



University of the Virgin Islands
Office of Sponsored Programs

Notice of Intent to Submit a Proposal

Name of Project Director _____ Date of Application _____

Department _____ Extension _____

Source of Funding _____
Name and Address of Federal Agency/Foundation/Corporation (Funding Source)

Name of Funding Program _____ Due Date _____

Title and Brief Description of Proposed Program: _____

Please attach guidelines or provide link: _____

How did you learn about this funding opportunity?

[] OSP monthly Research Development & Grant Writing News

[] Other source (please list) _____

Other Individuals/Departments at UVI Involved _____

Other Institutions and Individuals to be Involved _____

Proposed Funding Level from Funding Source \$ _____

Proposed UVI Contribution Matching In-kind
Money _____
Staff _____
Space _____
Equipment _____

Signatures: _____
Department Head Dean

*Note: Proposals are due to the Office of Sponsored Programs 5 WORKING DAYS before due date to Funding Agencies

Do Not Write Below This Line: _____

Approvals:

Director, Sponsored Programs _____ Date _____

Vice Provost, RPS _____ Date _____