair
Dr. David Hall, President and Secretary
Ms. Debbie Bermudez, Student Trustee
Dr. David Gould, Faculty Trustee (by telephone)
Mrs. Winona Hendricks, Chair, Board of Education
Dr. Sharon McCollum, Commissioner of Education
Mrs. Jennifer Nugent-Hill
Ms. Jacqueline A. Sprauve, Alumni Trustee
Dr. Yvonne E.L. Thraen
Rev. Dr. Wesley S. Williams, Jr.

MEMBER ABSENT

Mrs. Oran C. Bowry (excused)

OTHERS PRESENT

Dr. Camille McKayle, Provost and Vice President for Academic Affairs (by telephone)
Mr. Mitchell Neaves, Vice President for Institutional Advancement
Mrs. Tina Koopmans, Vice President for Information Services and Institutional Assessment
Dr. Frank Mills, Vice Provost Research and Public Service
Mrs. Nereida Washington, Director of Campus Operations
Attorney Marie ThomasGriffith, UVI Legal Counsel

CALL TO ORDER

A quorum being present, Chairman Henry C. Smock called the Regular Session of the meeting to order at 9:10 a.m. Chairman Smock noted the excused absence of Trustee Oran C. Bowry. The Chairman took the opportunity to introduce the incoming faculty and student trustee for 2018 academic year. They were Dr. Adam Parr and Mr. Amiel Brown respectively.

APPROVAL OF MINUTES

A motion was made by Trustee Jennifer Nugent-Hill, which was seconded by Trustee Wesley S. Williams, to approve the minutes of the Board Meeting held on March 4, 2017. The vote on the motion was unanimous by all members present. The minutes were approved.

[Minutes Recorded by Gail T. Steele](#)

[Approved by the Board of Trustees – October 21, 2017](#)

GOVERNANCE COMMITTEE.....Ms. Jennifer Nugent-Hill

Election of Officers

Chairman Smock appointed Trustee Jennifer Nugent-Hill as chair pro tem pending the election of officers.

Trustee Nugent-Hill reported that the Governance Committee conducted its annual meeting for nominations as outlined in the Nomination Process adopted by the Board of Trustees. She noted that nominations were received for the positions of Chair and Vice-Chair as required. Based on the nominations received, the Committee presented the slate of Henry Smock and Alexander Moorhead, for Chair and Vice Chair respectively, to the Board of Trustees for its deliberation and action.

After the slate was presented, the Chair pro-temp opened the floor for nominations from the floor. No nominations were made. Trustee Yvonne Thraen made a motion, which was seconded by Trustee Wesley Williams, to close the nominations. The vote on the motion was unanimous by the members present. The nominations were closed.

A motion was made by Trustee Thraen, which was seconded by Trustee Williams, to approve the slate of Smock for Chair and Moorhead for Vice Chair for 2017-2018. The vote on the slate was unanimous by the members present. Trustee Nugent-Hill then yielded the chair back to Chairman Smock. Chairman Smock and Vice Chairman Moorhead successively thanked the members of the Board for electing them as Chair and Vice Chair, respectively.

APPROVAL OF CONSENT AGENDA

A motion was made by Vice Chairman Moorhead, which was seconded by Trustee Williams, to approve the Consent Agenda as presented. The vote on the motion was unanimous by the members present. The Consent Agenda was approved.

PRESIDENT’S REPORT

President Hall highlighted several University activities and achievements covered in his written report and provided updates to the report based on occurrences since the report was issued. His oral report included the following:

Student Achievements

President Hall shared with the Board that the University was consistently seeing a number of students being accepted and going on to work on their Ph.D.'s.

Recent graduates accepted into post-baccalaureate programs include:

- **Villishia Gregoire** (biology major) has been accepted into a PhD program into a PhD program in Epidemiology and Biostatistics at Michigan State University.
- **Elangeni Yabba** (mathematics major) has been accepted into a PhD program

- at Albert Einstein School of Medicine.
- **Lorne Joseph** (chemistry major) was accepted into a PhD program in chemistry at Rutgers University.
 - **Annalyn Brown** (biology major) was accepted into a PhD program in Pharmacology at the University of the Sciences and into a post-baccalaureate program at Case Western Reserve.
 - **Michael Rosario** (psychology major) has been accepted into a PhD program in Neuroscience at Boston University School of Medicine.
 - **Erlin Ravariere** (biology major) has been accepted into the Early Medical School Selection Program (EMSSP) at Boston University School of Medicine
 - **Shenee Martin** was accepted into the Ph.D. Neuroscience Program at Michigan State University.

President Hall also noted that students across the University, but especially in the science and math areas, were able to compete with the best and the brightest because of the quality of education that they receive at UVI.

Student Participation in the following programs:

- 13D Entrepreneurship Competition
- Acceptance into Post-Baccalaureate Programs

Highlights from the written report also included;

- Alumni Updates
- Faculty Achievements
- Publications and Papers
- Grants and Special Projects Funded

Significant Institutional Achievements

- Successful Accreditation Site Visit
- Prime Minister of Denmark Announces Scholarship Program at UVI
- 53rd Commencement Ceremonies with National Speaker and Virgin Islands Honorees
- UVI Celebrates 55th Emerald Jubilee Charter Month Activities
- Alfred O. Heath Distinguished Lecture Series
- Sixth Annual Research Day Showcases UVI Impactful Research
- UVI Pride Activities
- Third Annual LITFEST Honors Founder Simon B. Jones-Hendrickson
- Employee Service Awards
- Launch of the Public Phase of a \$25 Million Capital Campaign: “Creating Legacy”

President’s Appreciation Award

As customary, President Hall recognized UVI employees, or units, that have performed exceptionally with the President’s Appreciation Award.

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[Approved by the Board of Trustees – October 21, 2017](#)

President Hall thanked the entire University community for contributing individually and collectively to moving the institution forward, and having that progress recognized by the Middle States Commission on Higher Education during their visit to campus and in the final Team Report. The results were not just a product of what we did to prepare for the accreditation visit, but what we have been doing each day in our various roles. He stated that he was grateful and honored to serve as President of a University whose spirit shines so brightly that others can feel it and be inspired.

He added that there were so many individuals to thank, but he wanted to recognize the Steering Committee Co-Chairs, Dr. Frank Mills and Dr. Magdalene Tobias. He also recognized the leadership from our Standard Subcommittee Chairs: Professor Aubrey Washington, Nandi Sekou, Esq., Dr. Glenn Metts, Dr. Stephen Moore, Dr. Lonnie Hudspeth, Dr. Adam Parr, and Ms. Judith Rogers.

He noted other individuals to be commended were: Verification of Compliance with Accreditation Relevant Federal Regulations Institutional Report Chair - Mr. Alan Bray with assistance from Ms. Moneca Pinkett; Documentation Road Map - Ms. Tracy Bray; Technical Editors - Dr. Noreen Michael and Ms. Judith Rogers; Research Analysis and Verification Team - Ms. Laurie Blake, Ms. Tracy Bray, Ms. Sharice Richardson, Dr. Frank Mills; Logistics Lead - Ms. Celia Francis. The members of each Subcommittee and all those who worked in the various capacities contributed greatly to the Self-Study document and ultimately to our success. Also commended were the Institutional Effectiveness and Assessment Advisory Board (IEAAB) and all shared governance constituencies on the significant role they played in this reaffirmation process.

The President added that he especially wanted to recognize the Administrative leader of the self-study and reaffirmation of accreditation process, and Editor-in-Chief Tina M. Koopmans.

It is for the aforementioned reasons and others, that he presented the President's Appreciation Award for this period to the entire Self-Study Initiative Steering Committee and members.

Medallion presentation for the 55th Anniversary

President Hall took the opportunity to present Trustees Williams, Nugent-Hill, and Vice Chairman Moorhead with the commemorative medallion, which simultaneously commemorate 100 years of the Virgin Islands' connection and contributions to the United States and celebrate 55 years of the University's existence. These trustees were not physically present at the last meeting when the medallion was presented to the board members.

Draft Marketing Plan and Strategy for UVI

President Hall provided members of the Board with a written draft marketing plan and strategy for UVI. He stated that, based on the reaction and feedback of Board members, and other constituency groups in regards to the impressive information contained in each

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President's Report, the University will initiate a marketing strategy, based in part on materials contained in each Report. He provided a written list of suggested strategies that will be employed in the near future and on an on-going basis.

After the report and presentations, several members of the Board commended President Hall on his substantive and comprehensive report for this quarter as well as his brief presentation on the draft marketing plan and strategy for UVI.

CHAIRMAN'S COMMENTS

Chairman Smock congratulated the President on his report. He thanked members who participated in the Board retreat held yesterday (i.e., June 2nd). He also thanked members regarding their response to annual giving by the trustees and stated that he was looking forward to the favorable report.

The Chairman concluded that he was pleased with the draft marketing plan and strategy presented by the President and looks forward to the Administration's continued efforts to showcase the University's strengths.

RESEARCH AND TECHNOLOGY PARK UPDATE REPORT

Chairman Smock reported that board members had a copy of the RTPark written report that was submitted by Dr. Gillian Marcelle, Executive Director. He stated that, if members had questions, they could direct them to him or President Hall and they would provide a response, and, if one of them is not able to provide a response, they would have Dr. Marcelle respond.

PLANNING COMMITTEE.....Ms. Oran C. Bowry

Key Performance Indicators/Pathways to Greatness

The Board received a report on the Key Performance Indicators as linked to the Institution's Strategic Plan, Pathways to Greatness. The report for this period focused on Academic Quality and Excellence; Student Development and Success; Community Engagement and Globalization; Modern and Safe University Environment; Organizational and Human Development and Fiscal Sustainability and Growth.

EXECUTIVE SESSION

A motion was made by Vice Chairman Moorhead, which was seconded by Trustee Nugent-Hill, to go into Executive Session to address the following matters, which could be reasonably expected to result in the disclosure of information of personal nature wherein public disclosure would constitute a clearly unwarranted invasion of personal privacy, or premature disclosure that would seriously frustrate implementation of the proposed action(s), and for the Board to obtain legal advice on these matters:

- Approval of the minutes of the Executive Session of the March 4, 2017 meeting;
- Report from the ARSA Committee on a candidate for tenure;
- Report from Planning Committee on
 - UVINEXT Task Force – Administrative Continuous Review
 - Val-Sal Scholarship Agreement
- Update Report regarding Assessment of Emergency Preparedness Plans and Process
- Discussion of Personnel Issues with President
- Update report on Legal Matters
- Discussion on the Research and Technology Park Report (RTPark), in response to a request made by Trustee Moorhead.

The Board took a short recess prior to the start of the Executive Session. The Executive Session convened at 10:32a.m.

RETURN TO REGULAR SESSION

Upon return to the Regular Session of the Meeting at 1:09 p.m., the Chair reported the following: The Board

- Approved Executive Session minutes from March 4, 2017. The vote was unanimous by the members present;
- Approved a faculty member for tenure. The vote on the matter was unanimous by the members present;
- Received an update report on UVINEXT and approved the recommendations of the Task Force. The vote on the matter was unanimous by the members present.
- Had a discussion regarding the Val-Sal Scholarship program
- Had a discussion regarding the RTPark Report
- Received a Report on Personnel matters; and
- Received an Update Report on Legal Matters.

The Chairman thanked outgoing faculty trustee, Dr. David Gould, and outgoing student trustee, Ms. Debbie Bermudez, for their service and contributions on the Board of Trustees.

ADJOURNMENT

There being no other business to be considered in the Regular Session, a motion was made by Trustee Nugent-Hill, which was seconded by Trustee Sprauve, to adjourn the meeting. The vote on the motion was unanimous. The meeting adjourned at 1:11 p.m.