

**MEETING OF THE BOARD OF TRUSTEES
OCTOBER 30, 2010**

**UNIVERSITY OF THE VIRGIN ISLANDS
ADMINISTRATION AND CONFERENCE CENTER
ST. THOMAS CAMPUS
9:00 A.M.**

**MINUTES
REGULAR SESSION**

MEMBERS PRESENT

Dr. Aletha Baumann, Faculty Trustee (*phone*)
Mr. Marthious Clavier, Alumni Assoc. Trustee
Mrs. Carol Fulp
Dr. David Hall, President
Ms. Winona Hendricks, Board of Education, ex-officio
Mr. Alexander Moorhead, Chair
Mrs. Jennifer Nugent-Hill
Ms. Elizabeth Pichardo, Student Trustee
Attorney Henry C. Smock, Vice Chair
Hon. Patricia D. Steele
Mrs. Luz Suarez de Highfield
Mr. Edward E. Thomas
Dr. Yvonne E. L. Thraen
Rev. Dr. Wesley S. Williams, Jr.
Mr. Sinclair L. Wilkinson

MEMBER ABSENT

Dr. La Verne Terry, Commissioner of Education, ex-officio (*excused*)
Mr. S. Donald Sussman (*excused*)

OTHERS PRESENT

Dr. Judith Edwin, Vice Provost, Access and Enrollment Services
Mrs. Dionne Jackson, VP for Institutional Advancement
Dr. Noreen Michael, President's Chief of Staff
Ms. D. Diane Piper, St. Thomas Campus Executive Administrator
Mr. Vincent J. Samuel, VP Administration and Finance and CFO
Dr. Henry H. Smith, Vice Provost for Research and Public Service
Mr. Claude Steele, St. Croix Campus Executive Administrator
Dr. Karl Wright, Provost
Attorney Marie ThomasGriffith, UVI Legal Counsel
Attorney Samuel H. Hall, Jr., UVI Legal Counsel

CALL TO ORDER

A quorum being present, the Chair, Mr. Alex Moorhead, called the meeting to order at 9:08 a.m.

The Chair welcomed to the Board, new trustees, Dr. Aletha Baumann, Faculty Trustee and Ms. Elizabeth Pichardo, Student Trustee, who will both serve for the period 2010-2011.

APPROVAL OF THE MINUTES

A motion by Trustee Wesley S. Williams, which was seconded by Trustee Henry C. Smock, was made to approve the Minutes of the June 12, 2010 meeting of the Board. The vote on the motion was unanimous by all members present.

APPROVAL OF CONSENT AGENDA

A motion by Trustee Henry C. Smock, which was seconded by Trustee Wesley S. Williams, was made to approve the Consent Agenda. The vote on the motion was unanimous by all members present.

PRESIDENT'S REPORT

President Hall provided an update on searches to hire personnel and took the opportunity to introduce the new hires. All searches have been concluded.

Executive level positions included the following:

- Dr. Karl Wright – Provost
- Mrs. Dionne Jackson - Vice President for Institutional Advancement
- Attorney D. Dianne Piper - St. Thomas Campus Executive Administrator
- Mr. Claude Steele - St. Croix Campus Executive Administrator

Other positions included the following:

- Mr. Charles Williams - Dean of the School of Business
- Dr. P. Rudy Mattai - Dean of the School of Education
- Ms. Bettina Miller - Director of Human Resources
- Mr. Roderick Pullen - Chief of Campus Security
- Ms. Stacey Chados - Internal Auditor

President Hall highlighted several initiatives and accomplishments that were outlined in his written President's Report. They included the following:

- Presidential Task Force recommendations
 - P-16 Collaborative
 - Center for Student Success
- The University's Budget Hearing
- Administration of Faculty and Staff Satisfaction Surveys
- Highlights of Fall Semester 2010

Commendations and congratulations were given to the President on his first year as president. The President, along with the administration, was congratulated on the recent public relations campaign.

Members requested additional information on the P-16 Collaborative. President Hall indicated that he would forward a copy of the Executive Summary of the report from the Presidential Task Force on Improving the Quality of Education in the U.S. Virgin Islands.

Trustee Nugent-Hill requested an update report on the status of the Upward Bound Program.

After the President's update and a few questions of clarification to the report, Chairman Moorhead thanked President Hall for his report.

Research and Technology Park Board.....Alexander Moorhead

At the invitation of the Chair, Executive Director of the RTPark, David Zumwalt, gave a brief update report highlighting the written report on developments regarding the Park since the last meeting of the Board of Trustees. Highlights from the report included: milestones and materials update, RTPark Tenant/ Protected Cell Update, update on activities by the RTPark that have impacted UVI, as well as other related activities.

COMMITTEE REPORTS

Academic, Research, and Student Affairs.....Dr. Yvonne E. L. Thraen

Bachelor of Business Administration in Hotel and Tourism Management

At the invitation of the Chair, Dr. Yvonne E.L. Thraen, Provost Karl Wright gave a brief overview of the Bachelor of Business Administration program in Hotel and Tourism Management. He noted that the program was vetted and approved by the various constituent groups, which included the School of Business, the Curriculum Committee, the Faculty Committee, and Cabinet. He further noted that the program received a commitment of external funding and scholarships once it has been launched. He also reported that the local tourism industry has pledged its support for the program and will provide internship opportunities for students.

Provost Wright reported that the program was presented to the ARSA Committee by Dr. Charles Williams, Dean of Business, and Professor Glenn Metts. During that time, the ARSA Committee engaged in an extensive discussion of the program. Items discussed included course requirements, the lack of written documentation of support from the constituent groups, and the financial viability of the program. The President committed to providing documentation of the support and financial viability to the committee.

The committee voted to approve the Bachelor of Business Administration program in Hotel and Tourism Management. The motion was approved by a majority vote, five (5) in favor, one (1) opposed and one (1) abstention. Trustee Baumann opposed the motion, and Trustee Pichardo abstained. The proposal was forwarded to the full Board for review and consideration at the October 30, 2010 meeting.

After the presentation, Trustee Thraen made a motion, which was seconded by Trustee Marthious Clavier to adopt a resolution approving the Bachelor of Business Administration program in Hotel and Tourism Management. The vote on the motion was unanimous by all members present. The resolution was approved.

Trustee Edward Thomas congratulated Dr. Thraen and the committee for bringing forward the program and further indicated that the program would be a nice addition in support of the tourism industry in the Virgin Islands.

Trustee Aletha Baumann noted her support of the program, despite not voting for it in the committee and strongly encouraged the Dean of Business to return to the faculty after a review of the first year and to consider adding additional courses, particularly from the College of Liberal Arts and Social Sciences, as part of the requirements for the completion of the program.

President Hall thanked the Dean and all persons who worked on bringing the program forward and he also thanked the Board for their approval and support of the program.

The resolution is appended to the Minutes.

Committee on Trustees.....Jennifer Nugent-Hill

Selection of Candidates for Trustee Emeritus Status

Trustee Nugent-Hill reported that the Committee on Trustees implemented the Trustee Emeritus Policy that was approved by the Board of Trustees on March 20, 2010. At the September 14, 2010 meeting, the Committee recommended for the consideration of the full Board, three nominations for Trustee Emeritus. The nominees are:

- Dr. Bernard Paiewonsky
- Mr. Roy D. Jackson
- Dr. Auguste E. Rimpel, Jr.

A resolution was presented for each nominee for review and approval.

Trustee Jennifer Nugent-Hill made a motion, which was seconded by Trustee Williams, to approve the resolutions granting trustee emeritus status to Dr. Auguste E. Rimpel, Dr. Bernard H. Paiewonsky and Mr. Roy D. Jackson.

Chairman Moorhead noted that after reviewing the resolution for Dr. Auguste E. Rimpel and consulting with Legal Counsel, Samuel Hall, it was agreed that it was appropriate that since Dr. Rimpel served as Board Chair for 13 consecutive years that he be granted Board Chair emeritus status as outlined in the Emeritus Policy.

President Hall made a motion to amend the resolution for Dr. Auguste Rimpel to reflect granting status of Board Chair emeritus. The motion was seconded by Trustee Winona Hendricks. The vote was unanimous.

The vote on the approval of the resolutions with the noted amendment to the one resolution was unanimous. The resolutions are appended to the Minutes.

Development Committee.....Wesley S. Williams, Jr.

Goal for Fiscal Year 2011

Chairman Wesley Williams reported that the Committee was submitting a recommendation to amend the previously established 2011 alumni giving rate goal of 8.5% to 3% above the final alumni giving rate figure secured in 2010 and to increase the total fund raising goal to \$1.5M for fiscal year 2011.

A motion was made by Trustee Williams, which was seconded by Trustee Thraen, to approve the recommendation as presented. The vote on the motion was unanimous by all members present.

Executive Committee.....Alexander A. Moorhead

Ratification of the following actions taken by the Executive Committee since the last meeting of the UVI Board of Trustees which was held on June 12, 2010.

A resolution was presented outlining actions taken by the Executive Committee of the Board since the last meeting of the UVI Board of Trustees. They included the following:

1. Based on the recommendation of the Finance and Budget Committee, the Committee rescinded the Board's direction to the President to meet with the

Governor to request the reconsideration of the Office of Management and Budget’s decision to reduce the University’s FY2010-2011 Appropriation Request.

2. The Committee approved the Proposed Guiding Principles to be followed by the University in reducing its FY2010-2011 operating budget to accommodate a reduction in the appropriation request for the University.
3. The Committee approved the proposed Facility Needs Assessment Plan.
4. The Committee approved a budget, including a schedule of fees, for the operation of the Wellness Center in FY2010-2011. One was not included in the operating budget for the University approved earlier this year.
5. The Committee approved a resolution authorizing the amendment of the Indenture of Trust dated June 1, 1999 under which the Series 1999A Bonds were issued and authorizing the issuance of General Obligation Refunding Bonds of the University of the Virgin Islands.

A motion was made by Trustee Nugent-Hill, which was seconded by Trustee Williams, to approve the resolution ratifying the actions taken by the Executive Committee since the last meeting of the Board. The vote on the motion was unanimous by all members present. The resolution is appended to the Minutes.

Finance and Budget Committee.....Edward E. Thomas

The Chair of the committee, Trustee Edward Thomas, reported for informational purposes that, In light of the 3% reduction of the University’s FY2010-2011 appropriation request that was recommended by the Office of Management and Budget, the Finance and Budget Committee voted to recommend to the Executive Committee the amendment of the appropriation request from \$34.5M to \$33,465,000. However, after the budget hearings, the University was notified that it would receive 100% of its appropriation request for FY 2010-2011 which was \$33.465M.

Tuition and Fees Increase Proposal Fall 2011

Tuition and Fees Increase

At the invitation of the Chair, Mr. Vincent Samuel, Vice President for Administration and Finance, gave a brief overview of the proposals presented for consideration by the Board of Trustees.

He reported that the Administration of the University was proposing increases in tuition and room and board charges and the establishment of a new deferred tuition payment plan reinstatement fee effective Fall Semester 2011.

Mr. Samuel reported that the Finance and Budget Committee voted to recommend to the Board of Trustees the approval of a tuition rate increase of 6%, effective with the Fall Semester 2011, which will result in the following rates:

TUITION – 6% Increase	Effective Fall 2011
Part-time Undergraduate Residents	\$133 per credit
Full-time Undergraduate Residents	\$3,990 per year
Graduate Residents	\$330 per credit
Part-time Undergraduate Non-Residents	\$400 per credit
Full-time Undergraduate Non-Residents	\$11,970 per year
Graduate Non-Residents	\$660 per credit

After Mr. Samuel’s presentation, Trustee Thomas made a motion to adopt a resolution to approve the tuition rate increase effective Fall Semester 2011 as outlined by Mr. Samuel. The motion was seconded by Trustee Luz Suarez de Highfield.

Two trustees expressed concerns with the increase and indicated that they were not in agreement with the increases.

President Hall stated his reasons for a one-year tuition and fees increase proposal: (1) it was in keeping with best practice followed by other academic institutions; (2) difficulty in predicting the future of the economy and difficulty in knowing what the student financial aid package would be like and; (3) difficulty in predicting the needs of the University in light of government’s financial constraints.

President Hall also stated that the proposal to raise tuition and fees was submitted after thorough discussions in open sessions with students on both campuses. Dr. Hall said students expressed “deep concerns” about the possibility of increases and said they want improvements.

After the discussions, the vote on the resolution for approval of tuition rate increase was as follows:

Trustees voting in favor: Trustees Moorhead, Smock, Hall, Williams, Nugent-Hill, Thomas, Thraen, Fulp, Steele, Suarez de Highfield, Clavier, Baumann and Pichardo.

Trustee objecting: Trustees Wilkinson and Hendricks

The resolution is appended to the Minutes.

Room and Board Rate Increase

Mr. Samuel gave an overview on the matter of the increases to Room and Board, to become effective Fall Semester 2011.

He reported that the Finance and Budget Committee voted to recommend to the Board of Trustees the approval of:

- i. An increase in the room rates of 12% and that the single occupancy rate be set at 1.30 times the double occupancy rate effective Fall Semester 2011. This will result in the following rates:

ROOM AND BOARD CHARGES BY CATEGORY	Effective Fall 2011
Room – 12% Increase	Rate
Single Room Charge Per Year	\$3,606
Double Room Charge Per Year	\$2,774
Triple Room Charge Per Year	\$2,084

- ii. An increase in the board rates of 8%, which will result in the following rates:

Board by Plan – 8% Increase	Rate - Effective Fall 2011
Board Charge Per Year, Plan A	\$5,780
Board Charge Per Year, Plan B	\$4,050
Commuter Meal Charge Per Year, Plan A	\$2,640
Commuter Meal Charge Per Year, Plan B	\$1,320

After Mr. Samuel’s presentation, Trustee Thomas made a motion to adopt a resolution to approve increases to Room and Board Rates effective Fall Semester 2011. The motion was seconded by Trustee Nugent-Hill.

Two trustees expressed their concerns with raising the tuition and fees as well as the room and board fees within the same year.

After the discussions, the vote on the resolution for approval of increases to Room and Board Rates effective Fall Semester 2011 was as follows:

Trustees voting in favor: Trustees Moorhead, Smock, Hall, Williams, Nugent-Hill, Thomas, Thraen, Fulp, Steele, Suarez de Highfield, Clavier, Baumann and Pichardo.

Trustee objecting: Trustees Wilkinson and Hendricks

The resolution is appended to the Minutes.

Reinstatement Fee for Default on Deferred Tuition Plan

Mr. Samuel gave an overview on the matter of a reinstatement fee for students who default on their deferred tuition plan.

He reported that the Finance and Budget Committee voted to recommend to the Board of Trustees the establishment of a deferred tuition payment plan reinstatement fee of \$100, per instance, effective with the Fall Semester 2011.

After Mr. Samuel's presentation, Trustee Thomas made a motion to adopt a resolution to approve the establishment of a deferred tuition payment plan reinstatement fee effective Fall Semester 2011. The motion was seconded by Trustee Suarez de Highfield.

The vote on the motion was unanimous by all members present.

The resolution is appended to the Minutes.

Planning Committee.....Sinclair L. Wilkinson

VISION 2010 Closeout Report for 2009-2010

Trustee Sinclair Wilkinson, Chair of the Committee, gave a brief update on the Closeout report. He stated that after reviewing and discussing the report, a few minor amendments needed approval.

The following amendments were requested and were granted by the Committee and are being forwarded for approval by the full Board:

1.D.2b. Requesting an amendment to this measure to read, "Review and commence implementation, as appropriate of the recommendations of the Task Force on Improving Retention and Graduation Rates by fall 2010."

1.E.7. Requesting amendment of this measure to read, "Establish and commence implementation of a renovation plan to address critical existing facilities issues on both campuses over the period 2010-2012."

4.A.4. Requesting amendment of this measure to read: "Create a structure to implement, as appropriate, the recommendations of the Task Force on Improving the Quality of Education in the Territory by fall 2010."

The Committee also agreed to label the final version of the report that would be presented to the Board of Trustees as "VISION 2012 2009-2010 Closeout Report," thus, eliminating the need to bring the report back to the Committee in January.

A motion was made by Trustee Wilkinson, which was seconded by Trustee Nugent-Hill, to approve the amendments to the VISION 2010 Closeout Report for 2009/2010. The vote on the motion was unanimous by all members present.

Key Performance Indicators – "Current State of UVI" - Fall 2010 Enrollment, Retention, Student Profile, Employee Profile, Development

At the invitation of the Chair, Provost Wright presented the Key Performance Indicators for fall 2010. The fall 2010 student headcount on September 3rd was reported as 2,942, exceeding the fall 2010 enrollment goal of 2,700. This and other related figures were expected to change as

the enrollment process progressed. The retention rate of 75% has been met and male enrollment has increased. Data has revealed that the typical freshman at UVI is a full-time, black female who is a resident of the territory and is a recent high school graduate. The typical undergraduate is a full-time, more mature female who has other responsibilities beyond attending UVI. There are 380 staff members, a decline of 3% from last year. The number of teaching faculty has increased by 8% to 124. The 2009-2010 fundraising goal of \$1.1M has been exceeded as well as the targeted 7% alumni giving rate.

After the presentation, Chairman Moorhead called for the meeting to be recessed so that Board members could have lunch and then attend the unveiling of former president Dr. LaVerne E. Ragster's official portrait. After those events, the meeting would reconvene in Executive Session. The meeting recessed at 12noon.

Upon return from the recess, a motion was made by Trustee Smock which was seconded by Trustee Williams to move into Executive Session to discuss the following:

- Review and approval of Draft Minutes of June 12, 2010
- Review and approval of Candidates for Honorary Degree consideration
- Review of actions taken by the Executive Committee in Executive Session since the last Board meeting
- Review and approval of granting waiver on University's Naming Policy
- Discussion of personnel issues
- Update on Legal Matters

The vote on the motion was unanimous. The Executive Session convened at 1:45pm.

Upon return from the Executive Session at 3:10pm, the Chair reported the following actions taken in the Executive Session:

- The Minutes of June 12, 2010 Executive Session were approved. The vote on the approval was unanimous.
- A list of potential Commencement speakers was presented and approved. The vote on the approval was unanimous.
- A resolution was approved ratifying actions taken by the Executive Committee in Executive Session since the last meeting of the Board of Trustees. The vote on the ratification was unanimous.
- A resolution was presented to grant a waiver of the University's Naming Policy allowing the naming of the William Sussman Science Building. The vote was in favor. Trustees voting in favor: Moorhead, Smock, Hall, Nugent-Hill, Wilkinson, Williams, Fulp, Steele, Suarez de Highfield, Hendricks, Clavier, Pichardo and Baumann
Trustees abstaining: Thraen and Thomas
- The Board received a briefing from President Hall on personnel matters.

- An update was received from Legal Counsel on legal matters.

Date and Place of Next Meeting

The next meetings of the Board are tentatively scheduled for the following dates:

- Saturday, March 12, 2011 St. Croix Campus
- Saturday, June 11, 2011 St. Thomas Campus
- Saturday, October 29, 2011 St. Croix Campus

Adjournment

Having no other business, a motion was made by Trustee Rev. Dr. Wesley S. Williams and seconded by Trustee Jennifer Nugent-Hill to adjourn the meeting.

The vote was unanimous. The meeting adjourned at 3:20pm. Resolutions following below.

**RESOLUTION OF THE BOARD OF TRUSTEES
UNIVERSITY OF THE VIRGIN ISLANDS**

To approve a Bachelor of Business Administration program in Hotel and Tourism Management

WHEREAS, the University of the Virgin Islands is committed to supporting the intellectual and professional development of the workforce in the Virgin Islands as part of the University’s mission; and

WHEREAS, the establishment of a Bachelor of Business Administration program in Hotel and Tourism Management would be in concert with strategic objectives of VISION 2012 and the Academic Master Plan of the University; and

WHEREAS, the establishment of the Bachelor of Business Administration program in Hotel and Tourism Management would provide educational training for undergraduate students to manage various levels of tourism in the Virgin Islands and other tourism markets; and

WHEREAS, on September 13, 2010, the faculty of the Management, Marketing and Decision Sciences Department in the School of Business approved the establishment of the Bachelor of Business Administration program in Hotel and Tourism Management at the University; and

WHEREAS, on September 15, 2010, the faculty in the School of Business approved the Bachelor of Business Administration program in Hotel and Tourism Management; and

WHEREAS, on September 30, 2010, the Curriculum Committee approved the Bachelor of Business Administration program in Hotel and Tourism Management; and

WHEREAS, on October 7, 2010, the faculty of the University approved the Bachelor of Business Administration program in Hotel and Tourism Management; and

WHEREAS, on October 8, 2010, the Cabinet approved the establishment of the Bachelor of Business Administration program in Hotel and Tourism Management; and

WHEREAS, on October 13, 2010, the Academic, Research and Student Affairs Committee of the Board of Trustees voted to recommend to the Board of Trustees the establishment of Bachelor of Business Administration program in Hotel and Tourism Management.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY THAT:

1. The establishment of the Bachelor of Business Administration in Hotel and Tourism Management is hereby approved.
2. The President is authorized to take such action as is necessary to implement this resolution.
3. This resolution shall become effective October 30, 2010.

CERTIFICATION

The undersigned hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands and adopted at its meeting on Saturday, October 30, 2010, as recorded in the minutes of the said meeting.

Secretary of the Board

Date

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University of the Virgin Islands
Board of Trustees Resolution

To Grant Board Chair Emeritus Status to Dr. Auguste E. Rimpel, Jr.

WHEREAS, Dr. Auguste E. Rimpel, Jr. was appointed and confirmed as a member of the Board of Trustees (“the Board”) of the University of the Virgin Islands (“the University”) in April 1993 and served on the Board from that date until June 2009, during which time period Dr. Rimpel was nominated and confirmed as a member of the Board for a second term; and

WHEREAS, during his distinguished service on the Board, Dr. Rimpel served as Chair of the Board for thirteen consecutive years; and

WHEREAS, by virtue of his position as Chair of the Board, he served exemplary as an ex-officio member of all the standing committees of the Board and as an ex-officio member of the Board of Directors of the Foundation of the University of the Virgin Islands; and

WHEREAS, during his tenure as Chair of the Board, Dr. Rimpel provided guidance to two successive presidents of the University and leadership to the Board as the University faced challenges from time to time, and he provided his expertise as an international management consultant; and

WHEREAS, during his tenure of Chair of the Board, he played a major role in promoting the enactment by the Legislature of the Virgin Islands of a law establishing the University of the Virgin Islands Research and Technology Park Corporation (“the RTPark”) with the goal of providing a new source of income for the University; and

WHEREAS, by virtue as his position as Chair of the Board, he served as ex-officio as a member of Board of Directors of the RTPark, was elected as the first Chair of that board, and guided that board through a major challenge faced by the RTPark in the initial years of its existence; and

WHEREAS, it is fitting that, in recognition and gratitude for his service as a member of the Board, Dr. Rimpel be granted the status of Board Chair Emeritus.

NOW, THEREFORE, BE IT RESOLVED that, in recognition of his outstanding service to the Board and to the University as a whole, Dr. Auguste E. Rimpel, Jr. is hereby granted the status of Board Chair Emeritus with all the rights, privileges and responsibilities pertaining thereto.

CERTIFICATION

The undersigned does hereby certify that the foregoing is a true and exact copy of the resolution of the Board of Trustees of the University of the Virgin Islands adopted at its meeting on Saturday, October 30, 2010, as recorded in the minutes of said meeting.

Secretary of the Board

Date

**University of the Virgin Islands
Board of Trustees Resolution**

To Grant Trustee Emeritus Status to Dr. Bernard H. Paiewonsky

WHEREAS, Dr. Bernard H. Paiewonsky was appointed and confirmed as a member of the Board of Trustees (“the Board”) of the University of the Virgin Islands in March 1996 and served on the Board from that date until December 2009, during which time period Dr. Paiewonsky was nominated and confirmed as a member of the Board for a second term; and

WHEREAS, during his distinguished service on the Board, Dr. Paiewonsky served as Chair of the Development Committee for six years and then as Chair of the Planning Committee for six years; and

WHEREAS, by virtue of his position as a chair of those committees, he served on the Executive Committee of the Board for twelve years; and

WHEREAS, Dr. Paiewonsky provided those committees and the Board the benefit of his experience gained during his service in the federal government and his knowledge of higher education as an active alumnus of one of the major universities in the United States; and

WHEREAS, it is fitting that, in recognition and gratitude for his service as a member of the Board, Dr. Paiewonsky be granted the status of Trustee Emeritus.

NOW, THEREFORE, BE IT RESOLVED that in recognition of his outstanding service to the Board and to the University as a whole, Dr. Bernard H. Paiewonsky is hereby granted the status of Trustee Emeritus with all the rights, privileges and responsibilities pertaining thereto.

CERTIFICATION

The undersigned does hereby certify that the foregoing is a true and exact copy of the resolution of the Board of Trustees of the University of the Virgin Islands adopted at its meeting on Saturday, October 30, 2010, as recorded in the minutes of said meeting.

Secretary of the Board

Date



**University of the Virgin Islands
Board of Trustees Resolution**

To Grant Trustee Emeritus Status to Roy D. Jackson, Sr., CPA

WHEREAS, Mr. Roy D. Jackson, Sr. was appointed and confirmed as a member of the Board of Trustees (“the Board”) of the University of the Virgin Islands (“the University”) in March 1997 and served on the Board from that date until December 2009, during which time period Mr. Jackson was nominated and confirmed as a member of the Board for a second term; and

WHEREAS, during his distinguished service on the Board, Mr. Jackson served as Chair of the Finance and Budget Committee for ten years; and

WHEREAS, by virtue of his position as a chair of that committee, he served on the Executive Committee of the Board for ten years; and

WHEREAS, during his service as a member of the Board and the chair of the Finance and Budget Committee, Mr. Jackson provided the Board with the benefit of his knowledge and expertise as a Certified Public Accountant; and

WHEREAS, it is fitting that, in recognition and gratitude for his service as a member of the Board, Mr. Jackson be granted the status of Trustee Emeritus.

NOW, THEREFORE, BE IT RESOLVED that in recognition of his outstanding service to the Board and the University as a whole, Mr. Roy D. Jackson, Sr. is hereby granted the status of Trustee Emeritus with all the rights, privileges and responsibilities pertaining thereto.

CERTIFICATION

The undersigned does hereby certify that the foregoing is a true and exact copy of the resolution of the Board of Trustees of the University of the Virgin Islands adopted at its meeting on Saturday, October 30, 2010, as recorded in the minutes of said meeting.

Secretary of the Board

Date



**UNIVERSITY OF THE VIRGIN ISLANDS
RESOLUTION OF THE BOARD OF TRUSTEES**

To ratify the actions taken by the Executive Committee of the Board of Trustees of the University of the Virgin Islands (“the Executive Committee”) on behalf of the Board of Trustees (“the Board”) since the last meeting of the Board

WHEREAS, Article VI, Section 1 (a) of the bylaws of the University of the Virgin Islands (“the University”) states in part, “The Executive Committee may act for the Board between Board meetings, in the event of emergencies requiring Board action;” and

WHEREAS, that section of the bylaws further states, “The Executive Committee shall report to the Board at its next meeting on all actions taken by it, and the Board shall ratify or revoke such actions,” and

WHEREAS, the last meeting of the Board was on June 12, 2010; and

WHEREAS, during a meeting on August 20, 2010, the Executive Committee (“the Committee”) acted for the Board as summarized below:

- On the recommendation of the Finance and Budget Committee, the Committee rescinded a motion adopted by the Board of Trustees at its June 13, 2010 meeting which directed the President to secure a meeting with the Governor of the Virgin Islands to request the reconsideration of a reduction of the University’s appropriation request for Fiscal Year 2010-2011 that was proposed by the Office of Management and Budget.
- The Committee approved the Guiding Principles proposed by the President to be followed by the University to reduce its operating budget for Fiscal Year 2010-2011 to accommodate a reduction in the appropriation for the University’s operating expenses for that fiscal year.
- The Committee approved the Facility Needs Assessment Plan proposed by the President.
- The Committee approved the budget, including a schedule of fees, proposed by the President for the operation of the Wellness Center.

WHEREAS, action was required on the first three of those items before officials of the University appeared before the Legislature’s Committee on Appropriations and Budget on August 24, 2010 to discuss the appropriation-request for Fiscal Year 2010-2011, and action was required on the fourth item before the opening of the University’s Wellness Center in September; and

WHEREAS, during a meeting on October 7, 2010, the Executive Committee (“the Committee”) acted for the Board in the following manner:

- The Committee approved a resolution authorizing the amendment and restatement of an Indenture of Trust dated June 1, 1999 under which the Series 1999A Bonds were issued and authorizing the issuance of General Obligation Refunding Bonds of the University of the Virgin Islands.

WHEREAS, the prompt approval of this resolution was recommended by the University’s financial advisors in order to achieve the sale of the bonds before the Thanksgiving weekend and the holidays season when the market for the sale of such bonds is usual more receptive than later in the calendar year.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

The actions taken by the Executive Committee of the Board during its meeting on August 20 and October 7, 2010, which are detailed above, are hereby ratified.

CERTIFICATION

The undersigned does hereby certify that the foregoing is a true and exact copy of a resolution approved by the Board of Trustees of the University of the Virgin Islands at a meeting on Saturday, October 30, 2010 as recorded in the minutes of that meeting.

Secretary of the Board

Date

**Resolution of the Board of Trustees of the University of the Virgin Islands Approving Tuition Rate Increase
Effective Fall 2011**

WHEREAS, the University has implemented Vision 2012 Strategic Plan for sustainability as approved by the Board of Trustees, and

WHEREAS, the University is committed to maintaining affordable tuition rates in order to encourage the highest possible access to higher education by residents of the Virgin Islands, and

WHEREAS, the Board has mandated that the rates charged to full-time and part-time undergraduate residents of the Virgin Islands be substantially equivalent based on a credit load of 15 credits, and

WHEREAS, the Board has approved a rate differential of 3 times the undergraduate resident rate for undergraduate non-resident students, a rate differential of 2.5 times the undergraduate resident rate for graduate resident students, and a rate differential of 2 times the graduate resident rate for non-resident graduates, and

WHEREAS, the proposed increase in tuition rates would result in a revenue contribution of 21% of total operating revenues, and

WHEREAS, the projected increased tuition revenues will provide resources to assist the University with maintaining quality programs and retaining qualified faculty and staff, and

WHEREAS, the cost of providing quality programs and retaining qualified faculty and staff has been increasing, and

WHEREAS, the Board of Trustees has supported a policy of modest annual increases while keeping tuition rates affordable and competitive, and

WHEREAS, the last Board approved increase to tuition was implemented in Fall Semester 2008, and

WHEREAS, the proposed tuition rate increases will maintain the University's competitive price advantage over those institutions with which UVI competes most for students.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

Section 1. That the Board of Trustees of the University of the Virgin Islands hereby authorizes and approves, effective with the Fall Semester 2011, tuition rate increase of 6% which will result in the following rates:

Part-time Undergraduate Residents	\$133 per credit
Full-time Undergraduate Residents	\$3,990 per year
Graduate Residents	\$330 per credit
Part-time Undergraduate Non-Residents	\$400 per credit
Full-time Undergraduate Non-Residents.....	\$11,970 per year
Graduate Non-Residents	\$660 per credit

Section 2. That the Board of Trustees of the University of the Virgin Islands authorizes the President and Vice-President for Administration and Finance Affairs to take the necessary action to implement the foregoing schedule of tuition rates.

Section 3. That this resolution shall be in full force and effect from and after its adoption.

CERTIFICATION

The Undersigned do hereby certify that the foregoing is a true and exact copy of a resolution approved by the Board of Trustees of the University of the Virgin Islands at a meeting on October 30, 2010 as recorded in the minutes of that meeting.

Secretary of the Board

Date



Resolution of the Board of Trustees of the University of the Virgin Islands Approving Increases to Room and Board Rates Effective Fall 2011

WHEREAS, it is the University's policy to set room and board fees at levels sufficient to support associated operations, and

WHEREAS, the costs of operating the food service and residence halls continue to increase, and

WHEREAS, the University has a rate differential for single and double room occupancy which establishes the single occupancy rate at 1.25 times the room rate for double occupancy and the triple room occupancy rate differential is set at 75% of the double occupancy rate; and

WHEREAS, the single room occupancy rate differential of 1.25 times the double occupancy rate requires an adjustment to 1.30 times the double occupancy rate to reflect the bundling of telephone and internet fees implemented in FY08, and

WHEREAS, board fees have not been increased since Fall 2004 and room fees have not been increased since Fall 2008, and

WHEREAS, the proposed increase in room and board fees would result in a reduction in the level of subsidy for residence halls and food services operations.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

Section 1: That the Board of Trustees of the University of the Virgin Islands hereby authorizes and approves the adjustment of the single room rate differential from 1.25 times to 1.30 times the double occupancy rate effective with Fall Semester 2011.

Section 2: That room rates be increased by 12% for double occupancy and that the single occupancy rate be set at 1.30 times the double occupancy rate effective Fall Semester 2011.

	<u>Occupancy</u>	<u>Current Fall 2010</u>	<u>Proposed Fall 2011</u>
Room Charge Per Year	Single	\$3,220	\$3,606
Room Charge Per Year	Double	\$2,477	\$2,774
Room Charge Per Year	Triple	\$1,860	\$2,084

Section 3: That board rates be increased by 8% for Plan A and Plan B effective Fall Semester 2011. That the commuter meal plan rate be increased by 8% for Commuter Plan A and Plan B effective Fall Semester 2011.

Current Proposed
Fall 2010 Fall 2011

October 30, 2010 Board of Trustees Meeting
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Board Charge Per Year, Plan A	\$5,350	\$5,780
Board Charge Per Year, Plan B	\$3,750	\$4,050
Commuter Meal Charge Per Year, Plan A	\$2,440	\$2,640
Commuter Meal Charge Per Year, Plan B	\$1,220	\$1,320

Section 4: That the foregoing schedule of fees for room and board charges shall be applicable to both the St. Thomas and St. Croix campuses and become effective in Fall 2011.

Section 5: That the President and the Vice President for Administration and Finance take the necessary action to implement the above fee schedules for room and board.

Section 6: That this resolution shall be in full force and effect from and after its adoption.

CERTIFICATION

The undersigned does hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands and adopted at its meeting on Saturday, October 30, 2010 as recorded in the minutes of said meeting.

Secretary of the Board

Date

**Resolution of the Board of Trustees of the University of the Virgin Islands Approving Establishment of A
Deferred Tuition Payment Plan Reinstatement Fee Effective Fall 2011**

WHEREAS, the University has implemented Vision 2012 Strategic Plan for sustainability as approved by the Board of Trustees, and

Minutes recorded by Gail Steele, Board Liaison
Approved by the Board of Trustees – February 11, 2011

WHEREAS, each semester approximately 15%-20% of students enrolled in the deferred tuition payment plan with Tuition Management Systems (TMS) default on their payments, and

WHEREAS, a reinstatement fee of \$100 is proposed to offset the administrative costs associated with reinstating outstanding balances on student accounts and collection of accounts receivables, and

WHEREAS, the proposed new fee will not adversely impact the University's competitive price advantage over those institutions with which UVI competes most for students.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY:

Section 1. That the Board of Trustees of the University of the Virgin Islands hereby authorizes and approves, effective with the Fall Semester 2011, the establishment of the following fee:

Fee	Current FY10-11	Proposed (Effective FY11- 12)
Deferred Tuition Payment Plan Reinstatement Fee	\$0.00	\$100.00

Section 2. That the Board of Trustees of the University of the Virgin Islands authorizes the President and Vice-President for Administration and Finance Affairs to take the necessary action to establish the reinstatement fee for students who have defaulted on their deferred tuition plan.

Section 3. That this resolution shall be in full force and effect from and after its adoption.

CERTIFICATION

The Undersigned do hereby certify that the foregoing is a true and exact copy of a resolution approved by the Board of Trustees of the University of the Virgin Islands at a meeting on October 30, 2010 as recorded in the minutes of that meeting.

Secretary of the Board

Date