

University of the Virgin Islands - Office of Financial Aid 2025-2026 AGGREGATE Verification Worksheet

V5 Independent

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Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal law states that before any Federal Student aid can be awarded, you and your spouse, if married, must provide copies of 2023 Tax Return transcript(s) or a signed copy of the 2023 Income Tax Return, applicable schedules and W-2 form(s) or Verification of Non-Filing Letter and other required documents to your school. The documents will be used to verify that the information reported on your FAFSA is correct. Any discrepancies will result in revision of your FAFSA. You must complete and sign the worksheet, attach all required documents, and submit to the University of the Virgin Islands Financial Aid Office. If you have questions about verification, contact us at financialaidstx@uvi.edu or 340-692-4193, St. Croix or at financialaidstt@uvi.edu 340-693-1090, St. Thomas.

What you should do

- 1. Talk to your financial aid administrator if you have any questions about completing this worksheet.
- 2. Complete and sign the worksheet.
- 3. Submit the completed worksheet, 2023 Tax Return transcript(s) or a signed copy of the 2022 Income Tax Return, applicable schedules, W-2 form(s) and any other required documents your school requests to your financial aid administrator.
- 4. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your FAFSA. You or your school may need to make corrections electronically or by using your FAFSA Summary.

Tax filers must submit the 2023 T	or a signed copy	of the 2023 Income	e Tax Return, applicable
schedules and W-2 form(s)			

* Non-tax filers must submit a Verification of Non-Filing Letter

A. Student's Identity and Contact Information				
			1	
Last Name	First Name	M.I.	Last 4 Digits of SSN	ID Number
Mailing Address			Date of Birth	
City	State	Zip Code	Email Address	
Home Phone Number (include a	rea code)		Alternate or Cell Phone Number	г

B. Student's Family Size Information

Note: Family Size is based on the number of individuals listed and claimed on your Tax Return to include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any; or others claimed on the tax return.

Include the name of the college for any family size member(s) who will be enrolled in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2025 and June 30, 2026.

If more space is needed, attach a separate page with the student's name and UVI student ID number at the top.

Full Name	Age	Relationship	College/University	Will be Enrolled		
Marty Jones (example)	28	Spouse	Central University	Yes		
		Self	University of the Virgin Islands			
Note: Additional documentation for the family member(s) enrolled at an eligible postsecondary educational institution may be required.						

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Student 2023 Tax Return	n Transcript(s)	or a signed copy of the	e 2023 Income Tax Re	turn and applica	ble schedules
2023 Tax Return Tr	ranscript(s) or	a signed copy of the	2023 Income Tax Re	turn and applica	able schedules
quest an official 2023 Tax Re	eturn Transcript	or Verification of Non-Fi	ling Letter		
For U. S. Virgin Islanders Internal Revenue (BIR) of 1040; St. John – (340) 777	fices. You may	rm 4506T must be comple also contact the VI BIR off			
. For U.S Tax Filers: Com	plete Form 4506	T online at <u>www.irs.gov</u> or	call 1-800-908-9946.		
Check here if you are atta	aching your W-2	Form(s) and 2023 Incom	e Tax Return or Tax Re	eturn Transcript.	
-	0,	fication of Non-Filing Lette		•	red to file.
If you did not file and are r	not required to file	e a 2023 Income Tax Retu	rn. <i>list below vour emplo</i>	ver (s). even if vou	were not issued a W
Were Not Employed and h			,	, (.), ,	
Employer's Name or Sou			W-2 Attached	I	
your behalf to include			Yes/No	202	3 Income
				\$	
				\$	
				\$	
. Funds received for child s	upport and other	untaxed income (See que	stions 20 on the FAFSA)	
Sources of Untaxed		2023 Amount	Sources of Unta	<u> </u>	2023 Amount
	inicome	\$	e. Workman's Compens		\$
a. Child support received		·	f. Veterans non-education	an hanafita	\$
b. Tax exempt (form 1040 – Line		\$	i. Veterans non-education	on benefits	Ψ
b. Tax exempt (form 1040 – Line c. Untaxed IRA distributions (for		\$	g. Payments to pension (W-2 boxes 12a	\$
b. Tax exempt (form 1040 – Line c. Untaxed IRA distributions (forminus 4b)	orm 1040-line 4a	\$		W-2 boxes 12a	
b. Tax exempt (form 1040 – Line c. Untaxed IRA distributions (for	orm 1040-line 4a		g. Payments to pension (W-2 boxes 12a	
b. Tax exempt (form 1040 – Line c. Untaxed IRA distributions (forminus 4b) d. Untaxed IRA pensions & an 1040-line 5a minus 5b)	orm 1040-line 4a	\$	g. Payments to pension (through 12d, codes D, E, F,	W-2 boxes 12a G, H & S)	\$
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4	Funds received for child support and other untaxed income (See questions 28 on the FAFSA.)

Sources of Untaxed Income	2023 Amount	Sources of Untaxed Income	2022 Amount
a. Child support received	\$	e. Workman's Compensation	\$
b. Tax exempt (form 1040 – Line 2a)	\$	f. Veterans non-education benefits	\$
c. Untaxed IRA distributions (form 1040-line 4a minus 4b)	\$	g. Payments to pension (W-2 boxes 12a through 12d, codes D, E, F, G, H & S)	\$
d. Untaxed IRA pensions & annuities (form 1040-line 5a minus 5b)	\$		

Student's Name	ID#	25-26 AGGREGATE Verification Worksheet V5-Independent pg	. 3
E. Identity and Statement of Education	al Purpose (See Enclosed Su	upplement Form) Student's Information	
	erson, you <u>must</u> complete Section	- Part 1 in the presence of your Financial Aid Officer at your school H - Part 2 in the presence of a Notary Public and mail the ce.	loc
F. Certification & Signature			
I certify that all the information reported on this wo The student must sign this worksheet. If married, t	•	Warning: If you purposely give false or misleading information of this worksheet, you may be fined, be sentenced to jail, or both.	
Student's Signature	Date Spo	ouse's Signature Date	

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the University of the Virgin Islands financial aid office.



Section H - Part 1: Identity and Statement of Educational Purpose

<u>www.u</u>	<u>vi.edu</u>				
Last N	lame	First Name	M.I.	Last 4 Digits of SSN	ID Number
	are able to subr cial Aid Officer a	nit this form in person, yo t your school.	ou <u>must</u> complete Se	ection H - Part 1 in	the presence of your
The st	udent must appea	or in person at	University of the Vi (Name of Postsecondary		•
to, a <u>d</u> that is	lriver's license, ot	:her state-issued ID, or pas	sport. The institution	will maintain a cop	(ID), such as, but not limited by of the student's photo ID on authorized to collect the
In add	ition, the student	must sign, in the presence o	of the institutional offi	cial, the following:	
		Statement o	f Educationa	<u>il Purpose</u>	
1 (certify that I	(Print Student's Name		the individual signir	ng this
Staten	nent of Education	al Purpose and that the fede	eral student financial a	assistance I may rec	eive will only be used for
educat	tional purposes ar	nd to pay the cost of attendi	·	y of the Virgin Isla econdary Educational In	
	(Stud	ent's Signature)	(Student's	ID Number)	(Date)
			Office Use Only		
	Financial A	id Officer's Name	Financial Aid Offic	er's Signature	 Date



Section H - Part 2: Identity and Statement of Educational Purpose

ww.uvi.edu			1	
ast Name	First Name	M.I.	Last 4 Digits of SSN	ID Number
	nit this form in person, your			e presence of a No
ne student is unable to	appear in person at		of the Virgin Islands	to
(a) A copy of <u>a valid, r</u>	ne student must provide: not expired, government-i below, such as, but not lim	issued photo identif	ication (ID) that is ackn	owledged in the
	zed Statement of Educatio	onal Purpose provide	ed below.	
	Statement of	f Educationa	al Purpose	
			<u>. </u>	
I certify that I	(Print Student's Nam	e)	_ am the individual sign	ing this
tement of Educational I	Purpose and that the feder	•	assistance I may receive	will only be used fo
ucational purposes and	to pay the cost of attendin	·	y of the Virgin Islands condary Educational Institut	
		(,	,
(Student	's Signature)	 (Student's	s ID Number)	 (Date)
No	tary's Certifica	te of Ackno	<u>wledgement</u>	
	-	taries. No Online N		
State of	, Cit	v/County of		
On	_, before me,	(Notary's name)	, personally appear	ed,
	, ai			
(Printed name of signer)	, a.	na proviaca to me o		Tuelle of
Identification	rpe of government-issued photo	to to	be the above-named po	erson
		о по ргочией)		
who signed the foregoi WITNESS my hand ar	-			
(seal)				
My commission ovnir	os on		(Notary sig	nature)
My commission expir				