

**MEETING OF THE BOARD OF TRUSTEES
MARCH 8, 2014**

**UNIVERSITY OF THE VIRGIN ISLANDS
ADMINISTRATION AND CONFERENCE CENTER
FIRST FLOOR CONFERENCE ROOM
ST. THOMAS CAMPUS
9:00 A.M.**

**MINUTES
Regular Session**

MEMBERS PRESENT

Mr. Joshua Edwards, Student Trustee
Ms. Donna Frett-Gregory, Commissioner of Education (late arrival)
Dr. David Hall, President
Mr. Alexander A. Moorhead, Chair
Mrs. Gwendolyn Adams Norton
Mrs. Jennifer Nugent-Hill
Attorney Henry C. Smock, Vice Chair
Ms. Jacqueline A. Sprauve, Alumni Trustee
Ms. Patricia D. Steele
Mrs. Luz Suarez de Highfield
Mr. Edward Thomas
Dr. Yvonne E.L. Thraen (late arrival)
Dr. Teresa Turner, Faculty Trustee
Mr. Sinclair L. Wilkinson
Rev. Wesley S. Williams, Jr.

MEMBERS ABSENT

Mrs. Carol Fulp (excused)
Mr. Oswin Sewer, Chair, Board of Education (excused)

OTHERS PRESENT

Dr. Nicole Gibbs, Vice Provost for Access and Enrollment Services
Mrs. Dionne Jackson, Vice President, Institutional Advancement
Ms. Tina Koopmans, Chief Information Officer
Dr. Camille McKayle, Interim Provost
Dr. Frank Mills, Vice Provost for Research and Public Service
Mrs. Peggy Smith, Controller
Attorney Marie ThomasGriffith, UVI Legal Counsel

CALL TO ORDER

A quorum being present, the Chair, Mr. Alexander Moorhead, called the Regular Session of the meeting to order at 9:05 a.m.

Chairman Moorhead stated that Trustee Yvonne Thraen had reported she would be late due to a personal matter and noted the excused absences of Trustees Carol Fulp and Oswin Sewer.

*Minutes recorded by Gail T. Steele, Board Liaison
Approved by the Board of Trustees – April 19, 2014*

APPROVAL OF THE MINUTES

A motion was made by Trustee Jennifer Nugent-Hill, which was seconded by Trustee Sinclair Wilkinson, to approve the Minutes of the January 13, 2014 Special Meeting of the Board. The vote on the motion was unanimous by the members present.

CONSENT AGENDA

A motion was made by Trustee Henry Smock, which was seconded by Trustee Edward Thomas, to approve the Consent Agenda. The vote on the motion was unanimous by the members present.

PRESIDENT'S REPORT

President Hall highlighted several items in his written report and updated the report based on occurrences since the report was issued. His oral report included the following:

- Student and faculty highlights
- Student achievements
- Faculty achievements
- School of Education received a positive review by the National Council for Accreditation of Teacher Education on its site visit
- Eighty-eight percent of the students in UVI's Minority Access to Research Careers program who start working on a Ph.D. complete that degree, while nationally 50 percent of students who start Ph.D. programs in the sciences complete their degrees.
- Man-Up Conference held in February
- WOW Campaign (Customer Service Program)
- Upgrade of Social Sciences Building

PRESIDENT'S AWARD

For this reporting cycle, President Hall recognized the Campus Operations on the Albert A. Sheen Campus under the leadership of Ms. Nereida Washington, Director of Campus Operations, and the Physical Plant Department on the St. Thomas Campus under the leadership of Mr. Charles Martin, Physical Plant Director.

President Hall noted that one of the major accomplishments during this reporting period was the significant enhancement of faculty working spaces. On the Albert A. Sheen Campus, twenty faculty members were relocated to single-occupancy offices by the end of the Fall 2013 semester eliminating double occupancy faculty offices. The offices relocated comprised of four from the School of Business, six from the School of Education, and ten from the College of Liberal Arts and Social Sciences. Approximately fifteen of the offices received interior touch-ups in preparation for the new occupants. The major restoration completed was the office flip of the chemical storage room, EVC204, to a faculty office in accordance and beyond the OSHA standards mandated for this type of space reuse.

On the St. Thomas Campus, the Social Sciences Building was completely renovated and brought into ADA compliance. This renovated facility now houses eleven faculty members, the office of the Dean of the College of Liberal Arts and Social Sciences, his Administrative Assistant, a psychology lab which

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houses four students, a conference room and a kitchenette. This renovation has produced another signature building on the upper campus and greatly improved the working conditions of all faculty who work in the building. The color scheme was chosen to be consistent with West Hall, which is next to the Social Sciences Building.

Chairman Moorhead thanked President Hall for his report and opened the floor for questions and comments on the report presented.

Trustee Wilkinson offered praise to the President Report regarding faculty and student achievements and suggested archiving the written achievements on the website.

Trustee Nugent- Hill echoed the praise regarding faculty and student achievements and agreed that they should be archived in some manner on the University's website and available for all faculty and students to see. Trustee Highfield offered congratulations regarding the opening of the Virgin Islands and Caribbean Cultural Center (VICCC).

Presentation of Plaque to Chairman Moorhead

President Hall presented Board Chairman Alexander Moorhead with a certificate of appreciation for providing outstanding service and leadership for the past 18 years to the UVI Board of Trustees, and for his service to the Foundation for the University of the Virgin Islands, the Virgin Islands Academic and Cultural Awards Endowment, and the UVI Research and Technology Park.

COMMITTEE ACTIONS ITEMS

PLANNING COMMITTEE.....Mr. Sinclair L. Wilkinson

Key Performance Indicators

The Key Performance Indicators (KPIs) were presented using the new approved format that links the KPIs to the institution's Strategic Plan. This quarter's KPIs included data on faculty publications, UVI's academic offerings, new freshmen in skills courses, faculty service activities, financial aid to students and access to UVI's data repository. The KPIs also looked at UVI's financial indicators, retention rates, average salaries and benefits of employees, endowment and philanthropic support.

RESEARCH AND TECHNOLOGY PARK

Mr. David Zumwalt, Executive Director for the RTPark, briefly reported to members that a written update report was provided to members. Highlights from the report included the RTPark building received Leadership in Energy and Environmental Design (LEED) certification and that the Park currently has 19 tenants and a positive prospective deal flow. Mr. Zumwalt noted that he will continue to work with the Virgin Islands Government for approval of pending RTP applicants.

EXECUTIVE SESSION

A motion was made by Trustee Nugent-Hill, which was seconded by Trustee Williams, to go into Executive Session to address the following matters, which could be reasonably expected to result in the disclosure of information of personal nature wherein public disclosure would constitute a clearly

unwarranted invasion of personal privacy, or premature disclosure that would seriously frustrate implementation of the proposed action, and for the Board to obtain legal advice on those matters:

- Draft Minutes of the Executive Session of the January 13, 2014 Special Board Meeting
- Report from the Finance Committee regarding the University's appropriation for FY 2015
- Update on Proposal to Establish a School of Medicine
- A report from President Hall on personnel issues
- Update on Legal Matters

The vote was unanimous by the members present at the meeting. The Executive Session of the meeting convened at 11:05 am.

RETURN TO REGULAR SESSION

Upon return to the Regular Session of the meeting at 12:20pm, the Chairman reported the following.

In the Executive Session:

1. The minutes of the Executive Session held on January 13th were approved;
2. The Board approved a resolution authorizing the Administration to submit the FY 2015 appropriation-request for operating expenses, debt service and mandated programs.
3. The Board agreed to have a Special Meeting of the Board to be held on Saturday, April 19, 2014 regarding the proposal for the establishment of a medical school.

ADJOURNMENT

There being no other business, a motion was made by Trustee Nugent-Hill, which was seconded by Trustee Norton, to adjourn the meeting. The vote on the motion was unanimous. The meeting adjourned at 12:22 pm.