

**MEETING OF THE BOARD OF TRUSTEES
MARCH 22, 2025**

**UNIVERSITY OF THE VIRGIN ISLANDS
ORVILLE E. KEAN CAMPUS
ACC FIRST FLOOR CONFERENCE ROOM
9:00A.M.**

**MINUTES
Regular Session**

MEMBERS PRESENT

Attorney Henry C. Smock, Chair
Ms. Oran C. Roebuck, Vice Chair
Dr. David Hall, President and Secretary
Dr. Kyza A. Callwood, BOE
Mrs. Nisha Clavier, Alumni Trustee
Mrs. Erica Johnson Creamer
Dr. Donna Christensen
Mr. John P. de Jongh, Jr.
Ms. Jackeima Flemming, Student Trustee
Dr. Bert M. Petersen, Jr.
Dr. John A. Quelch (via Zoom)
Mr. Reginald Vigilant
Dr. Sheena Walker, Faculty Trustee

MEMBERS ABSENT

Dr. Dionne Wells Hedrington, DOE
Dr. Lois Hassell-Habtes

OTHERS PRESENT

Dr. Camille McKayle, Provost and Vice President for Academic Affairs
Ms. Sharlene Harris, VP Information Services & Institutional Effectiveness
Mrs. Nereida Washington (Interim) VP Administration and Finance & CFO
Attorney Marie ThomasGriffith, UVI Legal Counsel

CALL TO ORDER

The meeting was called to order by Chairman Smock at 9:38am.

APPROVAL OF CONSENT AGENDA

A motion was made by Trustee Callwood which was seconded by Trustee de Jongh to approve the Consent Agenda as presented. The vote on the motion was unanimous. The consent agenda was approved.

PRESIDENT’S REPORT

The President’s Report for this period offers an in-depth overview of key presidential initiatives and institutional progress since the last report. With a focus on innovation, student success, and strategic growth, this report highlights significant milestones that reinforce the University’s long-term vision. From academic excellence to community engagement, each achievement reflects a steadfast commitment to enhancing the institution’s impact and preparing for a dynamic future in higher education.

PRESIDENTIAL INITIATIVES AND ACCOMPLISHMENTS

It is my privilege to present to the Board of Trustees an overview of the University’s key activities and accomplishments during this reporting period. The achievements highlighted in this section reflect the dedication, perseverance, and collaborative spirit of our students, faculty, staff, and administrators. These successes underscore the University’s unwavering commitment to excellence and growth.

Highlights of the President’s report included student achievements, faculty achievements, institutional achievements, and the Presentation of her Presidential award.

The President’s Appreciation Award for this term was proudly presented to the Inauguration Committee in recognition of their exceptional dedication and outstanding leadership in orchestrating a historic celebration marking the inauguration of UVI’s sixth president, Dr. Safiya George, alongside the University’s 63rd charter anniversary. Their strategic vision, meticulous planning, and unwavering commitment to excellence ensured the success of a multi-day series of distinguished events, culminating in an official investiture ceremony that brought together students, faculty, staff, alumni, and the broader community in commemoration of this significant milestone.

From the Crucian Breakfast Celebration and Charter Day Ceremony and Campus Socials to the Investiture Ceremony, Reichhold Center for the Arts Fundraiser, Pickleball Social, Alumni and VIP Luncheons, and Afternoon on the Green, every facet of this extraordinary celebration reflected UVI’s rich heritage and ambitious future. In recognition of their tireless efforts, attention to detail, and steadfast dedication, the President’s Appreciation Award honors the Inauguration Committee, co-led by Dr. Kyza Callwood and Jeannine Francis-Brown, along with its subcommittees, for their invaluable contributions. Additionally, this recognition extends to the Committee members and acknowledges the significant role of Darin Connor, Student Government Association (STT) Vice President, who served as co-Master of Ceremony for the official Investiture Ceremony on March 17, 2025.

Chairman’s Comments

Board Committee Items

Finance and Budget Committee.....Oran C. Roebuck

Proposed Graduate Application Fees and use of GradCas for graduate applications

The Finance and Budget Committee voted to recommend for approval by the Board of Trustees of the University of the Virgin Islands a recommendation on a graduate application contract with GradCAS and to increase graduate application fees from \$25 to \$45 and \$25 to \$65 for the Business School.

A resolution was presented to approve the increase in fees from \$25 to \$65 for the Business School. A motion was made by Trustee de Jongh which was seconded by Trustee Roebuck. The motion was approved unanimously.

Approval of Fiscal Year 2025 Budget

The Finance and Budget Committee voted to recommend to the Board of Trustees of the University of the Virgin Islands, the approval of Operating Budget for Fiscal Year 2025 totaling \$101,728,264.

A resolution was presented to approve the Operating Budget for Fiscal Year 2025. A motion was made by Trustee de Jongh which was seconded by Trustee Roebuck. The motion was approved unanimously.

HBCU Capital Financing Loan Drawdown Requests for Deferred Maintenance Projects

The Finance and Budget Committee voted to recommend for approval by the Board of Trustees of the University of the Virgin Islands that authorization be granted to the President and Vice President of Administration and Finance/CFO to draw **\$1,904,750** from the HBCU loan to fund the Deferred Maintenance Plan.

A resolution was presented to approve that authorization be granted to the President and Vice President of Administration and Finance/CFO to draw **\$1,904,750** from the HBCU loan to fund the Deferred Maintenance Plan.. A motion was made by Trustee de Jongh which was seconded by Trustee Roebuck. The motion was approved unanimously.

Planning Committee.....

Key Performance Indicators

The Planning Committee received a report on the KPIs as linked to UVI’s Strategic Plan: Greatness Through Innovation. The report focused on Campus Safety Indicators (Clery Report), Finance Indicators, External Grants and Contracts, Other Awards, and Development Indicators.

Strategic Plan 2025-2030-Grand Momentum

The Planning Committee received a draft of the Strategic Planning 2025-2030 (Grand Momentum). This plan focuses on charting a course for the university in becoming a grand destination, grounded in excellence.

A motion was made by Trustee Kyza Callwood which was seconded by Trustee Raul Carrillo to approve the new Strategic Plan 2025-2030. The motion was approved.

Executive Session

At 10:45am, a motion was made by Trustee Vigilant which was seconded by Trustee Callwood to move into Executive Session discuss the following matters which could be reasonably expected to result in the disclosure of information of personal nature wherein public disclosure would constitute a clearly unwarranted invasion of personal privacy, commercial information obtained where public disclosure may cause substantial injury to the competitive position of another to whom the information relates or premature disclosure that would seriously frustrate implementation of the proposed action(s), and for the Board to obtain legal advice on those matters:

1. Receive report from the Administration
2. Receive an Update on Personnel Matters
3. Receive an Update on Legal Matters

Return to Regular Session

Upon return to the Regular Session of the meeting 11:23am, the Chair reported the following actions taken by the Board in Executive Session:

- Received Update re Personnel Matters
- Received update re Legal Matters

Adjournment

Having no other business, a motion was made by Trustee Callwood which was seconded by Vice Chair Roebuck to adjourn the meeting. The vote was unanimous. The meeting adjourned at 11:25am.

1. **Executive Session**
2. **Other Business**
3. **Adjournment**