

## CONSIDERATION OF POLICY MANUALS

(Board of Trustees Meeting, January 16, 1966)

Faculty Policy Manual

The Board agreed to adopt the tenure provisions as contained in the Faculty Policy Manual. The sections in the Faculty Manual on Appointments and Tenure for Members of the Faculty, Salary Schedule, Faculty Salary Allotments, Advancement in Salary and Rank, Suspension and Termination of Teaching and Administrative Faculty, and Academic Standards and Procedures were approved.

The section entitled Leave of Absence was discussed. The President pointed out that the sabbatical system being proposed followed closely the practices of most colleges and universities with the exception that this proposal made provision for sabbatical leaves for the President and other administrative officers of the College, which was now being done by some colleges but was not presently true of a majority of the institutions of higher education. The section on Leave of Absence was approved with provision made for sabbatical leave at half-pay for a full year or for sabbatical leave for a half year at full pay.

Sections covering Faculty Housing Policy, Reimbursement for Teaching in the Evening Program, Waiver of Tuition Fees for Faculty Members and Immediate Families and Outside Activities were read and approved.

Staff Policy Manual

This manual was reviewed more briefly and adopted.

Student Policy Manual, or Student Handbook

This manual was also reviewed, some questions were raised, and it was approved.

The manuals would now be reproduced and used as standard guides for present and incoming faculty, students and staff.