

C. Dependent Student | 2024 Tax Return Transcript(s) or a signed copy of the 2024 Income Tax Return and applicable schedules

2024 Return Transcript(s) or a signed copy of the 2024 Income Tax Return and applicable schedules

To request an official 2024 Tax Return Transcript or Verification of Non-Filing Letter

1. **For U. S. Virgin Islanders Tax Filers:** Form 4506T must be completed and signed by the taxpayer and submitted to the Bureau of Internal Revenue (BIR) offices. You may also contact the VI BIR offices for assistance: St. Croix – (340) 773-1040; St. Thomas – (340) 715-1040; St. John – (340) 777-1446.
2. **For U.S Tax Filers:** Complete Form 4506T online at www.irs.gov or call 1-800-908-9946.
 - Check here if you are attaching your **W-2 Form(s) and 2024 Income Tax Return or Tax Return Transcript**.
 - Check here if you are attaching your **Verification of Non-Filing Letter** because you will not file or were not required to file.
3. If you did not file and are not required to file a 2024 Income Tax Return, *list below your employer(s), even if you were not issued a W-2 Form.*
- Were Not Employed and had **no income earned** from work in 2024.

Employer's Name or Source of Income <i>(Money received or paid on your behalf to include housing, food, living allowances)</i>	W-2 Attached Yes/No	2024 Income
		\$
		\$
		\$

4. Funds received for child support and other untaxed income (See questions 20 on the FAFSA.)

Sources of Untaxed Income	2024 Amount	Sources of Untaxed Income	2024 Amount
a. Child support received	\$	e. Workman's Compensation	\$
b. Tax exempt (form 1040 – Line 2a)	\$	f. Veterans non-education benefits	\$
c. Untaxed IRA distributions (form 1040-line 4a minus 4b)	\$	g. Payments to pension (W-2 boxes 12a through 12d, codes D, E, F, G, H & S)	\$
d. Untaxed IRA pensions & annuities (form 1040-line 5a minus 5b)	\$		

D. Parent(s) | 2024 Tax Return Transcript(s) or a signed copy of the 2024 Income Tax Return and applicable schedules

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To request an official 2024 Tax Return Transcript or Verification of Non-Filing Letter

1. **For U. S. Virgin Islanders Tax Filers:** Form 4506T must be completed and signed by the taxpayer or non-filer and submitted to the Bureau of Internal Revenue (BIR) offices. You may also contact the VI BIR offices for assistance: St. Croix – (340) 773-1040; St. Thomas – (340) 715-1040; St. John – (340) 777-1446.
2. **For U.S Tax Filers:** Complete the request Form 4506T online at www.irs.gov or call 1-800-908-9946.
 - Check here if **your parent(s)** will be attaching the **W-2 Form(s) and 2024 Income Tax Return or Tax Return Transcript**.
 - Check here if **your parent(s)** will be attaching a **Verification of Non-Filing Letter** because they will not file or were not required to file.
3. **(a)** If your parent(s) did not file and are not required to file a 2024 Income Tax Return, *list below your parent(s) employer(s), even if they were not issued a W-2 Form.* **(b)** If your parent(s) were not employed and had **no income earned** from work in 2024, *list the source of any income your household received in 2024.*
- Were Not Employed and had **no income earned** from work in 2024.

Employer's Name or Source of Income <i>(Money received or paid on your behalf to include housing, food, living allowances)</i>	W-2 Attached Yes/No	2024 Income
		\$
		\$
		\$

4. Funds received for child support and other untaxed income (See questions 38 on the FAFSA.)

Sources of Untaxed Income	2024 Amount	Sources of Untaxed Income	2024 Amount
a. Child support received	\$	e. Workman's Compensation	\$
b. Tax exempt (form 1040 – Line 2a)	\$	f. Veterans non-education benefits	\$
c. Untaxed IRA distributions (form 1040-line 4a minus 4b)	\$	g. Payments to pension (W-2 boxes 12a through 12d, codes D, E, F, G, H & S)	\$
d. Untaxed IRA pensions & annuities (form 1040-line 5a minus 5b)	\$		

E. Certification & Signature

Each person signing this worksheet certifies that all the information reported is complete and correct. The student and one parent must sign this worksheet.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____