

University of the Virgin Islands - Office of Financial Aid 2024-2025 AGGREGATE Verification Worksheet

V5 Dependent

schedules and W-2 form(s)

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal law states that before any Federal Student aid can be awarded, you and your parent(s) must provide copies of 2022 Tax Return transcript(s) or a signed copy of the 2022 Income Tax Return, applicable schedules and W-2 form(s) or Verification of Non-Filing Letter and other required documents to your school. The documents will be used to verify that the information reported on your FAFSA is correct. Any discrepancies will result in revision of your FAFSA. You must complete and sign the worksheet, attach all required documents, and submit to the University of the Virgin Islands Financial Aid Office. If you have guestions about verification, contact us at financialaidstx@uvi.edu or 340-692-4193, St. Croix or at financialaidstt@uvi.edu 340-693-1090, St. Thomas.

What you should do

- 1. Talk to your financial aid administrator if you have any questions about completing this worksheet.
- Complete and sign the worksheet you and at least one parent.
- 3. Submit the completed worksheet, 2022 Tax Return transcript(s) or a signed copy of the 2022 Income Tax Return, applicable schedules, W-2 form(s) and any other required documents your school requests to your financial aid administrator.
- Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your FAFSA. You or your school may need to make corrections electronically or by using your FAFSA Summary.

A. Student's Identity and Contact Information					
			1		
Last Name , First Name		M.I.	Last 4 Digits of SSN	ID Number	
Mailing Address			Date of Birth		
City	State	Zip Code	Email Address		
Home Phone Number (include area code)		Alternate or Cell Phone Number			

Tax filers must submit the 2022 Tax Return transcript(s) or a signed copy of the 2022 Income Tax Return, applicable

B. Dependent Student's Family Size Information

Note: Family Size is based on the number of individuals listed and claimed on your Tax Return to include:

- Yourself and your parents (including a step-parent) even if you don't live with your parents.
- Your parents' other children if any; or others claimed on the tax return.

PARENTAL Non-tax filers must submit a Verification of Non-Filing Letter

Include the name of the college for any family size member(s) who will be enrolled in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2024 and June 30, 2025.

If more space is needed, attach a separate page with the student's name and UVI student ID number at the top.

Full Name	Age	Relationship	College/University	Will be Enrolled
Missy Jones (example)	18	Sister	Central University	Yes
		Self	University of the Virgin Islands	
				_
Note: Additional documentation fo	r the fami	ly member(s) er	rolled at an eligible postsecondary educational in	stitution may be required

ent's Name	ID#			ion Worksheet V5-Depender
Dependent Student 2022 Tax Return T	ranscript(s) or a signed	copy of the 2022 Inc	ome Tax Return	and applicable schedule
2022 Tax Return Transcript(s) of	a signed copy of the	2022 Income Tax Re	turn and applica	able schedules
o request an official 2022 Tax Return Trans	script or Verification of No	on-Filing Letter		
 For U. S. Virgin Islanders Tax Filers: Revenue (BIR) offices. You may also con St. John – (340) 777-1446. 				
. For U.S Tax Filers: Complete Form 4506	ST online at www.irs.gov or	call 1-800-908-9946.		
☐ Check here if you are attaching your W-2			oturn Transcript	
Check here if you are attaching your Ver it	` '		•	and to file
	_	-		
B. If you did not file and are <u>not required</u> to fi		rn, <i>list below your empl</i>	oyer (s) , even if yοι	were not issued a W-2 Fo
Were Not Employed and had no income	earned from work in 2022.			
Employer's Name or Source of Income		W-2 Attached	202	2 Income
your behalf to include housing, food,	living allowances)	Yes/No	Φ.	
			\$ \$	
			\$	
Funds received for child support and othe	r untaxed income (See que	stions 20 & 21 on the F	AFSA.)	
Sources of Untaxed Income	2022 Amount	Sources of Unta	aved Income	2022 Amount
a. Child support received	\$	e. Workman's Compens		\$
b. Tax exempt (form 1040 – Line 2a)	\$	f. Veterans non-educati	on benefits	\$
c. Untaxed IRA distributions (form 1040-line 4a	\$	g. Payments to pension	•	\$
minus 4b)	Ψ	through 12d, codes D, E, F	, G, H & S)	Ψ
d. Untaxed IRA pensions & annuities (form 1040-line 5a minus 5b)	\$			
TO TO IIITO OU TIIITOO OD)				
Parent(s)' 2022 Tax Return Transcript	(s) or a signed copy of t	the 2022 Income Tax	Return and appli	cable schedules
2022 Tave Date Tools 1941	a signed copy of the 2	2022 Income Tax Re	turn and applica	<u>able schedules</u>
2022 Tax Return Transcript(s) of				
	crint or Verification of No	on-Filing I etter		
	script or Verification of No	on-Filing Letter		
o request an official 2022 Tax Return Trans For U. S. Virgin Islanders Tax Filers:	form 4506T must be comple	eted and signed by the		
o request an official 2022 Tax Return Trans. For U. S. Virgin Islanders Tax Filers: of Internal Revenue (BIR) offices. You ma	form 4506T must be comple	eted and signed by the		
o request an official 2022 Tax Return Trans For U. S. Virgin Islanders Tax Filers:	form 4506T must be comple	eted and signed by the		
For U. S. Virgin Islanders Tax Filers: of Internal Revenue (BIR) offices. You may 1040; St. John – (340) 777-1446.	form 4506T must be completely also contact the VI BIR of	eted and signed by the ffices for assistance: St		
 For U. S. Virgin Islanders Tax Filers: For Internal Revenue (BIR) offices. You ma 1040; St. John – (340) 777-1446. For U.S Tax Filers: Complete Form 4506 	form 4506T must be completely also contact the VI BIR of the order of	eted and signed by the ffices for assistance: St	. Croix – (340) 773-	1040; St. Thomas – (340) 7
For U. S. Virgin Islanders Tax Filers: For Internal Revenue (BIR) offices. You man 1040; St. John – (340) 777-1446. For U.S Tax Filers: Complete Form 4506. Check here if your parent(s) will be attaction.	form 4506T must be completely also contact the VI BIR of the VI bil	eted and signed by the ffices for assistance: St call 1-800-908-9946.	. Croix – (340) 773 urn or Tax Return	1040; St. Thomas – (340) 7 ⁻ Transcript.
For U. S. Virgin Islanders Tax Filers: For Internal Revenue (BIR) offices. You man 1040; St. John – (340) 777-1446. For U.S Tax Filers: Complete Form 4506. Check here if your parent(s) will be attached the complete form 4506.	form 4506T must be completely also contact the VI BIR of the SI online at www.irs.gov or ching the W-2 Form(s) and ching a Verification of Normal size.	eted and signed by the ffices for assistance: St call 1-800-908-9946. I 2022 Income Tax Ret n-Filing Letter because	. Croix – (340) 773- urn or Tax Return they will not file or	1040; St. Thomas – (340) 7 Transcript. were not required to file.
For U. S. Virgin Islanders Tax Filers: For Internal Revenue (BIR) offices. You man 1040; St. John – (340) 777-1446. For U.S Tax Filers: Complete Form 4506. Check here if your parent(s) will be attained.	form 4506T must be completely also contact the VI BIR of t	eted and signed by the ffices for assistance: St call 1-800-908-9946. I 2022 Income Tax Ret n-Filing Letter because ome Tax Return, <i>list bei</i>	urn or Tax Return they will not file or tow your parent(s)	Transcript. were not required to file. employer(s), even if they we
For U. S. Virgin Islanders Tax Filers: of Internal Revenue (BIR) offices. You ma 1040; St. John – (340) 777-1446. For U.S Tax Filers: Complete Form 4506 Check here if your parent(s) will be attached. Check here if your parent(s) will be attached. (a). If your parent(s) did not file and are not issued a W-2 Form. (b). If your parent your household received in 2022.	form 4506T must be completely also contact the VI BIR of t	eted and signed by the ffices for assistance: St call 1-800-908-9946. I 2022 Income Tax Ret n-Filing Letter because ome Tax Return, <i>list bei</i>	urn or Tax Return they will not file or tow your parent(s)	Transcript. were not required to file. employer(s), even if they we
For U. S. Virgin Islanders Tax Filers: of Internal Revenue (BIR) offices. You ma 1040; St. John – (340) 777-1446. For U.S Tax Filers: Complete Form 4506 Check here if your parent(s) will be attached. Check here if your parent(s) will be attached. (a). If your parent(s) did not file and are not issued a W-2 Form. (b). If your parent your household received in 2022.	form 4506T must be completely also contact the VI BIR of t	eted and signed by the ffices for assistance: St call 1-800-908-9946. I 2022 Income Tax Ret n-Filing Letter because ome Tax Return, <i>list bei</i>	urn or Tax Return they will not file or flow your parent(s) ed from work in 202	Transcript. were not required to file. employer(s), even if they we
To request an official 2022 Tax Return Trans . For U. S. Virgin Islanders Tax Filers: of Internal Revenue (BIR) offices. You ma 1040; St. John − (340) 777-1446. 2. For U.S Tax Filers: Complete Form 4500 □ Check here if your parent(s) will be attace □ Check here if your parent(s) will be attace □ Check here if your parent(s) will be attace □ Check here if your parent(s) life and are not issued a W-2 Form. (b). If your parent your household received in 2022. □ Were Not Employed and had no income □ Employer's Name or Source of Income in the second	form 4506T must be completely also contact the VI BIR of t	eted and signed by the ffices for assistance: St call 1-800-908-9946. I 2022 Income Tax Ret n-Filing Letter because ome Tax Return, list beind had no income earns. W-2 Attached	urn or Tax Return they will not file or your parent(s) ed from work in 202	Transcript. were not required to file. employer(s), even if they we 2, list the source of any income
To request an official 2022 Tax Return Trans 1. For U. S. Virgin Islanders Tax Filers: of Internal Revenue (BIR) offices. You ma 1040; St. John − (340) 777-1446. 2. For U.S Tax Filers: Complete Form 4500 Check here if your parent(s) will be attached. Check here if your parent(s) will be attached. 3. (a). If your parent(s) did not file and are not issued a W-2 Form. (b). If your parent your household received in 2022. Were Not Employed and had no income Employer's Name or Source of Income	form 4506T must be completely also contact the VI BIR of t	eted and signed by the ffices for assistance: St call 1-800-908-9946. I 2022 Income Tax Ret n-Filing Letter because ome Tax Return, list beind had no income earns. W-2 Attached	urn or Tax Return they will not file or flow your parent(s) ed from work in 202	Transcript. were not required to file. employer(s), even if they we 2, list the source of any income

4.	Funds received for child support and other untaxed income (See guestions 38 & 39 on the FAFS	3A.)

Sources of Untaxed Income	2022 Amount	Sources of Untaxed Income	2022 Amount
a. Child support received	\$	e. Workman's Compensation	\$
b. Tax exempt (form 1040 - Line 2a)	\$	f. Veterans non-education benefits	\$
c. Untaxed IRA distributions (form 1040-line 4a minus 4b)	\$	g. Payments to pension (W-2 boxes 12a through 12d, codes D, E, F, G, H & S)	\$
d. Untaxed IRA pensions & annuities (form 1040-line 5a minus 5b)	\$		

Student's Name	ID#	24-25 AGGREGATE Ver	ification Worksheet V5-Dependent pg. 3
E. Identity and Statement of Edu	ucational Purpose (See Enclosed S	upplement Form) Student's I	nformation
 If you are unable to submit this fo 	n in person, you <u>must</u> complete Section F orm in person, you <u>must</u> complete Sectio cument to your school's Financial Aid Off	n H - Part 2 in the presence of a N	•
Each person signing this worksheet certificomplete and correct. The student and correct.			e false or misleading information on ined, be sentenced to jail, or both.
Student's Signature	 Date	Parent's Signature	 Date



Section H - Part 1: Identity and Statement of Educational Purpose

		Financial Aid Officer		
	(Office Use Only		
	(Student's Signature)	(Student's IL	O Number)	(Date)
ducatio	nal purposes and to pay the cost of attending		the Virgin Islands Indary Educational Institut	for 2024-2025. tion)
tatemer	nt of Educational Purpose and that the federa	l student financial as	sistance I may receive	will only be used for
I cer	tify that I(Print Student's Name)	am th	e individual signing th	nis
n additic	on, the student must sign, in the presence of t Statement of			
o, a <u>driv</u>	ridentity by presenting a valid, not expired, gover's license, other state-issued ID, or passed innotated with the date it was received and to ID.	ort. The institution v	vill maintain a copy o	f the student's photo ID
ne stude	ent must appear in person at(I	University of the Name of Postsecondary E		to verify
inancia	l Aid Officer at your school.			
vou ar	e able to submit this form in person, you	must complete Sec	tion H - Part 1 in the	presence of your
Last Nam	ne First Name	M.I.	Social Security Number	IID Number
www.uvi.e	<u>edu</u>			



Section H - Part 2: Identity and Statement of Educational Purpose

				1
Last Name	First Name	M.I. S	ocial Security Number	ID Number
	ibmit this form in person, you <u>m</u> otarized documents to your sch			presence of a No
the student is unable	to appear in person at			to
	•	Name of Postsecondar	y Educational Institution)	
	 the student must provide: not expired, government-issue 	ed nhoto identifica	tion (ID) that is ackno	wledged in the
	ent below, such as, but not limited			_
(b) The original not	carized Statement of Educational F	Purpose provided b	elow.	
	Statement of E	ducational	<u>Purpose</u>	
I certify that I	(Print Student's Name)	a	m the individual signin	ng this
	(Print Student's Name)			
tatement of Education	al Purpose and that the federal st	udent financial ass	istance I may receive v	will only be used fo
ducational purposes a	nd to pay the cost of attending _		the Virgin Islands dary Educational Institutio	for 2024-2025
	(Student's Signature)	(Student's ID	Number)	(Date)
<u>N</u>	lotary's Certificate			
	No Foreign Notarie.	s. No Online Nota	ries	
State of	, City/Co	unty of		
On(<i>Date</i>)	, before me,	Notary's name)	_, personally appeared	d,
	, and pr	rovided to me on b	asis of satisfactory evi	dence of
(Printed name of signer)				
Identification	(Type of government-issued photo ID pr	to be	the above-named per	son
who signed the fore	going statement.			
WITNESS my hand	and official seal			
(seal)	<u>-</u>			
		(Notary signati	ıre)	
My commission ex (Date)	pires on			