

**MEETING OF THE BOARD OF TRUSTEES
OCTOBER 31, 2009**

**UNIVERSITY OF THE VIRGIN ISLANDS
GREAT HALL, NORTHWEST WING
CONFERENCE ROOM
ST. CROIX CAMPUS
9:00 A.M.**

**DRAFT ACTION AGENDA
Regular Session**

1. Call to Order

2. Minutes of June 13, 2009

Approval
Matters Arising

3. Old Business

4. New Business

5. Approval of Consent Agenda

6. President's Report

7. Chairman's Comments

8. Committee Action Items

Academic, Research, and Student Affairs.....Juanita M. Woods

UVI Senate Bylaws
(Presentation/Discussion/Action)

On January 31, 2009, the Board of Trustees approved the UVI Shared Governance Framework, which in effect called for the establishment of the UVI Senate and the bylaws to govern such a body. The bylaws were approved by the UVI Senate and submitted to the ARSA Committee for review and submission of a recommendation to the Board.

During the discussion by the committee, a concern was raised about the opportunity to amend or modify the bylaws if it was determined that the relationship between the UVI Senate and the constituent groups was not working. The Committee Chair pointed out that there were provisions in the draft bylaws for review and amendments after the bylaws have been in effect for one year.

The ARSA Committee voted unanimously to approve the UVI Senate bylaws and forward them to the full Board for consideration at the October 31, 2009 meeting. A draft resolution has also been forwarded to the full Board.

Action Required.

Ad Hoc Hotel Committee.....Attorney Henry C. Smock

Hotel Project Update

(Presentation/Discussion/ Action)

In his presentation to the Committee, Mr. Napoleon Nelson gave a brief update on the current hotel industry trends and the financial markets. Committee members reviewed and discussed the presentation made by Mr. Nelson. Committee members discussed whether the Committee should be dissolved or placed on hold until economic conditions are more favorable to pursue this project.

The Committee is recommending to the Board the following:

- That a letter be sent to GlobeVest after the October 31, 2009 Board Meeting thanking them for their interest and informing them that the University will not proceed further at this time.
- That the Ad Hoc Hotel Committee be dissolved and reconvened by The Board should President Hall or others indicate that the economic indicators are favorable to pursue the project.

Action Required.

Committee on Trustees.....Jennifer Nugent-Hill

Proposed Nominating Process

(Presentation/Discussion/Action)

The Committee on Trustees is recommending the adoption of a nominating process that will establish a transparent and efficient procedure for creating a slate of candidates for the Chair and Vice-Chair positions of the Board of Trustees.

Action Required.

Executive Committee..... Alexander Moorhead

- A. Ratification of an amendment to the budget for the renovation and upgrading of the President’s Residence & Guest House, which amendment was recommended by the Committee on Finance & Budget .**
(Presentation/Discussion/Action)

Chairman Moorhead reported that the Board had previously approved a budget for the renovation and upgrading of the President’s residence and Guest House at the June 2007 Board of Trustees meeting. An amendment that budget was recommended by the Committee on Finance & Budget at its meeting on Thursday, September 24, 2009.

The Executive Committee approved the amendment to the budget and is forwarding to the board the amendment for ratification.

Action Required.

- B. Date of the Inauguration of Dr. David Hall**
(Presentation/Discussion/Action)

President Hall reported that, based on information provided as it related to previous presidential inaugurations held at the institution coupled with availability of use of the Reichhold Center for the Arts, the date for the Inauguration he would propose would be Saturday, March 6, 2010. Committee members agreed to the date of the inauguration of **Saturday, March 6, 2010**. The Executive committee is forwarding to the full board the date of the inauguration for ratification of the Committee’s action.

Action Required.

Planning Committee Dr. Bernard Paiewonsky

- A. Consideration of a change in language to the 2.E.1 Description of Measure/Accomplishment in VISION 2012**
(Presentation/Discussion/Action)

During the monitoring of VISION 2012 progress and accomplishments at its May 5, 2009 meeting, the Planning Committee discussed a discrepancy/ambiguity between the Description of Measure 2.E.1 and the corresponding progress/measure of accomplishment. A request was made for the Administration to present a revised description/measure of accomplishment to clarify its intent so that accomplishments are aligned with the description. As presently written, 2.E.1 implies that the Office of Public Relations would be responsible for achieving national recognition for at least two publicity events. However, several accomplishments listed and discussed during

the May 5th meeting were unrelated to, were not achieved by, or did not go through Public Relations.

The proposed change is in support of 2E of VISION 2012 which states: *Continuously promote the image and reputation of the University by enhancing the external communications system.*

Present Wording: Achieve national recognition for at least two publicity events each year through the Public Relations Office.

Proposed Wording: Achieve national recognition for at least two publicity events each year that are collaboratively conceived by University components, divisions or areas. The Public Relations Office shall provide input and support for events that have the potential to increase the University's name recognition and market profile.

Action Required.

B. Consideration of Approval of the VISION 2012 Close-out Report for 2007-2008
(Presentation/Discussion/Action)

During previous meetings, the Planning Committee reviewed and recommended changes, for clarity purposes. A list of approved final edits was presented and incorporated into the final report. The VISION 2012 Close-out Report for 2007-2008 was unanimously approved by the Planning Committee and is being presented to the Board for approval.

Action Required

C. Consideration of posting on the University's website, policies and actions taken at Board meetings
(Presentation/Discussion/Action)

On several occasions, the Planning Committee had discussed the suggestion of having policies and actions approved by the Board posted on UVI's website in order to enhance transparency and accountability, and to improve communications among all university stakeholders. The Planning Committee unanimously approved the motion recommending that "policies approved and actions taken at Board meetings be posted on the University of the Virgin Islands' website" and is forwarding this recommendation to the Board for approval.

Action Required

D. Key Performance Indicators – Fall 2009
(Presentation/Discussion)

This presentation examined the current state of the University with particular attention placed on Fall 2009 student enrollment, student profiles and characteristics, faculty and staff profiles, and development activities. It was shown that student headcount enrollment increased to 2,602 with the percentage of males growing from 23% to 27%. The retention rate for first time, full time freshmen increased to 75%. More faculty are being hired with terminal degrees and high retention of staff has maintained stability in the University. The annual fund raising goal has been exceeded.

No action required.

9. Other Business

Presentation on Research and Technology Park BoardDavid Zumwalt
(Presentation/ Discussion)

A presentation on the purpose of its establishment, the genesis of UVI's association with the Park, and the Park's development to date will be made.

Presentation on Institutional Advancement Strategies.....Dr. David Hall

10. Executive Session

11. Adjournment