

University of the Virgin Islands - Office of Financial Aid 2024-2025 AGGREGATE Verification Worksheet

V5 Independent

<u>www.uvi.edu</u>

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal law states that before any Federal Student aid can be awarded, you and your spouse, if married, must provide copies of 2022 Tax Return transcript(s) or a signed copy of the 2022 Income Tax Return, applicable schedules and W-2 form(s) or Verification of Non-Filing Letter and other required documents to your school. The documents will be used to verify that the information reported on your FAFSA is correct. Any discrepancies will result in revision of your FAFSA. You must complete and sign the worksheet, attach all required documents, and submit to the University of the Virgin Islands Financial Aid Office. If you have questions about verification, contact us at financialaidstx@uvi.edu or 340-692-4193, St. Croix or at financialaidstt@uvi.edu 340-693-1090, St. Thomas.

What you should do

- 1. Talk to your financial aid administrator if you have any questions about completing this worksheet.
- 2. Complete and sign the worksheet.
- 3. Submit the completed worksheet, 2022 Tax Return transcript(s) or a signed copy of the 2022 Income Tax Return, applicable schedules, W-2 form(s) and any other required documents your school requests to your financial aid administrator.
- 4. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your FAFSA. You or your school may need to make corrections electronically or by using your FAFSA Summary.

Tax filers must submit the 2022	2 Tax Return transcript(s) or a sig	ned copy of the 2022 I	ncome Tax Return, applicable
schedules and W-2 form(s)			

* Non-tax filers must submit a Verification of Non-Filing Letter

A. Student's Identity ar	nd Contact Information			
			1	
Last Name , First Name		M.I.	Last 4 Digits of SSN	ID Number
Mailing Address			Date of Birth	
City	State	Zip Code	Email Address	
Home Phone Number (include a	irea code)		Alternate or Cell Phone Number	r

B. Student's Family Size Information

Note: Family Size is based on the number of individuals listed and claimed on your Tax Return to include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any; or others claimed on the tax return.

Include the name of the college for any family size member(s) who will be enrolled in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2024 and June 30, 2025.

If more space is needed, attach a separate page with the student's name and UVI student ID number at the top.

Full Name	Age	Relationship	College/University	Will be Enrolled
Marty Jones (example)	28	Spouse	Central University	Yes
		Self	University of the Virgin Islands	
Note: Additional documentation for the family member(s) enrolled at an eligible postsecondary educational institution may be required.				

	ID#	24-25 AGG	REGATE Verification	n Worksheet V5-Independ
Student 2022 Tax Return Transcript(s)	or a signed copy of the	2022 Income Tax Re	turn and applica	ble schedules
2022 Tax Return Transcript(s) or	a signed copy of the 2	2022 Income Tax Re	turn and applica	ble schedules
uest an official 2022 Tax Return Transcript	or Verification of Non-Fi	ling Letter		
For U. S. Virgin Islanders Tax Filers: For Internal Revenue (BIR) offices. You may 1040; St. John – (340) 777-1446.				
For U.S Tax Filers: Complete Form 4506	T online at <u>www.irs.gov</u> or	call 1-800-908-9946.		
Check here if you are attaching your W-2	Form(s) and 2022 Incom	e Tax Return or Tax Re	turn Transcript.	
Check here if you are attaching your Veri	ication of Non-Filing Lette	r because you will not file	e or were not requir	ed to file.
. If you did not file and are not required to file	e a 2022 Income Tax Retu	n, list below your emplo	yer (s), even if you	were not issued a W-2
Were Not Employed and had no income e	arned from work in 2022.			
Employer's Name or Source of Income (W-2 Attached Yes/No	202	2 Income
your benan to mende mousing, rood,	iving unowances)	163/10	\$	
			\$	
			\$	
Funds received for child support and other	untaxed income (See que	stions 20 & 21 on the FA	(FSA.)	
Sources of Untaxed Income	2022 Amount	Sources of Unta		2022 Amount
a. Child support received	\$	e. Workman's Compens		\$
b. Tax exempt (form 1040 – Line 2a)	\$	f. Veterans non-education		\$
c. Untaxed IRA distributions (form 1040-line 4a minus 4b)	\$	g. Payments to pension (through 12d, codes D, E, F,		\$
d. Untaxed IRA pensions & annuities (form	\$			
Shouse 2022 Tax Return Transcript(s)	or a signed conv of the	2022 Income Tax Re	turn and applical	ole schedules
2022 Tax Return Transcript(s) or 2022 Tax Return Transcript(s) or 70 request an official 2022 Tax Return Transcript (s) or 10 request an official 2022 Tax Return Transcript (s) of 10 request an official 2022 Tax Return Transcript (s) of 10 request an official 2022 Tax Return Transcript (s) of 10 request an official 2022 Tax Return Transcript (s) of 10 request an official 2022 Tax Return Transcript (s) or 10 request an official 2022 Tax Return Transcript (s) or 10 request and 10 request an official 2022 Tax Return Transcript (s) or 10 request an official 2022 Tax Return Transcript (s) or 2022 Tax Return Transcri	a signed copy of the 2 cript or Verification of No orm 4506T must be complete also contact the VI BIR of T online at www.irs.gov or your spouse's W-2 form(suse's W-2 form(s) and 20 Verification of Non-Filing	2022 Income Tax Reton-Filing Letter eted and signed by the traffices for assistance: St. call 1-800-908-9946. and joint tax 2022 Inc. 22 Income Tax Return Letter because he/she	ax payer or non-file Croix – (340) 773- ome Tax Return or or Tax Return Tr	er and submitted to the B 1040; St. Thomas – (340 or Tax Return Transcrip anscript if your spouse
2022 Tax Return Transcript(s) or or request an official 2022 Tax Return Transcript (s) or request an official 2022 Tax Return Transcript (s) or request an official 2022 Tax Return Transcript (s) or request an official 2022 Tax Return Transcript (s) or request and Revenue (BIR) offices. You may 1040; St. John – (340) 777-1446. For U.S. Tax Filers: Complete Form 4506. Check here if you are attaching your and Check here if you are attaching your spouse parate tax return. Check here if your spouse is attaching a visual and in the course (s) of any income your household were Not Employed and had no income experience.	a signed copy of the 2 cript or Verification of No cript or Verification of Non-Filing uired to file a 2022 Income a W-2 Form. (b). If your splid received in 2022.	eted and signed by the transfer fices for assistance: St. call 1-800-908-9946. and joint tax 2022 Inc. 22 Income Tax Return Letter because he/she	ax payer or non-file Croix – (340) 773- ome Tax Return or or Tax Return Tr will not file or were	er and submitted to the B 1040; St. Thomas – (340 or Tax Return Transcrip anscript if your spouse not required to file.
2022 Tax Return Transcript(s) or or request an official 2022 Tax Return Transcript of Internal Revenue (BIR) offices. You man 1040; St. John – (340) 777-1446. For U.S Tax Filers: Complete Form 4506. Check here if you are attaching your and Check here if you are attaching your sponse attaching your sponse attaching and Check here if your spouse is attaching and Check here if your spouse is attaching and Check here if your spouse was not issued at the source(s) of any income your household.	a signed copy of the 2 cript or Verification of No orm 4506T must be complete y also contact the VI BIR of T online at www.irs.gov or your spouse's W-2 form(s) and 20 desired to file a 2022 Income and the work of	2022 Income Tax Reform-Filing Letter eted and signed by the trifices for assistance: St. call 1-800-908-9946. and joint tax 2022 Inc. 22 Income Tax Return Letter because he/she	ax payer or non-file Croix – (340) 773- ome Tax Return of or Tax Return Trawill not file or were your spouse's emploand had no income	er and submitted to the B 1040; St. Thomas – (340 or Tax Return Transcrip anscript if your spouse not required to file.
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2022 Tax Return Transcript(s) or or request an official 2022 Tax Return Transcript (s) or request an official 2022 Tax Return Transcript (s) or request an official 2022 Tax Return Transcript (s) of Internal Revenue (BIR) offices. You mand 1040; St. John — (340) 777-1446. For U.S Tax Filers: Complete Form 4506. Check here if you are attaching your and Check here if you are attaching your spouse parate tax return. Check here if your spouse is attaching and the source (s) of any income your househod were Not Employed and had no income employer's Name or Source of Income (s)	a signed copy of the 2 cript or Verification of No orm 4506T must be complete y also contact the VI BIR of T online at www.irs.gov or your spouse's W-2 form(s) and 20 desired to file a 2022 Income and the work of	eted and signed by the targeted by the targeted and targeted by the targeted and targeted by the targeted by the targeted and targeted by the targeted by targeted by targeted by the targeted by t	ax payer or non-file Croix – (340) 773- ome Tax Return of or Tax Return Trawill not file or were your spouse's emploand had no income	er and submitted to the B 1040; St. Thomas – (340 or Tax Return Transcrip anscript if your spouse not required to file. byer(s) and income receive earned from work in 202

Sources of Untaxed Income	2022 Amount	Sources of Untaxed Income	2022 Amount
a. Child support received	\$	e. Workman's Compensation	\$
b. Tax exempt (form 1040 – Line 2a)	\$	f. Veterans non-education benefits	\$
c. Untaxed IRA distributions (form 1040-line 4a minus 4b)	\$	g. Payments to pension (W-2 boxes 12a through 12d, codes D, E, F, G, H & S)	\$
d. Untaxed IRA pensions & annuities (form 1040-line 5a minus 5b)	\$		

Student's Name	ID#	24-25 AGGREGATE Verifica	ation Worksheet V5-Independent pg. 3
E. Identity and Statement of Educa	ational Purpose (See Enclosed	Supplement Form) Student's l	Information
 If you are able to submit this form in If you are unable to submit this form completed form and notarized documents. 	in person, you <u>must</u> complete Sect	on H - Part 2 in the presence of a N	
F. Certification & Signature			
I certify that all the information reported on the Student must sign this worksheet. If man	•		false or misleading information on ned, be sentenced to jail, or both.
Student's Signature	Date	Spouse's Signature	 Date

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the University of the Virgin Islands financial aid office.



Section H - Part 1: Identity and Statement of Educational Purpose

1962		reaccine in the	
www.uvi.edu			
Last Name First Name	3	M.I. Last 4 Digits of SSN	II N ID Number
you are able to submit this form in pers inancial Aid Officer at your school.	on, you <u>must</u> comple	ete Section H - Part 1	in the presence of your
he student must appear in person at		:he Virgin Islands condary Educational Instituti	to verify
is or her identity by presenting a valid, not exo, a driver's license, other state-issued ID, what is annotated with the date it was receive tudent's ID.	or passport . The insti	tution will maintain a c	copy of the student's photo ID
n addition, the student must sign, in the pres	sence of the institution	nal official, the following	; :
I certify that I(Print Student	t's Name)	_ am the individual sign	ning this
tatement of Educational Purpose and that th	ne federal student fina	ncial assistance I may re	eceive will only be used for
educational purposes and to pay the cost of a	<u> </u>	versity of the Virgin Is f Postsecondary Educational	
(Student's Signature)	(Stu	udent's ID Number)	(Date)
	Office Use O	nly	
Financial Aid Officer's Name	Financial A	id Officer's Signature	 Date



Section H - Part 2: Identity and Statement of Educational Purpose

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Last Name	First Name	M.I.	Last 4 Digits of SSN	ID Number
	mit this form in person, your arized documents to you			presence of a Nota
the student is unable to	appear in person at		of the Virgin Islands	to
(a) A copy of <u>a valid</u> ,	the student must provide: <pre>not expired, government-it below, such as, but not lim</pre>	issued photo identif	ication (ID) that is acknow	•
and (b) The original nota	rized Statement of Educatio	onal Purpose provide	ed below.	
	Statement of	f Educationa	al Purpose	
I certify that I	(Print Student's Nam	al .	_ am the individual signin	g this
tatement of Educational	Purpose and that the feder	•	assistance I may receive v	vill only be used for
ducational purposes and	d to pay the cost of attendin	·	y of the Virgin Islands econdary Educational Institutio	for 2024-2025.
(Studer	nt's Signature)	(Student's	s ID Number)	(Date)
	otary's Certifica *No Foreign Not , City	aries. No Online N	otaries*	
	, before me,			
(Printed name of signer)	, aı	nd provided to me o	n basis of satisfactory evid	dence of
	Type of government-issued photo	to <i>ID provided)</i>	be the above-named pers	son
who signed the forego	_			
(seal)			(Notary signa	iture)
My commission expi	ires on	 e)		