

**MEETING OF THE BOARD OF TRUSTEES
MARCH 4, 2023**

**UNIVERSITY OF THE VIRGIN ISLANDS
VIA ZOOM
9:00A.M.**

REGULAR SESSION MINUTES

MEMBERS PRESENT

Attorney Henry C. Smock, Chair
Ms. Oran C. Roebuck, Vice Chair
Dr. David Hall, President and Secretary
Dr. Kyza A. Callwood, BOE
Mrs. Nisha Clavier, Alumni Trustee
Mr. John P. de Jongh, Jr.
Dr. Sharon Honore, Faculty Trustee (9:30)
Mr. Reginald Vigilant

MEMBERS ABSENT

Mrs. Erica Johnson Creamer
Ms. Nashant Lindsey-Farrell, Student Trustee
Dr. Lois Hassell-Habtes
Dr. Dionne Wells Hedrington, DOE
Dr. John A. Quelch

OTHERS PRESENT

Dr. Camille McKayle, Provost and Vice President for Academic Affairs
Mr. Mitchell Neaves, VP Institutional Advancement
Ms. Sharlene Harris, VP Information Services & Institutional Effectiveness
Ms. Earlyn Casimir for VP Administration and Finance & CFO
Attorney Marie ThomasGriffith, UVI Legal Counsel

CALL TO ORDER

The meeting was called to order by Chairman Smock at 9:15am.

APPROVAL OF MINUTES

A motion was made by Trustee Kyza A. Callwood which was seconded by Trustee John P. de Jongh to approve the regular session minutes of October 22, 2022. The vote on motion was unanimous. The minutes were approved.

APPROVAL OF CONSENT AGENDA

A motion was made by Trustee Callwood which was seconded by Trustee John de Jongh to approve the Consent Agenda as presented. The vote on the motion was unanimous. The consent agenda was approved.

PRESIDENT'S REPORT

The President's Report for this reporting period is organized into two sections. Part I provides highlights of new and ongoing presidential initiatives and institutional accomplishments since the

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last report. Part II highlights major accomplishments within the framework of *Greatness Through Innovation*, the University's current strategic plan.

This framework has been adopted to ensure that all Components and Departments across the University are focused on areas that the University has determined are critical to our future success. I continue to be extremely impressed with the productivity and commitment of our University's students, faculty, staff and administrators.

STUDENT ACHIEVEMENTS

- **Dishon Heyliger** and **Zachary Briggs**, undergraduate Marine Biology majors and **Andrew McGregor**, a graduate student in the Master of Marine and Environmental Science program, were given the 2022 Vembu Subramanian Award thanks to funding provided by the NOAA's Integrated Ocean Observing System to the Caribbean Coastal Ocean Observing System. The Southeast Coastal Ocean Observing Regional Association, which characterized his life as "... committed to uplifting others," presented the prize in remembrance of the late, distinguished oceanographer and leader in ocean observation.
- The 22nd Annual Thurgood Marshall Leadership Institute Conference took place in New York, NY, from September 27 to October 2, 2022. The Thurgood Marshall College Fund (TMCf) talent acquisition team chose two TMCf Scholars from the University of the Virgin Islands. **Michael Bell**, a senior majoring in communication at the Albert A. Sheen Campus, and **Kaniel Richardson**, a junior majoring in business administration and marketing at the Orville E. Kean Campus.

During the conference, TMCf Scholars were able to land interviews and networking opportunities with several businesses, including Moors Core Beverage, E & J Gallo Winery, JP Morgan and Chase leadership program, Vanguard, Altria, Salesforce, Boston Consulting Group, Goldman Sachs, Wells Fargo, Apple, Central Intelligence Agency (CIA), Toyota, Altria, Cisco, Medtronic, and Wendy's. In addition, students gained knowledge about financial literacy and the significance of developing sound financial practices at a young age and took part in Power Networking events organized by FedEx, the National Basketball Association, Sam's Club, the USDA-NRCS, Boeing, Pfizer, John Deere, and Ally where they had the chance to interact with the presidents, chief executive officers, financial consultants, and attorneys of those companies. Altria and Vanguard each extended an offer of a sales and marketing internship to Kaniel Richardson. The JP Morgan & Chase Leadership program has not yet decided whether to enroll Michael Bell.

- The National Student Exchange (NSE) program has 17 students studying at UVI on the Orville E. Kean Campus in Spring 2023. There are six (6) UVI students participating in the NSE Program this semester studying at the following institutions:
 - **Khaysaun Vanterpool** — University of Alaska -Anchorage
 - **Dai'sha Webster** — University of Georgia
 - **Brandon Jackson** — Virginia State University
 - **Wilah-Marie Baptiste** — North Dakota State University
 - **Edward David** — South Carolina State University

- **Kyra Odlum** — Alabama State University

- In December 2022, the Public Relations Office launched the UVI Spotlight initiative to highlight exemplary students enrolled in this University. UVI Communications major **Michael Bell** was featured in December 2022 and Criminal Justice major **Ariel Joseph** was featured in January 2023. Both student spotlights were posted on social media, with more detailed information on the UVI Today Blog and MyCampus. The aim of the initiative is to celebrate student success stories on a monthly basis and inspire interest in UVI.

PRESIDENTS APPRECIATION AWARD

The President's Appreciation Award for this term is presented to the School of Education, under the leadership of Dr. Karen Brown, Dean, for leading the successful efforts of the School earning its 7-year national accreditation for its educator preparation, school counseling, and educational leadership programs from the Association for Advancing Quality in Educator Preparation (AAQEP). National accreditation assures the quality of professional preparation programs through a nongovernmental, nonregulatory process of self-study and peer review. This standards and evidence-based approach serves two broad aims: accountability and continuous improvement. The AAQEP model is designed to honor local contexts and foster innovation and collaboration among institutions. This recognition is an affirmation of the school's commitment to provide students with quality education programs that prepare them for successful careers as educators, counselors, and leaders in their respective fields. Furthermore, AAQEP accreditation provides assurance that the school has met rigorous national standards and is engaged in continuous efforts to assess and improve the quality of its programs.

The President's Appreciation Award for this term is also presented to the Information Systems & Institutional Assessment component, under the leadership of Sharlene Harris, Vice President, for obtaining a \$2.9 million transformative grant with the U.S. Department of Commerce, through its National Telecommunications and Information Administration (NTIA) Minority Broadband Initiative. This timely award will help the University mitigate a recently identified risk to its network fiber infrastructure, upgrading all such networks from multi- to single-mode, thereby increasing transmission speeds. This will support the University's goal to foster robust broadband access, connectivity, and adoption throughout its campuses. Moreover, this grant will make a considerable impact on our institution's capacity to provide the highest-quality technological resources and improve educational outcomes for our students.

Board Committee Items

Finance and Budget Committee.....Ms. Oran C. Roebuck

Tuition Increase – Effective Fall 2023 and Fall 2024

The Finance and Budget Committee voted to recommend for approval by the Board of Trustees of the University of the Virgin Islands a tuition rate increase of 7%, effective with the Fall Semester 2023 and Fall Semester 2024, as follows:

STUDENT CLASSIFICATION	CURRENT RATE	PROPOSED RATE INCREASES
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	Effective 2016-17 (5% increase)	2023-2024 7% increase	\$ Increase	2024-2025 7% increase	\$ Increase
Undergraduate Full-Time Residents (per year)	\$4,631	\$4,955	\$324	\$5,300	\$345
Undergraduate Full-Time Non-Resident (per year)	\$13,892	\$14,864	\$972	\$15,900	\$1,036
Part-Time Undergraduate Resident (per credit)	\$154	\$165	\$11	\$176	\$12
Part-Time Undergraduate Non-Resident (per credit)	\$463	\$495	\$32	\$530	\$35
Graduate – Resident (per credit)	\$386	\$413	\$27	\$442	\$29
Graduate – Non-Resident (per credit)	\$735	\$786	\$51	\$842	\$55

A motion was made by Vice chair Roebuck which was seconded by Trustee John P. de Jongh to approve the Tuition Increase – Effective Fall 2023 and Fall 2024. The vote on motion was unanimous. The minutes were approved.

Board Increase – Effective Fall 2023 and Fall 2024

The Finance and Budget Committee voted to recommend for approval by the Board of Trustees of the University of the Virgin Islands that board rates be increased by 13% for Plan A and Plan B effective Fall Semester 2023, and that board rates be increased by 13% for Plan A and Plan B effective Fall Semester 2024.

Board Rate per Plan	Current Fall 2022	Proposed Fall 2023	Proposed Fall 2024
Board Charge per year, Plan A (20 meals/week)	\$5,780	\$6,530	\$7,380
Board Charge per year, Plan B (14 meals/week)	\$4,050	\$4,580	\$5,180

A motion was made by Vice chair Roebuck which was seconded by Trustee John P. de Jongh to approve the Board Increase – Effective Fall 2023 and Fall 2024. The vote on motion was unanimous. The minutes were approved.

Wellness Center Fee Increase – Effective Fall 2023

The Finance and Budget Committee voted to recommend for approval by the Board of Trustees of the University of the Virgin Islands that the Wellness Center fee for students be increased from \$24 to \$50 per semester which increases the Student Activity Fee for students on the Orville E. Kean campus from \$44 to \$70 per semester effective Fall Semester 2023.

A motion was made by Vice Chair Roebuck which was seconded by Trustee John P. de Jongh to approve the **Wellness Center Fee Increase – Effective Fall 2023**. The vote on motion was unanimous. The minutes were

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approved.

Graduation Fee Increase – Effective Fall 2023

The Finance and Budget Committee voted to recommend for approval by the Board of Trustees of the University of the Virgin Islands that the graduation fee be increased from \$75 to \$125 effective Fall Semester 2023.

A motion was made by Vice Chair Roebuck which was seconded by Trustee John P. de Jongh to approve the **Graduation Fee Increase – Effective Fall 2023**. The vote on motion was unanimous. The motion was approved.

FY2024 Government of the Virgin Islands Appropriations Request

The Finance and Budget Committee voted to recommend for approval by the Board of Trustees of the University of the Virgin Islands the University’s FY2023-2024 appropriations request of \$43,075,553 to cover salaries, benefits, equipment, supplies, and incidental expenses of the University for its operations and programs

A motion was made by Vice Chair Roebuck which was seconded by Trustee John P. de Jongh to approve the **FY2024 Government of the Virgin Islands Appropriations Request**. The vote on motion was unanimous. The motion was approved.

Land Swap with Virgin Islands Port Authority

The Finance and Budget Committee voted to recommend for approval by the Board of Trustees of the University of the Virgin Islands the transfer and conveyance to the Virgin Islands Port Authority of Parcel No. 66-5 Estate Lindberg Bay, St. Thomas, United States Virgin Islands, consisting of 0.822 U.S. Acres, more or less, as shown on the October 11, 2019 survey by Brian Moseley and Associates, Inc.

A resolution was [resented regarding the matter. A motion was made by Vice Chair Roebuck which was seconded by Trustee Callwood to approve the **Land Swap with Virgin Islands Port Authority**. The vote on motion was unanimous. The motion was approved.

Planning Committee.....Dr. Lois Hassell-Habtes
Key Performance Indicators

The Planning Committee received a report on the KPIs as linked to UVI’s Strategic Plan: Greatness Through Innovation. The report focused primarily on Campus Safety Indicators, Financial Indicators, External Grants and Other Awards, and Development Indicators.

Executive Session

At 10:10am, a motion was made by Trustee Callwood and seconded by Trustee De Jongh to move into Executive Session discuss the following matters which could be reasonably expected to result in the disclosure of information of personal nature wherein public disclosure would constitute a clearly unwarranted invasion of personal privacy, commercial information obtained where public disclosure may cause substantial injury to the competitive position of another to whom the information relates or premature disclosure that would seriously frustrate implementation of the proposed action(s), and for the Board to obtain legal advice on those matters:

1. Approve Executive Session Minutes
2. Receive a report from the Executive Committee
3. Receive a report from the Academic, Research, and Student Affairs Committee
4. Receive an Update on Personnel Matters
5. Receive an Update on Legal Matters

The motion was approved unanimously. The Chairman stated that meeting would take a ten minute break and then continue in Executive Session.

The Executive Session convened at 10:12am.

Upon return to the Regular session at 12:05pm, the Chair reported the following:

- The Board approved Executive Session Minutes from the October 22, 2022 Meeting
- The Board received an update regarding the Presidential Search Committee
- The Board received an update on personnel matters
- The Board received an update on Legal matters.

ADJOURNMENT

Having no other business, a motion was made by Trustee Callwood which was seconded by Vice chair Roebuck to adjourn the meeting. The vote was unanimous. The meeting adjourned at 12:07pm.